



# **SELF STUDY REPORT**

**FOR**

**2<sup>nd</sup> CYCLE OF ACCREDITATION**

**TANGLA COLLEGE**

**P.O.CHAMUAPARA, TANGLA, DIST.UDALGURI,ASSAM**

**784521**

**[www.tanglacollege.ac.in](http://www.tanglacollege.ac.in)**

**Submitted To**

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

**BANGALORE**

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# 1. EXECUTIVE SUMMARY

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## 1.1 INTRODUCTION

### INTRODUCTION

Tangla College, Tangla came into existence in the year 1970 as a result of sincere and untiring efforts of some of the leading personalities of the northern part of the then undivided Darrang District and the present Udalguri District of Assam. The College is located in a plot of land of 33.39 Acre allotted by the District Administration. Lt. Hiralal Patowary, the then M.L.A. of Panery LAC and the former MP from the Mangaldai Parliamentary Constituency was the first Secretary and late J. Duara, SDO of Mangaldai Sub-Division, was the President of the Sponsoring Body. The College was set up with the noble objective of catering the needs of higher education to the socially and economically backward people of the region.

The college introduced Pre-University level for Arts and Commerce initially and Degree course in Arts stream in 1972. The College was taken over by the Government of Assam under Deficit-Grant-in-Aid System in December 1975.

The College introduced the subjects of Commerce stream at Pre-University level in the academic session 1972-73 and degree level in the year 1979 which brought under the Deficit-Grant-in-Aid System with effect from February, 1986.

The College introduced the Science Stream in the Higher Secondary level in the year 1987-88 and upgraded to degree level in 1994 initiative taken by the College Governing Body. The stream has been taken over by the Government of Assam in its New Provincialization Scheme since 01-01-2013.

The College has also introduced BCA course in 2012-13 and a Job Oriented Integrated Course of Computer Accountants since February 2015 in collaboration with Institute of Computer Accountants (ICA) with its H.Q. in Kolkata and a Regional Centre at Guwahati, which is a training partner of National Skill Development Council (NSDC), Govt. of India. The college introduced PG and PGDCA Gauhati University (GUIDOL), in 2015.

In the year 2014, the college has been selected for Up-gradation to a Model Degree College by Rashtriya Uchchatar Siksha Abhiyan (RUSA) under its scheme of Upgradation of existing degree colleges to Model Degree Colleges.

Now the college is the only fullfledged degree college in the entire region.

### **Vision**

The vision of the college is depicted and enunciated in the motto embedded in the college emblem which reads

as “*Apramatten Byedbabyang sarawattanmayu Bhawet*” meaning that “**Let the light of knowledge spread over all corners**”.

To build up the College as a Centre of Excellence in the higher education and to spread the light of enlightenment in all corners of the region the institution has taken up the following tasks:

- To disseminate education in humanities, commerce, science, computer science and vocational courses in the context of changing needs and trends of modern times.
- To build healthy and congenial atmosphere for teaching-learning and co-curricular activities.
- To inculcate innovations in teaching learning and evaluation to achieve higher degree of perfection.
- To cultivate scientific temper for research activities among the new generation.
- To promote social responsibility of higher education through community participation and sustainable development.

### **Mission**

The College with a supportive Governing Body, dynamic governance, leadership and management, vigilant Parents and Guardians, caring public, Alumni, a highly qualified and motivating teaching staff and an efficient non-teaching staff is marching ahead with the endeavour.

1. To build the character and personality of its students who are being encouraged to play a meaningful and participative role in every sphere.
2. To equip students with adequate knowledge and skills to compete in the present employment setup using latest learning resources.
3. To sensitize the students towards Environment, Gender, Human Rights and Social Justice by adopting several formal and informal modes of communication.

## **1.2 Strength, Weakness, Opportunity and Challenges(SWOC)**

### **Institutional Strength**

- The college is situated in a rural area mostly inhabited by tribal students from diverse background.
- Introducing some job oriented professional courses like Computer Science, ICA, Office Automation, etc. which are run by self financing mode and getting good response from the students expecting that all these would help the students in job market and also for their self-employment.
- Opening Distance Learning Centre in the college under Gauhati University Institute of Distance and Open Learning (GUIDOL) for the economically backward students to materialise their dream of pursuing higher education.
- Research oriented faculty with a good number of publication in recognised journals of national and international level.
- Participation of faculty members in national and international seminars, workshops and conferences inside and outside the state.
- Felicitation of achievers in academic, extra-curricular and sports activities.
- Availability of well-equipped laboratories, namely in the departments of Physics, Chemistry, Botany,

Zoology, Education and Computer Science.

- Built up necessary infrastructure to accommodate academic, administrative and students support requirements by providing several utility services through the optimum use of limited space.
- Providing accommodation to the students from distant places through its well equipped women hostel.
- Well equipped library with good stock of text and reference books and journals.
- Green, clean and hasselfree environment creating an atmosphere conducive to teaching learning activities by banning the use of plastic and cell phone within the college campus.
- Motivating the students for performing better in academic results than earlier and in co-curricular and extracurricular activities to bring name and fame to the institution.
- No gender related discrimination is encouraged.
- Maintaining full transparency in governance.
- Involving faculty members and other stake holders in all the activities by the college authority.
- Creating the college campus free from Party Politics and any form of political campaigning by the students.
- Regular conducting of Election to form the Students' Union in a free and fair atmosphere.
- Instituted quick grievance redressal mechanism.
- Active NCC and NSS wings of the college with activities undertaken to promote social welfare and to inculcate a sense of social responsibility.
- Participation of student body in planning and implementing various activities of the college.

### **Institutional Weakness**

- The college is situated in an interior area and communication is a major hurdle for students in attending classes on time, particularly in rainy season.
- Most of the students in this college are socially backward and come from economically challenged sections which results in their lack of exposure in various fields.
- There is dearth of fund to recruit qualified and skilled personals, especially for professional courses.
- Absence of sufficient class rooms owing to the introduction of the semester system and the rapid increase in enrollment.
- Irregular and poor internet service along with frequent power cut increases the problems of its remoteness of location.
- Favorable outcomes from alumni association has not been achieved as expected.
- Lack of job opportunity still exists because of unavailability of any industrial infrastructure in the area.
- Dearth of suitable faculty for introduction of job oriented/vocational courses.
- The teacher-student ratio is very high in the college. The shortage of teacher not only creates problem in teaching learning process in the semester system, but it also stands as hurdles in involving faculty members in social and extension works.
- The college has not been able to have any collaboration with any national or international bodies or to avail consultancy services. Due to financial crunch, the college cannot invite experts or scholars of various fields to motivate teachers and students for research activities. Moreover, there is no such industry or company for collaboration of the program organized by the college.

### **Institutional Opportunity**

- As the college is situated in a tribal area, there are opportunities for this institution to become an important research centre for the all round development of tribal society.

- As the college is situated in a backward and interior place, the job opportunity is very limited for the students. It has the opportunities to introduce vocational and skill development courses for the same.
- The people of this area look up to this institution for proper guidance. Therefore, the college can be the major agent of social change particularly in the context of the erosion of moral values among the educated youths in the wake of global scenario.
- As the college is situated in an agriculture based area, where paddy, jute, horticulture, tea, rubber, sericulture, chitranala, etc., can be cultivated; it has maximum opportunity to introduce agro-based courses for the proper upliftment of agricultural scenario of this area.
- Introduction of more add on/Certificate course to increase the employability of students.
- Continuous support (intellectual and financial) from well established alumni can be solicited to lead college to greater heights.

### **Institutional Challenge**

- Lack of proper and sufficient infrastructure and faculty members in comparison to increasing number of students seeking admission.
- Obstacles in getting enough financial support to meet the requirement of competent faculty members for the new courses.
- *Bandhs* in the district as well as in the State level hamper in the smooth completion of the syllabi within the time frame fixed in the academic calendar.
- Running of senior secondary courses, like Higher Secondary 1st Year and 2nd Year along with the degree courses create problem in completion of the syllabi within the fixed period.
- Medium of instruction in teaching-learning process is a major challenge for a section of students, especially in case of students coming from vernacular medium.
- Dropout rate in the college is still a matter of concern and it is a major challenge for the college to reduce it.

- The college is situated in an insurgency hit area. This has an impact on the teaching learning process in the area.
- Due to the long administrative processes of the State Govt. the college faces problem to fill up the vacancies of the post of retired teachers in time which retards the teaching learning process.

### **1.3 CRITERIA WISE SUMMARY**

#### **Curricular Aspects**

The college cannot supplement affiliating University's Curriculum as it is outside the purview of the college to design and develop curriculum except placing suggestions in UGCCS meeting through the members from the college in their respective subjects. Again it is pertinent to mention here that only some selected teachers of some colleges (selected by affiliating University) can participate in the UGCCS meetings. In this respect, each and every individual college has no independent role from their end.

The college follows the curriculum prescribed by the affiliating University. The college is not at liberty to modify, enrich and reorganize curriculum to explicitly reflect the experiences of the students. However, as mentioned above, some of the faculty members of the college are included by respective departments of the University in the syllabus preparation committee.

The college attempts to enrich and organize the curriculum by way of faculty members being in intense discussions with the students on the given curriculum. Students' problems and difficulties in the learning process are being communicated to the University through members of the CCS. The curriculum is reviewed and updated from time to time by the affiliated University according to the need of the time.

Moreover, to enrich the student's experience on the curriculum, faculty exchange programmes are arranged with neighboring colleges. To furnish to the needs of the dynamic employment market, the college provides other courses like, personality development and computer course along with regular courses.

The under mentioned courses and initiatives are introduced for the holistic development of the students:

- Functional Knowledge Course for personality development,
- Certified Industrial Accounting (CIA) and Office Automation Course for employability and skill development,
- Regional Language Teaching Course to enhance the feeling of unity and brotherhood among the students of different language speaking groups,
- The College designed the syllabus for the Functional Knowledge Course & Regional Language Teaching Course, and
- The college requested the university authority for more participation of college teachers in designing, developing and reviewing of course curriculum.

## Teaching-learning and Evaluation

- The college has the practice of guiding junior faculty members by senior departmental faculty members in teaching learning methods/approaches and also procedure of assessment of examination scripts besides their compulsory training in Orientation and Refresher programmes organized by Academic Staff Colleges under the UGCHRD in different Universities,
- The admission committee of the college takes responsibility for admission of the students in a transparent manner as per Govt. rule Special care is taken by the teachers to incorporate recent researches and innovations in their lecture which are imparted to the students through traditional as well as ICT based methodologies. Students are also engaged in experimental and participative learning through field works, innovation projects, socio-economic surveys, etc.
- Advanced learners are identified through interactive class teaching, classroom discussions and class tests and through informal interaction. Advanced learners are provided all possible supports like, tips, guidance, extra books, additional classes, library assistance etc.
- The college holds internal examinations and gives assignments/project works to the students regularly. The teachers of respective departments take extra load of weaker students. Moreover, the college has a Book Bank Facility in the central library to provide additional books to the poor students.
- All departments review the progress of students. Marks of Internal Examination are communicated to the students and guidance is provided for further improvement. These marks along with answer scripts are sent to the affiliating University for their records. A formal student feedback system enables the institution to measure the level of student satisfaction with regard to teaching, library and office administration.
- The college has an Academic Committee with Vice Principal as convenor and Principal as Chairperson and all the HODs and Librarian as members. At the beginning of each academic session, the Academic Committee prepares the Academic Calendar in conformity with the affiliating University and uploaded in the college website.
- The Routine Committee prepares the Master Routine and all the HODs are asked to assign classes accordingly.
- Tutorial classes are arranged in the routine for the needy students along with the regular classes. Every department maintains their Log Book for each semester.

## Research, Innovations and Extension

- The Research and Publication Cell of the college coordinates, and supports various research activities by organizing workshops and seminar. The central library, science laboratory, departmental library and computer lab are open for the researchers.
- The college always extends helping hand and inspiration to students and research scholars even outside the campus, particularly if he/she belongs to this locality, or happen to be alumni of the college. The facilities like laboratories, free internet access, Central Library with good numbers of journals, news papers and books are made easily available for them. Moreover, the college has opened one Tribal Study Centre with a good number of books on different subjects. The Tangla College has been selected as Model Degree College by the Govt. of India. The financial assistance of RUSA helps the development of infrastructural facilities, particularly Computer Lab and Science Laboratories, for the research activities.
- The various extension programmes are undertaken by the institution with the help of IQAC, Women's Forum, Women's Cell, Science Forum, Arts Forum, Teachers' Unit, NSS and NCC units of the college

which include, Awareness programmes on Witch-hunting, Voting Awareness, Women Trafficking, Environmental issues, Drug Addiction, free health Check-up, free eye check-up, free cattle check-up, book fair, Swaccha Bharat Abhiyan, Road Safety, Digital Financial Literacy Campaign, Empowerment of Girls' Students, Legal Rights of Women, observation of different national and international days, Workshop, Seminars etc. Moreover, the faculty members take special classes in different neighbouring schools and colleges.

### **Infrastructure and Learning Resources**

- The college has a well-defined policy for creation and enhancement of infrastructure to facilitate effective teaching and learning. The college has a total of 33.33 acres of land and out of these 26 acres of land covered as built-up area to accommodate required infrastructure of the college programmes. The college has a Planning and Infrastructure Development Committee comprising faculty and office staff members for planning and infrastructural development. The committee discusses the matter and sends to the Governing Body for approval. After that the construction committee is entrusted to undertake the work.
- The computerized library (presently under upgradation) of the college has approximately 98,000 books and journals to meet the academic needs of the students and faculty members. In addition, access of more than 6000 e-journals and large number of e-books under N-list are available.
- Four Digital classrooms, three computer labs with Wi-Fi facility are available to take ICT classes by the faculty members. Generators have been installed for uninterrupted power supply. Above all, the college has one well equipped Conference Hall to organize seminars and conferences. The college has one girl's hostel and one boy's hostel, well protected playground with facilities for football, cricket, separate basket ball court, safe and cool drinking water facility, boys' and girls' common room, students' union room and a Canteen for the benefit of the students and faculty members.

### **Student Support and Progression**

- The college has various mechanisms for students support like Fee Concession, Student Aid Fund, Book Bank, Student Grievance Redressal Cell, Career Counselling Cell, Extension Education Cell, Health Care Cell, and Legal Literacy Cell to look after the needs of the students and to prepare them to face the challenges of modern times. The college also organizes Sports, NSS, NCC and other co-curricular activities, to promote overall development of the students. Sometimes faculty exchange programmes are also organized for the benefit of the students.
- The college has been displaying a good performance in sports and cultural activities in the university Youth Festival events.
- The college has beautiful premises and a well developed campus with essential facilities for overall development of the students.

### **Governance, Leadership and Management**

The college is guided by the *Assam Provincialisation College Management Rules 2005* of the State Government. The Director of Education, BTC, Kokrajhar appoints the Governing Body for the management which consists of President, the Secretary, the Principal, the Vice Principal, three guardian members, two nominees of the VC of the affiliating University, two teacher representatives and one office staff



representative and a donor member. The term of the President is five years while that of the VC's nominees are three years and one year for others members.

The college has an Internal Quality Assurance Cell. There are Academic Committees consisting of all heads of the departments, and other committees for Planning, Admission, Examination, etc. All the Committees work together for formulating strategy for improvement of the quality of the college.

The Principal is the administrative head of the institution. He is solely responsible for both the academic and the administrative functioning of the college. He in consultation with the Governing Body takes all major decisions regarding administration and development of the college. He keeps correspondence with the Director of Higher Education, Assam and BTC, UGC, RUSA, Gauhati University and other offices and stakeholders. Simultaneously, the teachers and the Principal maintain cordial relation with each other and the Principal assign different duties to the teachers for all round development of the college.

The top management of the institution is the Governing Body whose Secretary is the Principal of the college. The Governing Body does not directly interfere with the day to day academic affairs of the college, but the Principal is responsible for all academic activities. For higher academic pursuits, like Ph.D, M.Phil and other Project Works of the faculty members, the approval of Governing Body is mandatory. In this regard, the management encourages the faculty members such initiatives and liberally extend its favour. For other career enhancement programmes like Orientation Programme, Refresher Course, Short Term Course, Seminar, Workshop, Conference etc. the Principal as the Secretary of the Governing Body and the head of the institution liberally provides the permission taking into consideration of not affecting the academic activities of the college.

### **Institutional Values and Best Practices**

The College has emphatically addressed environmental, social and gender issues on a regular basis. The college is conscious for judicious use of electricity. Low energy consuming high quality fans, CFL bulbs are used in the college premises. Air conditioner has been installed very recently in the Teachers' Common Room. The College has conducted Green Audit of the campus. The task is bestowed upon the Botany department and labelling of different varieties of trees with both local and scientific name is done. The campus is covered with greenery on all sides. It may be mentioned that at the interest of infrastructural development, Sometimes the authority was compelled to cut some valuable trees. College has tried to compensate the same by planting more trees in the campus. On the other hand, the woods of those trees have been used for furniture, particularly in the Central library. Provisions of ramps are provided to the differently able students. Broken or unusable electronic and computer devices are stored safely and disposed periodically to local vendor.

## 2. PROFILE

### 2.1 BASIC INFORMATION

Name and Address of the College	
Name	TANGLA COLLEGE
Address	P.O.CHAMUAPARA, TANGLA, DIST.UDALGURI,ASSAM
City	TANGLA
State	Assam
Pin	784521
Website	<a href="http://www.tanglacollege.ac.in">www.tanglacollege.ac.in</a>

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Prasen Daimari	03711-255147	9435384057	03711-255350	tanglacollegeassam@gmail.com
IQAC / CIQA coordinator	Mintu Pathak	03711-255650	8811091200	03711-255150	mintupathak04@gmail.com

Status of the Institution	
Institution Status	Government and Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Regular Day

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
Date of establishment of the college	01-01-1970

**University to which the college is affiliated/ or which governs the college (if it is a constituent college)**

State	University name	Document
Assam	Gauhati University	<a href="#">View Document</a>

**Details of UGC recognition**

Under Section	Date	View Document
2f of UGC	27-08-1991	<a href="#">View Document</a>
12B of UGC	27-08-1991	<a href="#">View Document</a>

**Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)**

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

**Details of autonomy**

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No
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**Recognitions**

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

<b>Location and Area of Campus</b>				
<b>Campus Type</b>	<b>Address</b>	<b>Location*</b>	<b>Campus Area in Acres</b>	<b>Built up Area in sq.mts.</b>
Main campus area	P.O.CHAMUAPARA, TANGLA, DIST.UDALGURI,ASSAM	Rural	33.38	7917.21

## 2.2 ACADEMIC INFORMATION

<b>Details of Programmes Offered by the College (Give Data for Current Academic year)</b>						
<b>Programme Level</b>	<b>Name of Programme/Course</b>	<b>Duration in Months</b>	<b>Entry Qualification</b>	<b>Medium of Instruction</b>	<b>Sanctioned Strength</b>	<b>No.of Students Admitted</b>
UG	BA,Assamese Major	36	HS PASS	Assamese	80	76
UG	BA,Mil Bengali	36	HS PASS	Bengali	100	25
UG	BA,Bodo Major	36	HS PASS	Bodo	80	80
UG	BA,Economics Major	36	HS PASS	English	70	38
UG	BA,Education Major	36	HS PASS	English + Assamese	70	68
UG	BA,English Major	36	HS PASS	English	70	55
UG	BA,History Major	36	HS PASS	English + Assamese	70	28
UG	BA,Political Science Major	36	HS PASS	English + Assamese	70	70
UG	BCom,Accountancy Major	36	HS PASS	English + Assamese	60	24
UG	BCom,Banking Major	36	HS PASS	English + Assamese	60	47
UG	BCom,Management	36	HS PASS	English + Assamese	60	26

	Major					
UG	BSc,Botany Major	36	HS PASS	English	25	25
UG	BSc,Chemistry Major	36	HS PASS	English	25	25
UG	BSc,Mathematics Major	36	HS PASS	English	25	11
UG	BSc,Physics Major	36	HS PASS	English	25	22
UG	BSc,Statistics Major	36	HS PASS	English	25	0
UG	BSc,Zoology Major	36	HS PASS	English	25	25
UG	BCom,Commerce General	36	HS PASS	English + Assamese	200	54
UG	BA,Mil Assamese	36	HS PASS	Assamese	500	486
UG	BA,Elective Assamese	36	HS PASS	Assamese	400	394
UG	BSc,Zoology General	36	HS PASS	English + Assamese	100	100
UG	BSc,Statistics General	36	HS PASS	English + Assamese	50	9
UG	BSc,Physics General	36	HS PASS	English + Assamese	100	38
UG	BSc,Mathematics General	36	HS PASS	English + Assamese	100	41
UG	BSc,Chemistry General	36	HS PASS	English + Assamese	150	150
UG	BSc,Botany General	36	HS PASS	English + Assamese	150	110
UG	BA,Political Science General	36	HS PASS	English + Assamese	500	275
UG	BA,History General	36	HS PASS	English + Assamese	400	96

UG	BA,Elective English	36	HS PASS	English	100	47
UG	BA,Education General	36	HS PASS	English + Assamese	500	451
UG	BA,Economics General	36	HS PASS	English + Assamese	200	91
UG	BA,Mil Bodo	36	HS PASS	Bodo	400	215
UG	BA,Elective Bodo	36	HS PASS	Bodo	200	197
UG	BA,Elective Bengali	36	HS PASS	Bengali	100	7
UG	BCA,Vocational Course In B C A	36	HS PASS	English	30	26
UG	BA,English General	36	HS PASS	English	800	782

### Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				19				37			
Recruited	0	0	0	0	10	9	0	19	21	6	0	27
Yet to Recruit	0				0				10			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				20			
Recruited	0	0	0	0	0	0	0	0	9	11	0	20
Yet to Recruit	0				0				0			

<b>Non-Teaching Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				19
Recruited	16	1	0	17
Yet to Recruit				2
Sanctioned by the Management/Society or Other Authorized Bodies				12
Recruited	7	5	0	12
Yet to Recruit				0

<b>Technical Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				56
Recruited	31	15	0	46
Yet to Recruit				10
Sanctioned by the Management/Society or Other Authorized Bodies				20
Recruited	8	12	0	20
Yet to Recruit				0

### **Qualification Details of the Teaching Staff**

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	5	5	0	3	2	0	15
M.Phil.	0	0	0	2	0	0	3	0	0	5
PG	0	0	0	10	9	0	21	6	0	46
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	1	0	0	1
M.Phil.	0	0	0	0	0	0	1	0	0	1
PG	0	0	0	0	0	0	4	4	0	8
UG	0	0	0	0	0	0	0	0	0	0



Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	1	0	1
M.Phil.	0	0	0	0	0	0	1	0	0	1
PG	0	0	0	0	0	0	5	8	0	13
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
		0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	916	0	0	0	916
	Female	701	0	0	0	701
	Others	0	0	0	0	0

<b>Provide the Following Details of Students admitted to the College During the last four Academic Years</b>					
<b>Category</b>		<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Year 4</b>
SC	Male	71	61	73	79
	Female	54	38	58	60
	Others	0	0	0	0
ST	Male	429	415	428	326
	Female	307	321	337	291
	Others	0	0	0	0
OBC	Male	267	279	264	222
	Female	178	179	236	182
	Others	0	0	0	0
General	Male	148	180	156	133
	Female	97	96	101	105
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
<b>Total</b>		<b>1551</b>	<b>1569</b>	<b>1653</b>	<b>1398</b>

### **Institutional preparedness for NEP**

1. Multidisciplinary/interdisciplinary:	The College has a vision to transform higher education in this backward area through various multidisciplinary and interdisciplinary approach to education in due course of time. The institution is prepared to bring in various multidisciplinary courses under CBCS system. The institution has already conducted a National Webinar in collaboration with the Education Department of Mazbat College on the topic "India's New Education Policy-2020 (Research and Innovation, Vocational Education in NEP 2020) on 28th August, 2020 where 1084 participants from different universities, colleges, schools and other institutions from all over India had participated.
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2. Academic bank of credits (ABC):	The institution is prepared for Academic bank of credits (ABC) under the guideship of University Grants Commission (UGC), in which students will be given various entries and exit options through Choice Based Credit System (CBCS) as prepared by affiliated university.
3. Skill development:	The institution is well prepared for developing the skills of our students through various Skill Enhancement Programmes. The institution is planning to tie up with "Skill Development Institute", Guwahati for various skill related vocational courses specially for rural and BPL students. Moreover, the institution is also preparing to create more awareness programmes among the students and nearby areas on Sustainable Development specially on Agriculture, Plantation, Rain water harvesting, Solar energy, Horticulture, Piggery farm etc. The institution has also conducted a workshop on "Skill Enhancement on Manuscript Writing" on 15th March, 2021.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	The institution is prepared for integration of Indian Knowledge system i.e., teaching in various Indian Languages and Indian cultures (Folk cultures). The institution promotes Indian languages and makes sincere efforts to ensure that these languages are preserved and promoted specially Bodo, Rabha, Garo, Sadri, other Tribal languages, and other various regional cultures prevailing among the multilingual tribes of this remote border area.
5. Focus on Outcome based education (OBE):	The institution has a special focus on Outcome based education (OBE). The institution promotes cultural harmony, flexibility, freedom of learning, responsibility driven learning and student centric, holistic education. The institution follows methodology based on various set of outcomes and tries to maximize various student learning outcomes by developing their knowledge & integration of skills. The institution is also determined to organize more seminars, lecture programmes, field visits, webinars, workshops etc. among the students for their career advancement in order to meet up the objectives of future employment.
6. Distance education/online education:	The institution has a special focus to promote Distance and Online Education programmes. The institution is already running a Distance Education Programme (IDOL) in PG level under Gauhati

University since 2015. The institution has a plan to bring in upgraded, modern ICT facilities and online courses like SWAYAM, DIKSHA etc. so as to bring in a paradigm shift in higher education in this remote area. The institution has already been connected with LAN internet facilities for online education. The institution also has a Digital Repository System in the Central Library which was started in October 2019.

NAAC

## Extended Profile

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### 1 Program

#### 1.1

**Number of courses offered by the Institution across all programs during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
450	450	450	450	450
File Description		Document		
Institutional data in prescribed format		<a href="#">View Document</a>		

#### 1.2

**Number of programs offered year-wise for last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
20	20	20	20	20

### 2 Students

#### 2.1

**Number of students year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
4632	4927	5044	3453	3289
File Description		Document		
Institutional data in prescribed format		<a href="#">View Document</a>		

#### 2.2

**Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
453	453	00	00	00

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

### 2.3

#### Number of outgoing / final year students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
880	531	701	661	518

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

## 3 Teachers

### 3.1

#### Number of full time teachers year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
46	46	46	49	47

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

### 3.2

#### Number of sanctioned posts year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
56	56	56	56	56

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

## 4 Institution

### 4.1

#### Total number of classrooms and seminar halls

**Response: 42**

**4.2**

**Total Expenditure excluding salary year-wise during last five years ( INR in Lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
119.40	273.60	258.47	388.65	240.99

**4.3**

**Number of Computers**

**Response: 120**

**4.4**

**Total number of computers in the campus for academic purpose**

**Response: 80**

## 4. Quality Indicator Framework(QIF)

### Criterion 1 - Curricular Aspects

#### 1.1 Curricular Planning and Implementation

##### 1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

##### Response:

The Tangla College is affiliated to Gauhati University, Assam and it follows the curriculum designed by the affiliating University. It implements a number of action-plan at various levels for effective implementation and delivery of the curriculum like-

1. The college prepares an Academic Calendar in conformity with the university calendar to implement the curriculum.
2. A master routine is prepared by the Routine Committee constituted under the Academic Committee chaired by the Principal of the college.
3. Each department prepares its own action plan for completion of syllabus, field works, projects, practical, etc. and implements it for its semesters. For example, every department before commencement of the classes calls their departmental meeting and allots classes to each faculty as per routine.
4. The Head of the Departments (HoD) distribute syllabus wise specialized papers/chapters to each teacher. The teachers have to maintain their log books and the HoD periodically monitor and follow up the action on the basis of log book. Moreover, meeting of Academic Committee, consisting of all HoDs, is held regularly to take stock of academic progress.
5. The Vice Principal is entrusted with the duty of monitoring regular classes and followup actions. He/she is the person to act as co-ordinator between the students and teachers as well as students and office to provide information on different courses, classes etc.
6. Department wise time table is displayed in front of the classrooms.
7. The online learning resources provided by the university are made accessible to the students through the central library.
8. Regular tests, examinations are conducted by each and every department especially for major course students.
9. The departments arrange educational tours and excursion, field projects, seminars, lecture programs etc.

Few examples are:

- Departments of English, Economics and Political Science organized Curriculum specific seminars.
- Department of Economics, Education, Political Science, History, Physics, Chemistry, Botany and Zoology organized interdepartmental special classes and lecture program.
- The department of Economics regularly conducts socio-economic survey in neighbouring districts.
- The department of Zoology and Botany regularly conducts project on local bio-diversity.
- In 'Academic exchange programme' teachers of others colleges are invited to take classes in various departments.
- Special classes are conducted by various departments for neighbouring schools and junior colleges



as extension work.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Link for Additional information	<a href="#">View Document</a>

### 1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

#### Response:

**Response:** The College has an Academic Committee in which all the HoDs are included as member. In the beginning of each academic session the Academic Committee prepares the Academic Calendar in conformity with the Academic Calendar published by the affiliating University earmarking number of teaching days, working days, holidays, off days, tentative dates for different examinations, college election, college week and other events, etc. The college Academic Calendar is put on notice boards and on college website for faculty members, office staff and students.

In fact, continuous internal evaluation of the students is made by conducting home assignments, surprise test, sessional examination which is included in the academic calendar. Some of the activities are internally organized for students to assess and upgrade their subject knowledge such as departmental seminar, screening of live budget sessions, PM's 'Mann Ki Baat' etc.

IQAC of the college check, control and maintain quality of education in the institution. The faculty members have to submit their teaching plan and the department have to submit the master plan and timetables before the commencement of classes in the new session.

The Academic Committee chaired by the Principal also constitutes one Routine Committee to prepare one Master Routine for all the three streams. The master routine is distributed among all the departments and the heads are asked to assign classes accordingly to each faculty members before the classes start. Subsequently, departmental routines are submitted to the routine committee and thereafter it is finalized. A copy of finalized master routine is hung in the college notice board, office of the Vice-Principal and Principal for effective class maintenance.

The heads of respective departments distribute the course-content amongst the faculty members on the rotational basis as and when feasible. Individual teacher on the basis of the academic calendar prepares his/her teaching action plan for a semester so as to complete his/her course contents. In addition to that the individual teacher has to undertake some tutorial classes if he fails to complete his course content within the stipulated time. Tutorial classes are arranged in the routine for the slow learner and needy students. Every department maintains their Log Book for each semester.

Student assessment test/ assignment marks are shared with the students by the respective teachers.

The science department conducts practical examinations within the time frame given by the Guwahati University.

The Practical examination officer in-charge appointed by the college makes the necessary arrangement for smooth conduct of the examination.

Results for both practical and theory examinations are prepared by the examination department of the affiliated university and thereafter uploaded on its website.

The college holds sessional examinations before the final examination of every semester and also collects assignments (if any) from students. Each department in its departmental meetings reviews the progress of students and also formulates modalities of evaluation. Marks of semester examinations are communicated to the students and guidance is provided for further improvement. Sessional examination marks along with answer scripts are sent to the affiliating University for their records.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Link for Additional information	<a href="#">View Document</a>

**1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years**

1. Academic council/BoS of Affiliating university
2. Setting of question papers for UG/PG programs
3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
4. Assessment /evaluation process of the affiliating University

**Response:** C. Any 2 of the above

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 1.2 Academic Flexibility

**1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**Response:** 100

**1.2.1.1 Number of Programmes in which CBCS/ Elective course system implemented.**

Response: 20

File Description	Document
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**1.2.2 Number of Add on /Certificate programs offered during the last five years**

Response: 8

**1.2.2.1 How many Add on /Certificate programs are offered within the last 5 years.**

2020-21	2019-20	2018-19	2017-18	2016-17
01	01	01	01	04

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years**

Response: 1.44

**1.2.3.1 Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
229	45	26	26	02

File Description	Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 1.3 Curriculum Enrichment

### 1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

#### Response:

Following courses have been offered to students dealing with issues relevant to Gender, Environment and sustainability, human Values and Professional Ethics:

#### Commerce:

- **Auditing and Corporate Governance:** Provides knowledge of business ethics, corporate governance, class action, shareholder activism, etc.
- **Insurance:** Provides knowledge of principles and importance of insurance, procedure for taking life insurance and general insurance policy.
- **Business environment and business communication:** Helps to acquire knowledge regarding business skills in reading writing and communication.
- **Accounting, Auditing and taxation:** Provides knowledge costing and cost accounting for gathering knowledge of professional ethics of chartered accountant and auditors.
- **Corporate Law and Business Regulatory Framework:** Provides basic knowledge of the provision of the Companies Act 2013, etc.
- **Human Resource Management:** Provides knowledge, techniques and Principle of management of Human Resource, Concept of job analysis.
- **Business organization and entrepreneurship development:** Provides knowledge of professional ethics of the entrepreneurs.
- **Business Economics:** Provides knowledge regarding business skills.

#### English

- **Women's Writing**

Focuses at women's relation with man and with other women and at the implications of women speaking, writing, and empowering themselves.

#### Political Science

- **Women and Politics**

Gives the concept of Gender and sex, Feminism, History of Women's movements and their role in

Freedom struggle.

- **Women and Politics in India**

Highlights on the issues on women, Status of women in India in Pre- Colonial Period etc.

- **Rural local Governance**

Deals with the Evolution of Local governance in India from ancient to modern period, etc.

- **Contemporary Political Issues**

Focuses on environmental issues and Sustainable Development, human development, society and other gender.

## **Education**

- **Emerging issues and Education**

Provides information on literacy programmes, women empowerment, etc.

- **Foundation of Educational Theories and principles**

Introduces the issues of value Education like meaning of human values, types of moral, social and Aesthetic values, etc.

## **Economics**

- **Introduction to Environmental Economics**

Provides knowledge on Environmental Economics, Pollution Control Policies and global environmental Issues.

- **Economics of Natural Resources and Sustainable Development**

Highlights on the renewable and non-renewable resources, conditions for optimal depletion, etc.

## **Botany**

- **Ecology and Utilization of Plants**

Provides information on Environmental system and the role of Bio-geo-chemical cycles, pond/ forest ecosystem, etc.

- **Microbiology and Immunology**

Deals with scope and application of microbiology in environmental issues such a sustainable development Bioremediation.

- **Ecology, Plant Geography, Evolution**

Focuses on Ecosystem structure, plant adaptations on water temperature and light, Population Ecology, etc.

- **Plant Pathology and Lichen**

Provides information regarding plant disease management through biological control and development of transgenic for controlling plant diseases.

- **Applied Botany**

Deals with the scope and application of different groups of plants including with emphasis on soil fertility, etc.

## **Chemistry**

- **Industrial Environmental and Biological Chemistry**

Deals with atmosphere, causes and measures to control pollution, natural products and medicine.

## **Zoology**

- **Ecology, Wildlife Conservation and Managment**

Povides information regarding Environmental system and the role of Bio-geo-chemical cycles, pond ecosystem, forest ecosystem.

- **Economic zoology**

Deal with zoological resources under following heads like sericulture, apiculture, lac culture and aquaculture, etc.

## **Environmental Studies**

This course intended to create awareness about environmental issues, ethics, rights and possible solutions, etc.

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

**Response:** 2.22

#### 1.3.2.1 Number of courses that include experiential learning through project work/field work/internship year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
10	10	10	10	10

File Description	Document
Programme / Curriculum/ Syllabus of the courses	<a href="#">View Document</a>
MoU's with relevant organizations for these courses, if any	<a href="#">View Document</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

**Response:** 9.52

#### 1.3.3.1 Number of students undertaking project work/field work / internships

Response: 441

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 1.4 Feedback System

**1.4.1 Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2) Teachers 3) Employers 4) Alumni**

**Response:** C. Any 2 of the above

File Description	Document
Any additional information (Upload)	<a href="#">View Document</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View Document</a>
URL for stakeholder feedback report	<a href="#">View Document</a>

**1.4.2 Feedback process of the Institution may be classified as follows: Options:**

1. Feedback collected, analysed and action taken and feedback available on website
2. Feedback collected, analysed and action has been taken
3. Feedback collected and analysed
4. Feedback collected
5. Feedback not collected

**Response:** B. Feedback collected, analysed and action has been taken

File Description	Document
Upload any additional information	<a href="#">View Document</a>
URL for feedback report	<a href="#">View Document</a>



## Criterion 2 - Teaching-learning and Evaluation

### 2.1 Student Enrollment and Profile

#### 2.1.1 Average Enrolment percentage (Average of last five years)

**Response:** 94.5

##### 2.1.1.1 Number of students admitted year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1371	1371	1355	1405	1433

##### 2.1.1.2 Number of sanctioned seats year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1420	1480	1480	1480	1480

#### File Description

#### Document

Institutional data in prescribed format

[View Document](#)

Any additional information

[View Document](#)

#### 2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy ) during the last five years ( exclusive of supernumerary seats)

**Response:** 13.64

##### 2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
163	146	00	00	00

#### File Description

#### Document

Institutional data in prescribed format

[View Document](#)

Any additional information

[View Document](#)

## 2.2 Catering to Student Diversity

### 2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

#### Response:

The College is very keen on the learning process of the students admitted in various courses in entire academic program. Since 2019, the admission, an induction program is conducted. The Down Town University of Assam organized a workshop in this regards in August 2019 where two senior faculty members including Vice-Principle of the college attended the workshop. Since then induction program is being organized every year to explain the curriculum, college activities and rules of the college among others. Again, each teaching department of the college divides the newly admitted students into groups and assigns a teacher-mentor to each group.

Moreover, the college holds sessional examinations and collects assignments from students. Marks of internal examinations are communicated to the students and guidance is provided for further improvement. Internal examination marks along with answer scripts are sent to the affiliating University for their records.

Categorization of students into two major groups i.e. slow and advanced learners is identified based on their academic performances and as per advice of concerned mentor. The college adopts certain measures for each students group.

#### Slow learners:

- **Mentoring:** Interaction in the classroom allow an assessment of the learning needs of the students and accordingly endeavour to address it.
- **Tutorial and Remedial Classes:** A special time table has been prepared to provide extra tutorial and remedial classes for the slow learners. The students are given opportunities to clear their doubts and also encouraged for group discussion on varied topics including previous years question papers.

#### Advanced learners:

- The library book bank and knowledge trove schemes such as N-List, Shodhganga, INFLIBNET Centre etc has been introduced by the institution, espically for advanced learners by providing more reference books based on their performance and recommendation by the heads of various departments. A student with 70% and above of marks can avail college book bank arrangement. A prescribed form is available for the students though which student can get access to such book bank facility.
- Class-wise seminars are conducted to enhance their presentation skill in each course.
- Through department's association, diverse activities like Quiz, Group Discussion and Debate are

conducted to enhance presentation skill in each course.

- Students are motivated to participate in various on and off campus activities.
- Career Counselling is given to take up competitive exams by referring additional reading materials and reference books.
- The students are motivated to write articles for departmental wall magazines and college magazine to improve their writing skills.
- Further, advanced learners are encouraged in participating seminars, conferences, workshops, extempore speech competition etc organized by nearby educational institutions and other social organizations.

The College organizes extracurricular activities to inculcate critical thinking in the minds of the students and expose them to various issues relevant for their benefit. The literary section of the student's union publishes a college magazine every year which exposes literary creativity of the students. Different types of competitions are organized among the students to select the extra ordinary students who are subsequently sent to represent the college in various inter college competitions.

File Description	Document
Upload any additional information	<a href="#">View Document</a>

### 2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

**Response:** 100.7

File Description	Document
Any additional information	<a href="#">View Document</a>

## 2.3 Teaching- Learning Process

### 2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

**Response:**

Learning is made more student-centric by making it more participatory and interactive.

- Group activities like group discussion, field work, excursions, project preparation, etc. are undertaken so as to strengthen the knowledge base of the students and also to contribute to skill development. Some new skill and personality development courses have been introduced in the college to acquaint the students with practical knowledge outside classroom teachings.
- The Central Library is developed in such a way that students can spend their off-time in the library in pursuit of knowledge and information. Teachers are encouraged to take their departmental students to the library and give ideas on text and reference books available in the library and to search required information in net. Internet facility in the central library is made available for both the students and faculty members. Uninterrupted power supply is provided during the college hour

so that teaching-learning process is not hampered.

- Feedbacks are taken from the students on every teacher and on the basis of these; particular teachers are encouraged to develop their skill of teaching, interaction, collaboration, etc. Students are also encouraged to interact with teachers regarding their studies. At the same time, teachers are discouraged to give readymade note to students, so that they can prepare their lessons themselves. Teachers are also discouraged to undertake private tuition.
- Initiative are taken for organizing seminars, workshops and Career counseling programmes, timely completion of syllabus, introduction of career oriented courses, creation of a student friendly atmosphere, etc.
- Some classrooms are equipped with projector to blend the traditional method of teaching with e-learning resources to make the teaching interesting and interactive.
- Faculty's are encouraged to make PowerPoint presentation. Classroom assignment and projects emphasize individual thinking over received knowledge.
- Field trips and Educational visits to Historical Monument are conducted to enrich the teaching learning process.

The college has well equipped laboratories in the departments of Computer science, Statistics, Zoology, Botany, Physics, Chemistry and Education. Students are taught about the importance of pollution control, minimization of energy and cost, valuable nature of samples, take care of fossils and hand specimens and trained to take all mandatory precautions and also learn to process hazardous solid bio waste and chemicals.

File Description	Document
Upload any additional information	<a href="#">View Document</a>

### 2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

#### Response:

The college has four Digital classrooms, three computer labs and Wi-Fi facility are available to take ICT classes by the faculty members. Generators have been installed for uninterrupted power supply. Brodband Leased Line Internet connection is highlyusefull to function all the above devices very speedily. All staff is well familiar with all the latest ICT tools. They take online classes through Google class, Google meet, Zoom apps etc. and conducted online examinations. They also take digital classes with the LED projector and screen. To strengthen their knowledge, IQAC has conducted one FDP where not only the faculty of the institution but also other faculties from neighbouring colleges participated. Some faculty members also participated in FDP/seminar/Workshop organized by other institutions to strengthen their knowledge regarding the use of ICT tools. The college is also the member of ICT Academy, Chennai through which students and teachers can participate in the various programmes organized by the academy.

To keep the students and teacher's pace with the changing scenario, the central library is regularly updated with online resources, Inlibnet membership is regularly upgraded and N-list are provided free of cost the library has also created online repository system and is consisted with good number of educational CDs and DVDs few faculty members uploaded the video lectures on the youtube channel social media is skillfully use by the college through its Whatsapp group, Facebook, Instagram and linkedin accounts and

all this links are visible on the front page of the website.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process.	<a href="#">View Document</a>

### 2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year )

**Response:** 100.7

#### 2.3.3.1 Number of mentors ?????????????? ???????

Response: 46

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	<a href="#">View Document</a>
Mentor/mentee ratio	<a href="#">View Document</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View Document</a>

## 2.4 Teacher Profile and Quality

### 2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

**Response:** 83.57

File Description	Document
List of the faculty members authenticated by the Head of HEI	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

**Response:** 30.82

#### 2.4.2.1 Number of full time teachers with *Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt.* year wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
16	15	15	14	12

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

#### 2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)

**Response:** 21.7

##### 2.4.3.1 Total experience of full-time teachers

Response: 998

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 2.5 Evaluation Process and Reforms

### 2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode

#### Response:

As per the university provisions the three years' degree course is divided into six semesters, where 80 marks are allocated for the end-of semester theory examination and 20 marks are allotted Internal assessment (IA).

- The college holds two sessional examinations in each semester besides class tests; and the university holds one end semester examination. After each sessional examination answer scripts and their marks are kept in records. After every sessional examination, each department reviews its results and tutorial classes are taken for the weak students to improve their performance.
- Where more than one teacher is involved in teaching of a particular paper, individual teacher set question from respective units and is combined to a single question paper.
- An additional test is held for students who may have missed the tests due to medical reasons.
- Repeat test are sometimes conducted to offer the students an opportunity to improve their performance.

- Some department engage students in socio-economic survey which let them experience actual locations and geography, train them in the skills of sampling, data collection, interviewing of subjects and sensitize them to the environment and community.
- The entire IA (Internal Assessment) calculation is shared with students and discrepancies are rectified before submission to the academic officer. Subsequently the IA result is displayed on the notice board. Thereafter the internal assessment marks are sent to the concerned University for needful action.
- If some error detected in the result of the final examination, it is settled by the IA examination Committee.

The Science courses conduct practicals for some full papers. This practical examination conducted in the presence of a University appointed External Examiner. Their performances are sent to the University to add in the calculation of theory examination.

File Description	Document
Any additional information	<a href="#">View Document</a>

### 2.5.2 Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

**Response:**

**Response:**

- In Guwahati University examination process (for UG colleges) is controlled entirely at the University level. Colleges act as examination centres for its students. Answer scripts are evaluated at some specific colleges under Micro-Zone level, appointed by the Gauhati University.
- The monthly attendance of students is recorded by the faculty members which helps in issuing of admit card well in advance obviating any attendance related grievances.
- The seat plan is arranged in the examination hall for the smooth conduct of each examination.
- Grievances of the Students, during the conduct of the examination, are handled by the examination committee of the college.
- Examination related grievances, after the publication of the results, are dealt with at the GU examination branch.
- Regarding the IA related grievances (if any) the academic officer goes through written complaint of the concerned student duly forwarded by the principal are solved at the university level.

File Description	Document
Any additional information	<a href="#">View Document</a>

## 2.6 Student Performance and Learning Outcomes

### 2.6.1 Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

**Response:**

**Response:**

1. The college has a website on which the details of courses offered by all department of the college are clearly uploaded. Further the strength of the departments regarding faculty members are also mentioned along with the Academic calendar.
2. Course outcome have been prepared and displayed in the respective departments for the Knowledge of the students. All these outcomes are also informed to the parents before starting the admission process and the students in the orientation programme.

The Admission Committee finalizes and publishes a prospectus prior to the admission of every new academic session which contains all admission related information such as list of courses offered, admission procedure, fees structure, number of seats available in hostel and other facilities for the students are uploaded on the college website.

File Description	Document
Upload COs for all courses (examples from Glossary)	<a href="#">View Document</a>
Upload any additional information	<a href="#">View Document</a>
Paste link for Additional information	<a href="#">View Document</a>

### 2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

**Response:**

**Response:**

- The college has clearly stated learning outcomes. In the beginning of the session the outcomes are stated in the academic meetings. The program outcomes, program specific outcomes and course outcomes are evaluated at the university level after the semester end examination. The college evaluates these through the mechanism of Internal Assessment.
- The institution depends on internal Examination and university examinations to determine outcomes of students' learning. The Academic Committee of the college regulates and collects the data of the two sessional examinations. Accordingly, the Academic Committee monitors the performance of the students and asks respective departments to take steps accordingly for overcoming low performance in specific subjects.
- The institution conducts periodical internal examinations and class tests to monitor and acquire specific knowledge of the students. Thereafter performance of the students is analyzed and subsequently strategies like tutorial classes, motivational talks, etc. are arranged for weak students.



Moreover, the institution intimate's parents/guardians both formally and informally about the learning outcomes of their respective wards.

- The institution and individual teachers use assessment/ evaluation outcomes as an indicator for evaluating student performance, achievement of learning objectives and planning. The major course students are given project works and assignments and emphasis is given on them to make them competent for higher studies as well as job markets. On the basis of sessional/class test performance every individual teacher as well as department make arrangement fortutorial/additional classes for weak students.
- The College IQAC monitors and sets a time line for evaluation of IA which is scrutinized both at the department and academic committee.
- Programme specific outcomes are measured through both academic and non-academic performances of the students. The performance of the students in the internal and external examinations, in the practical and assignments, participation in class activities, role in the departmental activities are some of the means by which programme specific outcomes are measured. Students are also encouraged to take part in competitions, seminars etc organized.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for Additional information	<a href="#">View Document</a>

### 2.6.3 Average pass percentage of Students during last five years

**Response:** 39.28

#### 2.6.3.1 Total number of final year students who passed the university examination year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
365	217	248	261	203

#### 2.6.3.2 Total number of final year students who appeared for the university examination year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
880	531	701	661	518

<b>File Description</b>	<b>Document</b>
Upload any additional information	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

## 2.7 Student Satisfaction Survey

<b>2.7.1 Online student satisfaction survey regarding teaching learning process</b>	
<b>Response: 3.21</b>	
<b>File Description</b>	<b>Document</b>
Upload database of all currently enrolled students (Data Template)	<a href="#">View Document</a>
Upload any additional information	<a href="#">View Document</a>

## Criterion 3 - Research, Innovations and Extension

### 3.1 Resource Mobilization for Research

#### 3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

##### 3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
00	00	00	00	00

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
e-copies of the grant award letters for sponsored research projects / endowments	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

#### 3.1.2 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 0

##### 3.1.2.1 Number of departments having Research projects funded by government and non-government agencies during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
00	00	00	00	00

##### 3.1.2.2 Number of departments offering academic programmes

2020-21	2019-20	2018-19	2017-18	2016-17
20	20	20	20	20

File Description	Document
Supporting document from Funding Agency	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Paste link to funding agency website	<a href="#">View Document</a>

### 3.1.3 Number of Seminars/conferences/workshops conducted by the institution during the last five years

Response: 23

#### 3.1.3.1 Total number of Seminars/conferences/workshops conducted by the institution year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
06	07	03	03	04

File Description	Document
Report of the event	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 3.2 Research Publications and Awards

### 3.2.1 Number of papers published per teacher in the Journals notified on UGC website during the last five years

Response: 0.06

#### 3.2.1.1 Number of research papers in the Journals notified on UGC website during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
02	00	00	00	01

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

### 3.2.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

**Response:** 1.9

#### 3.2.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
02	33	21	15	18

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 3.3 Extension Activities

### 3.3.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

**Response:**

The college has an Extension Activity Cell under IQAC which engages its staff and students in the development of neighborhood areas and in community development service. Various Departments, Forums, Cells has organizes different programmes for social awareness in nearby villages. The Women's Forum of the college has been organizing programmes every year within college and neighboring school and villages like environmental awareness program, health camp, gender sensitization program, career counselling program, visiting old age home. The women's cell visited children orphanage in Mangaldai & distributed food items & sports materials. The college has adopted one neighboring high school in 2016 and one village in 2018. The cell has also organized Academic Exchange Program, career counseling program in the college. Under this cell different faculty members imparted classes in neighboring H.S. School and Junior Colleges. Some departments also organized awareness program against witch-hunting, joint lecture program, etc. At the initiatives of IQAC has organised one Cattle Free Check-up Camp, one rally to create voting awareness (2016) with active cooperation of the District Administration, signature drive, etc. among the people. In 2016, the Health Care Cell had organized health Awareness programme in the college. The Disaster management & Environmental Awareness Cell had organized two Awareness Programmes cum Workshop on Disaster Managements in collaboration with District Disaster Management Department and one NGO named *Pherengadao*. The Cell had also organized one Environment Awareness Programme and planted a good numbers of plants in the college campus. The Women Cell has organized

programmes on “Empowering Girls’ Students” & “Legal Rights of Women” in collaboration with Mangaldai Bar Council. In 2016, the Career Counseling Cell has organized four Career Counseling cum Skill Enhancement Programmes during 2016 and 2017 and one Coaching Programme in 2017 for NDA Entrance in collaboration with Borgajuli Army Camp. The college also arranges for active participation of various stake holders in ceremonies like College Foundation Day, Saraswati Puja, Independence Day, Republic Day, etc. The local people also have their participation in the college management through nomination of members to Governing Body.

The extension education cell college has adopted nearby Chamuapara High School and Tangla Girls’ HS School. Faculties from English, Assamese, Mathematics, Political Science, Economics, etc. take classes of class IX and X. The college also offered food items to the poor people during corona pandemic in 2021.

The NSS wing college has a good fame in this area which constructed the road from Tangla Town to Tangla College. In 1991, the Tangla College NSS wing started a National Integration Cycle Rally campaigning from Tangla to Kaziranga National Park. The NSS drives cleanliness in neighborhood area and trying to develop awareness among the people. The NCC wing also engages itself in different social activities. The NCC cadres actively participate in national ceremonies like Independence Day, Republic Day, etc. The college opened the IDOL to educate the deprived and the uncovered section by formal education. It provides opportunity of education in PG level in which service holders, housewives and others have been getting benefit.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

### 3.3.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

**Response:** 0

#### 3.3.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
00	00	00	00	00

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 3.3.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

Response: 17

#### 3.3.3.1 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
05	03	04	02	03

File Description	Document
Reports of the event organized	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 3.3.4 Average percentage of students participating in extension activities at 3.3.3. above during last five years

Response: 8.22

#### 3.3.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
368	322	467	300	286

File Description	Document
Report of the event	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 3.4 Collaboration

### 3.4.1 The Institution has several collaborations/linkages for Faculty exchange, Student exchange,

**Internship, Field trip, On-job training, research etc during the last five years****Response: 1****3.4.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-job training, research etc year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
00	00	00	00	01

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
e-copies of linkage related Document	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**3.4.2 Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the last five years****Response: 6****3.4.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
02	01	01	01	01

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>



## Criterion 4 - Infrastructure and Learning Resources

### 4.1 Physical Facilities

**4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.**

**Response:**

The college has provided infrastructure and physical facilities for teaching-learning of the students. The college has a well-defined policy for creation and enhancement of infrastructure to facilitate effective teaching and learning. The college has a total of 39 acres of land and out of these 26 acres of land covered as built-up area to accommodate required infrastructure of the college programmes. The college has a Planning and infrastructure Committee for planning infrastructural development and comprising faculty and office staff. The committee discusses the matter and send to the Governing Body for approval. After that the construction committee is entrusted with to undertake the work. There are total 18 departmental and 36 spacious class rooms with proper infrastructure in the college. Main building of the college consists of Administrative office, Principal's office, Vice Principal's office, Common Staff Room, IQAC office, all departments of Arts, Commerce and Science Faculty including some class rooms and the central library, Examination Office, Language Lab, ICA department, Digital Classroom, one sub-post office and a Multi Gym in the ground floor, First Floor and Second Floor. Provision of cool drinking water facility is attached to the main building. In front of the main building there are Cycle and Bike stands, Central Notice Board for the students, College Canteen, two martyrs' tomb, Flag hosting platform and One ATM. The girls' common room and the boys' common room are in the both side of the main building along with adequate numbers of laboratories. The science laboratories, the conference hall, the computer department and the IDOL office, some class rooms and car parking shed are situated in the back side of the main building. The central library includes student's reading room, Teachers reading rooms, Reference sections, Digital room and the Librarian office. For security and safety, the college has fixed up boundary walls in all sides along with CC TV camera provision in different places of the main building.

There is one Girls' hostel, one Boys' hostel with adequate infrastructure, one mini stadium and a large area of agricultural land of the college.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

**4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.**

**Response:**

**Sports and Games:** There are facilities for sports and games in the college. There is a mini stadium (10 bighas) for outdoor games and one Basketball court in the girl's hostel campus.

The multi gym with instruments is ready for opening. The college has sufficient equipment's for indoor and outdoor games. The Facilities for following sports are available in the college:

**Outdoor:** Football, Volleyball, Cricket, Basket-Ball, Kabadi, race, relay-race, high-jump, long-jump, weight throw, javelin-throw, poll-volt, etc.

Indoor: Chess, Carom, Ludo, Badminton, Table-Tennis, arm-wrestling.

**Meditation:** The college has introduced a practice of meditation in the very first class everyday under the guidance of respective teacher. The students actively participate in the meditation along with the teachers.

**Cultural Activities:** The college has one conference Hall where small events like debates, art, literary, mehendi, rongooli, and other cultural competitions are held. Our performance in the cultural activities is outstanding in the last five years. Cultural programmes are organized every year in the College Week function. The students of the college have been representing the inter-college youth festival every year organized by the Gauhati university and Bodoland university. Students used to prepare and practice in college campus ahead of all competitions. The college has its own Harmonium, Tabla, Electric Guitar, *Kherai Madal, Kherai Bahi, Serja, Dhulki, Nagra*, dress for Folk Dance and other musical accessories.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

#### 4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)

**Response:** 7.14

##### 4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 03

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>

#### 4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

**Response:** 39.7

##### 4.1.4.1 Expenditure for infrastructure augmentation, excluding salary year-wise during last five

years (INR in lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
58.62	87.97	127.72	155.50	67.10

File Description	Document
Upload audited utilization statements	<a href="#">View Document</a>
Upload any additional information	<a href="#">View Document</a>
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>

## 4.2 Library as a Learning Resource

### 4.2.1 Library is automated using Integrated Library Management System (ILMS)

#### Response:

The college has a well-furnished computerized Central Library with 61,360 Text books and reference books. In addition, the library has printed Journals, Magazines, News Papers, E-Books and E-Journals. The Central library is the member of National Library and Information Services Infrastructure for scholarly Content (N-List).

At present the Central library occupying a total 4856.67sq. feet carpet area. The extended new library building is two-storied. The different sections of the central library have been marked as Circulation Section, Reference Section, E-Resource Centre cum digital repository with Air condition, Students reading room (capacity for 90 students) Technical Section and Administrative Section. The first floor is specifically for teachers' reading room covering an area of 1046.25 sq. feet.

The Central Library is partially automated using SOUL 2.0 software for library management. More than 30,000 books have been already bar coded with ILMS (SOLD 2.0). The library is also under the surveillance of CC camera for proper maintenance. In future the college library has a plan to introduce the RFID technology and develop infrastructural facility. The library uses the technology to improve its service quality on the basis of feedback collected from students through predesigned questionnaire.

In addition, the college library has preserved copies of M. Phil / Ph. D /MRP dissertations of different faculty members for use of scholars and students for pursuance higher studies. The Central Library of Tangla College has Book Bank facility for the benefit of poor students. Students can borrow required books after obtaining a valid Book Bank Card.

File Description	Document
Upload any additional information	<a href="#">View Document</a>

#### 4.2.2 The institution has subscription for the following e-resources

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases
- 6.Remote access to e-resources

**Response:** E. None of the above

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>

#### 4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

**Response:** 6.47

##### 4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
7.99	9.35	4.69	4.25	6.09

File Description	Document
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>
Audited statements of accounts	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

#### 4.2.4 Percentage per day usage of library by teachers and students ( foot falls and login data for online access) during the latest completed academic year

**Response:** 0.68

#### 4.2.4.1 Number of teachers and students using library per day over last one year

Response: 32

File Description	Document
Details of library usage by teachers and students	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 4.3 IT Infrastructure

#### 4.3.1 Institution frequently updates its IT facilities including Wi-Fi

**Response:**

The college has a provision to update Information Technology infrastructure regularly. It frequently updates the IT facilities through various systems. The digital rooms are given essential facilities like electrical power supply with Battery backup, LCD projectors, furniture, anti-virus etc. The college has 118 computers and 07 laptops with access to internet that are updated with latest versions of essential software. The Wi-Fi facility is provided to all over the campus in free of cost. For major disorder and damage, computer technician and service provider are hired for the up keeping and replacement. The steps like installation of anti- virus periodically, formatting of computers on the basis of corrupt operating system and replacing hardware of old computers to new computers are taken for maintaining and utilizing computers.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

#### 4.3.2 Student - Computer ratio (Data for the latest completed academic year)

**Response:** 57.9

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Student – computer ratio	<a href="#">View Document</a>

#### 4.3.3 Bandwidth of internet connection in the Institution

**Response:** C. 10 MBPS – 30 MBPS

File Description	Document
Upload any additional Information	<a href="#">View Document</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View Document</a>

#### 4.4 Maintenance of Campus Infrastructure

##### 4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

**Response:** 24.37

##### 4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
31.07	81.53	45.53	106.73	50.55

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>
Audited statements of accounts	<a href="#">View Document</a>

##### 4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

**Response:**

The college has a systematic mechanism for maintaining and utilizing the above facilities. There are different committees to monitor the smooth functioning of the college.

The institute has a construction committee under the head of the institution where both teaching, non-teaching and technical members are included. This committee looks after the maintenance and up keeping of equipment's and infrastructure. The college has full time care-taker to look after basic infrastructure, furniture, and Class room. There are laboratory bearers in science departments to maintain the laboratories.

The central library has an advisory committee appointed by the principal to monitor the smooth and effective functioning of all the services. The committee make suggestions regarding the up-gradation of library facility. The Library substantially computerized and bar code system is introduced. Librarian seeks

recommendation from the head of the departments to purchase necessary books. Monthly cleaning of the books and racks is done to preserve all the books. There are specified personnel for maintenance of the library. There is also departmental library in all the departments which are maintained by the faculty members of the respective departments.

The college has a large playground which is well maintained and used optimally. The sports items are maintained by the teachers in-charge of games and sports.

There is a planning and development committee in the college. Whenever any repair or innovation is needed the committee reported to the construction committee for necessary action. In case of repair, needed for the departmental room, the head of the department report to the construction committee for needful action. There is one electrician in the college who regularly check the electric connection and electrical apparatus. Professional IT company has been used for maintaining the IT sector of the college.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

## Criterion 5 - Student Support and Progression

### 5.1 Student Support

#### 5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 35.52

##### 5.1.1.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2020-21	2019-20	2018-19	2017-18	2016-17
1023	1514	1281	2162	1210

File Description	Document
upload self attested letter with the list of students sanctioned scholarship	<a href="#">View Document</a>
Upload any additional information	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

#### 5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 0.23

##### 5.1.2.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2020-21	2019-20	2018-19	2017-18	2016-17
53	00	00	00	00

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>



**5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following**

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

**Response:** B. 3 of the above

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Link to Institutional website	<a href="#">View Document</a>

**5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years**

**Response:** 2.5

**5.1.4.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
00	105	294	00	150

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases**

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

**Response:** A. All of the above

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View Document</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View Document</a>

## 5.2 Student Progression

### 5.2.1 Average percentage of placement of outgoing students during the last five years

**Response:** 1.65

#### 5.2.1.1 Number of outgoing students placed year - wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
00	01	06	03	35

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

### 5.2.2 Average percentage of students progressing to higher education during the last five years

**Response:** 9.89

#### 5.2.2.1 Number of outgoing student progressing to higher education.

**Response:** 87

File Description	Document
Upload supporting data for student/alumni	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State

government examinations)

Response: 38.67

**5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
00	01	03	05	00

**5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
00	02	05	06	02

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 5.3 Student Participation and Activities

**5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.**

Response: 5

**5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
0	1	1	2	1

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
e-copies of award letters and certificates	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

#### Response:

The college has a Student Council in the name of Tangla College Students' Union. It has 12 portfolios viz. i. Vice President ii. General Secretary iii. Assistant General Secretary iv. Games, v. Sports vi. Debates & Fine Arts vii. Gymnasium viii. Literary ix. Social ServiceX.Cultural xi. Boy's Common Room and xii. Girl's Common Room and each secretary is guided by one teacher-in-charge. They are elected representatives of the bonafide students of the college with one-year term. The election to College Students' Union is held strictly in accordance with the rules and regulations of Election Commission.

The Union organizes sports, cultural and literary activities in the college. Besides this, they also organize programmes like, freshmen social, saraswati puja, etc. Students of the college participate in different competitions like Youth Festival by the concerned university and other sports meet, debate, cultural competitions, etc. through the student's union. The union also ensures the student's participation in different activities and programmes organized by various cells and committees of the college with their active role.

The union body plays the role of a bridge between the students and the authority. It conveys students' needs and grievances to the authority. Both the authority and the union work cordially for the development of a healthy academic atmosphere in the college. The body provides leadership to the students and raise voice for different issues concerning students.

The union is funded by the fees collected from students at the time of their admission. The union performs their activities with this fund.

The college also has a devoted NSS and NCC wing for both boys and girls and a gender sensitisation cell to support girls' students for their cognitive growth and development. Various departments have wall-magazines to encourage students' creativeness. The Literary section of the Union body publishes one Multi-Langual Annual College Magazine with English, Assamese, Bodo and Bengali sections.

File Description	Document
Upload any additional information	<a href="#">View Document</a>

### 5.3.3 Average number of sports and cultural events/competitions in which students of the Institution

**participated during last five years (organised by the institution/other institutions)**

**Response:** 15.4

**5.3.3.1 Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
00	17	21	20	19

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

## 5.4 Alumni Engagement

**5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services**

**Response:**

The college has an Alumni Association and efforts have been initiated to get active support from the alumni. Sometime meetings are held with the alumni and they offer suggestions to the college authority on various issues relating to development of the college in general as well as academic in specific. As the earlier Alumni Association was not active and therefore a new alumni Association was formed in 2016-17. They participated in the college Foundation day celebration in 2017 and they attend the various events of the college as and when invited, but they did not contribute any financial help for the development of the college. It is worth mentioning that some of the ex-students of the college have eventually got appointed as faculty and non-faculty members in the college and they have contributed to the fund of alumni association. Again alumni of different departments have gifted some materials towards their respective departments.

File Description	Document
Upload any additional information	<a href="#">View Document</a>

**5.4.2 Alumni contribution during the last five years (INR in lakhs)**

**Response:** E. <1 Lakhs

<b>File Description</b>	<b>Document</b>
Upload any additional information	<a href="#">View Document</a>

NAAC

## Criterion 6 - Governance, Leadership and Management

### 6.1 Institutional Vision and Leadership

#### 6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

##### Response:

The vision of Tangla College is "Let the Light of Knowledge Spread Over all Corners". The Mission of the College is to set standard of excellence in the creation and preservation of knowledge, innovation in order to help bring about development and scientific out-look among the people of socially and economically backward interior localities of the northern part of undivided Darrang district and present Udalguri district of Assam and to ensure the continuity and advancement of human resource through collaboration with Gauhati University and UGC. With this mission the college has been making effort continuously

- To create human resources that would be useful members of the society with strong moral and cultural back ground.
- To provide opportunity for quality higher education to the deprived and marginalized section of the society in this rural area.
- To reduce the economic outflow caused by students going for admissions in institutes outside the area and the state.

The college was established by a few socially conscious persons of this area for the spread of higher education in this backward mostly tribal populated area. From the time of its inception, the initiators had clearly defined the vision and mission of this institution. While the vision of the college is reflected in the emblem of the college, which reads "*ApramattenByedbabyangSarawattanmayuBhawet*" meaning "Let the light of knowledge spread over all corners". The college aimed for the spread of knowledge with excellence in the all knock and corner of the region while it was the one and only institute for imparting higher education for the entire district with three stream. Through higher education it aimed to develop the area by producing sufficient numbers of graduates locally and to uplift the region educationally, socially and economically. For the same in the beginning the college started with pre-university course and gradually introduced under-graduate courses of arts, commerce and science. The intention of creating useful human resources has persuaded the institute for introducing new courses in the college to face the new challenges of time. The college is emphasizing on quality education to check the outflow of students in search of quality education. All policies and plans for the development of a college under the Gauhati University are drafted by the college authority itself. The Governing Body of the college is empowered to direct, manage and ensure implementation of every aspect of these policies and plans. The Principal is the chief executive head of the college and the faculty members are entrusted with the other responsibilities. The college has a teachers' unit named Tangla College Teachers' Unit (TCTU) which is a unit of All Assam College Teachers' Association (ACTA) which looks after all academic and other activities. They are the convenors and members of different committees constituted for the growth and development of the college. IQAC looks after the quality of the various academic and administrative activities of the college. The college is at present a full-fledged three streamed under-graduate college fulfilling the hopes and aspirations of many people of this region.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

### 6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

#### Response:

The college is governed by the Governing Body at the top level and under which there are principal, Vice Principal for the management of the college with the help of teacher's unit and non teaching staff of the college.

Different committees and cells are formed in the college to involve all the faculties and office staff. These are Construction Committee, Library Committee, Planning and Development Committee, Infrastructure Construction Committee, Academic Committee, Admission Committee, Routine Committee, Examination Committee, Gender sensitisation cell, Extension Education Cell, Canteen Management Committee Disaster Management Committee, Tribal Study Centre, Anti Ragging Committee, Health care Cell, Alumni Association Cell, Grievance Redressal Cell, Seminar and Workshop Committee, Parents & Guardians and other stakeholders association cell, Literary Cell, etc. They organize various academic and extension activities in the college for the all round development of the students. The college has an IQAC with a coordinator. All the committees and cells have to submit a detailed report of the events and activities organized by them to the co-ordinator IQAC.

Before the start of every academic session the HoD of respective Departments have to submit their teaching plan and master plan to the IQAC. The teaching plan is subsequently placed in the Governing Body meeting by the Principal for necessary approval and after approval it is signed by the chairman for implementation. At the same time future plan for the session is also discussed in the academic committee and implemented there after.

If any repair of the infrastructure is necessary, it is placed to the infrastructure committee by the planning and development committee for necessary action.

File Description	Document
Upload any additional information	<a href="#">View Document</a>

## 6.2 Strategy Development and Deployment

### 6.2.1 The institutional Strategic / Perspective plan is effectively deployed

#### Response:

The college wants to grow in every possible direction. Continuous and frequent changes in the Guwahati



University Education System {Annual System, Semester System and CBCS system (implemented from 2019-20 session)} it is required the construction, extension, repairing and the upgradation of the library as per the recommendation of the Planning and Development Committee.

The college has a set of buildings like Science Block, Arts Block, Commerce Block, Administrative building, IDOL and Computer Science building etc. The main administrative building is of three storied. The Principal's office, General Office room, cash counter and the teachers' common room are all on the ground floor.

The college has ramp facility for the differently abled students.

File Description	Document
Strategic Plan and deployment documents on the website	<a href="#">View Document</a>

### 6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules and procedures, etc.

#### Response:

The governing body of the college is the apex body of the college, the administrative setup and other policies and procedures are monitored by the body.

**Governing Body:** The college is a provincialized institution under the State Government (i.e. Govt. of Assam). The college is governed by the *Assam Provincialisation College Management Rules 2005* of the State Government. Presently the Director of Education, BTC (Bodoland Teritorial Council), Kokrajhar appoints the Governing Body for the management of the college. Earlier it was done by Director of Higher Education, Govt. of Assam. The Governing Body is constituted with the following members: One President, the Principal of the college as Ex-Officio Secretary, the Vice-Principal as the Ex-Officio member, three guardian members one of whom is a lady, two nominees from the Vice Chancellor of the affiliating University, two teacher representatives and one office staff representative both nominated by their respective organizations and a doner member. While the term of the President is five years and that of the V. C's nominees is of three years and those guardian members, doner member and teacher representatives are of one year.

**Administrative Setup:** The College administrative setup is headed by the Principal. He is assisted by the Administrative office staff and a host of support staff.

**Internal Quality Assurance Cell (IQAC):** The college has an Internal Quality Assurance Cell (IQAC) constituted as per the direction of the UGC. There are Academic Committee consisting of all heads of the departments, Planning Committee, Admission Committee, Examination Committee, etc. The management, Principal, IQAC, Academic Committee, Teacher's and Office-staff Association and all other committees functioning in the college work together for formulating the strategy for improvement of the quality as well as for the sustenance of the institution.

**Academic Committee:** The college has an Academic Committee under the chairmanship of the Principal where the Vice-Principal is the convenor and the members include the HoD of the different departments, Coordinator of IQAC and the Librarian. Academic decisions are taken by the committee. There are three academic coordinators to look after the academic matter in three streams namely Arts, Science and Commerce.

**Service Rules:** The Service Rules of the Principal, Teaching and Non Teaching staff is determined by the Directorate of Higher Education, Govt. Assam. In case of leave rules, it is to be approved by the Govt. Body.

**Recruitment:** Recruitment in teaching faculty is done as per roster on the basis of the approval of Governing Body. Process of recruitment (advertisement, scrutiny of forms and calling for interview for selection) following the guidelines of UGC, Gauhati University and Government of Assam. Recruitment of non teaching staff is done based on roster following the rules of Govt. of Assam. Recruitment of temporary faculty and non teaching staff is done on the basis of the approval of governing body.

**Promotion:** Promotion of the teaching faculty is based on the guide lines of UGC and Gauhati University.

**Grievance redressal Mechanism:** The college has a Grievance redressal cell to address the grievances of all stake holders.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Link to Organogram of the Institution webpage	<a href="#">View Document</a>

### 6.2.3 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

**Response:** B. 3 of the above

File Description	Document
Screen shots of user interfaces	<a href="#">View Document</a>
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 6.3 Faculty Empowerment Strategies

### 6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

#### Response:

The college has provision for some welfare measures for teaching and non teaching staff according to the rules of Govt. of Assam and UGC.

1. Medical Leave: There is a provision of Medical Leave for serious diseases with full pay for 18 months.
2. Maternity Leave: It is granted to women employees for 6 months.
3. Child Care Leave: It is granted to women employees for 2 years.
4. Paternity Leave: It is granted to man employees for 10 days to 3 months.
5. Casual Leave: 12 days is permissible per year for all employees.
6. Earned Leave: Encashable earned leave is available for maximum 30 days in two parts in a year.
7. Group insurance Scheme: Employees are covered under group insurance scheme by paying a sum of Rs. 400 per month.
8. Group Provident Fund: Employees are covered under GPF scheme which is @10% of the salary per month.
9. Loan: Housing Loan and loan for purchasing vehicles are granted as per govt. norms.
10. Children Tuition Fee: The children tuition fee is exempted from the income tax assessment.
11. Provident Fund Scheme: This is available for the permanent employees according to the rules of the state Government.
12. Study Leave: For pursuing higher Education it is granted to the teachers with salary benefit.
13. Academic/duty Leave: This leave is granted to the teacher to attend external examinations duty, attend Conference/Seminar/Symposia and official meeting.

#### Welfare measures by the Institute:

- Provision of job offering to family members after the sudden death of the staff in service. – One employee has been appointed in the office on this ground on 2013.
- Tangla College Womens' Welfare Fund-a contributory welfare fund of women teachers. -
- Teacher's Welfare Fund, Tangla College – a contributory welfare fund of teachers.
- Teacher's Co-operative Fund, Tangla College – a contributory welfare fund of women teachers.
- Tangla College Science Teacher's Welfare Fund – a contributory welfare fund of women teachers.
- 8 Brothers Welfare Fund, Tangla college – a contributory welfare fund of eight teachers.
- Tribal Teacher's Forum, Tangla College – a contributory welfare fund of Tribal teachers.

Teacher's Mutual Fund, Tangla College – a contributory welfare fund of Teachers.

File Description	Document
Upload any additional information	<a href="#">View Document</a>

### 6.3.2 Average percentage of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the last five years.

**Response: 0****6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
00	00	00	00	00

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>

**6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years****Response: 0.4****6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
00	00	01	00	01

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Reports of Academic Staff College or similar centers	<a href="#">View Document</a>
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>

**6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course ).****Response: 22.83**

#### 6.3.4.1 Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
10	20	11	06	06

File Description	Document
Upload any additional information	<a href="#">View Document</a>
IQAC report summary	<a href="#">View Document</a>
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>

#### 6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

##### Response:

The college follows the guidelines of Gauhati University with regard to performance Appraisal System for teaching and non teaching staff. A self Appraisal form is filled up by the teaching staff and submitted to the college office for initiating the process of promotion. The promotion for Assistant Professor to senior scale and then to Associate Professor is done according to the guidelines of UGC.

Non teaching staff members are assessed through the Annual Performance Appraisal Report (APAR) forms which contains brief description of duties undertaken by the employee and its timely accomplishment, which is finally checked by the next higher authority. The employees are also supposed to submit a brief Self Appraisal Report and clear departmental test as prescribed by the recruitment rules as per the Govt. Assam.

During the last five years three faculty members have been promoted based on above guidelines.

File Description	Document
Upload any additional information	<a href="#">View Document</a>

## 6.4 Financial Management and Resource Mobilization

#### 6.4.1 Institution conducts internal and external financial audits regularly

##### Response:

After provincialisation of college the internal audit system by the Gauhati University is done away. The

external audit is done by the Directorate of Audit, Govt. of Assam. The copy of audit report is sent to the following offices: Principal of the college, the Principal Secretary to the Govt. Assam, Education (Higher) Department; the Principal Secretary to the Govt. of Assam, Finance Department; Director of Higher Education Assam, The Assistant Director of Audit Assam Mangaldoi Circle and the Audit Cell (Head Quarter Guwahati).

File Description	Document
Upload any additional information	<a href="#">View Document</a>

#### 6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

**Response:** 11.28

##### 6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year-wise during the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
6.28	5.00	00	00	00

File Description	Document
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>

#### 6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

**Response:**

The college receives funds from UGC (Grants-in Aid). After 2014 college receives funds from Rashtriya Uchchattar Shiksha Abhiyan (RUSA) and student's fees. Sometimes the college also receives fund from Govt. of Assam but it is not regular. Since the college has a Distance and Open Learning (IDOL) centre, it also receives grant from the University of Gauhati. It is different than that of general fund of the college.

The grant from RUSA or Govt. of Assam is utilized for construction, maintenance of infrastructure, library development etc. The infrastructure Committee, Planning and development committee, governing body, Library Committee, the principal and the accountant all are related in the utilization of fund.

The respective committees prepare the budget and submitted to the principal who in turn presents the same before the Governing Body for approval.

The teachers Unit has its own fund generated by themselves for its expenditure for different purposes.

The budget is prepared by the secretary for the approval of the unit. The expenditure is audited by the appointed auditor.

There is also another fund of Tangla College Women's Forum generated by the members and is spent for the welfare activities both inside and outside of the college which is maintained by the secretary and treasurer of the fund.

File Description	Document
Upload any additional information	<a href="#">View Document</a>

## 6.5 Internal Quality Assurance System

### 6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

#### Response:

Internal Quality Assurance Cell (IQAC) was established in the college on 12 June 2003. But after some years due to the retirement of Principal, absence of permanent principal, retirement of faculty members and sudden death of IQAC co-ordinator, the cell had not contributed any significant activities. Later on after joining permanent principal the cell is revived in 20-02-2014. Since then all the quality assurance mechanisms like academic planning, administration is supervised by the IQAC. Several initiatives are taken by the IQAC through its cells or committees for the allround development of the college.

IQAC organizes a number of extension activities like organizing workshop, seminar, lecture program, faculty development program, career counseling program, disaster management program, health awareness program, plantation, observation of important days, collecting feedbacks from the students, collecting teaching plan and self appraisal report from the teachers, distribution of academic calendar, encourage the departments to organize seminar, lecture program etc. Out of these two specific examples are mentioned below.

It was felt that a basic computer training course should be introduced at the college for the benefit of permanent/temporary teaching and non teaching staff of the college. Accordingly, the IQAC took the initiative of introducing a 65 days' duration basic computer course at free of cost. As a result, the faculties and employees are able to get the knowledge of computer application.

After the retirement of the librarian of the college some problem arises in the smooth functioning of the college library. The IQAC took some initiative for the development of the library function. According to the resolution of the IQAC meeting the rotation of books by the students is maintained strictly. If the students do not return the books within 15 days they have to pay fine. As a result, more students are able to use the library books. The IQAC has also taken initiative to introduce e-resource centre in the library and the students are now benefitted as they have easy access to the reference books.

IQAC also take the initiative to conduct internal AAA. It collects feedback from students and teachers regarding the curriculum, teaching learning process, services of the library and administrative office. On

the basis of the feedback report it tries to develop overall quality of the teaching learning process and administrative and library services.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

**6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities ( For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives )**

**Response:**

The college acts according to the guidelines laid down by the UGC, Gauhati University and Govt. of Assam. The college has made certain improvements during the post accreditation period as per the suggestion of Peer team. Besides there are suggestions some other activities are also done by the college. Some of which are mentioned below:

1. Establishment of computer laboratory for the use of teaching, non teaching staff and the students.
2. Modern tools of teaching like Digital class using ICT facilities are introduced.
3. Faculty members are encouraged to pursue Ph.D.
4. Extension of class rooms to fulfill the requirement of increasing number of students.
5. Computerization of Administrative Department and library.
6. Collection of Feedbacks from students in new format and analysed.
7. Job-oriented course like ICA and computer science are introduced.
8. Spoken English Course was introduced in one session only.
9. Conference Hall is extended with modern facility.
10. Placement activity is done sometimes.
11. Efforts are going on to activate Alumni Association.
12. The central Library and Departmental Libraries are enriched with the text books and reference books. E-Resource center is created in the central library.
13. Women hostel is opened and Boys hostel will open shortly.
14. NCC girls wing is also opened.
15. Extension activities are done by the various cells under IQAC and NCC and NSS units.
16. Formal grievance redressal mechanism is introduced.
17. Science Stream is provincialised and good number of students are enrolled.
18. Parent teacher meeting is held.
19. IQAC is working continuously
20. Formation of Legal Literacy Cell and Eco-Club.
21. Organizing Faculty development programme.
22. Career Counselling programme is organized.



23. Introduction of tutorial classes.
24. Fully functional Wi-Fi and Internet facilities.
25. Pasting departmental time tables in the notice board in front of the class rooms.
26. Organizing joint lecture program by the departments.
27. Encourage students to prepare departmental wall magazine regularly.
28. Organizing Departmental Seminar.

File Description	Document
Upload any additional information	<a href="#">View Document</a>

### 6.5.3 Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements
2. Collaborative quality initiatives with other institution(s)
3. Participation in NIRF
4. any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

**Response:** C. 2 of the above

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>
Paste web link of Annual reports of Institution	<a href="#">View Document</a>

## Criterion 7 - Institutional Values and Best Practices

### 7.1 Institutional Values and Social Responsibilities

#### 7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

##### Response:

1. **Safety and Security:** Being a co-educational institution, campus safety and security for girl students and women staff is given utmost priority. The institution on its part tries to ensure that their stay on campus is as safe and secure as possible. Campus safety and security is a team effort that involves the cooperation of all stake holders: students, faculty, administrative staff and neighbouring people. In this context, a Grievance Redressal Cell is formed by the administration under the guidance of the IQAC to look after any complaint on harassment on girls and women staff and also of sexual harassment. In regards the student's side, a special portfolio of Secretary, Girls' Common Room in the College students' body is maintained to look after their problems. Moreover, two staff committee such as 'Women's Forum' and 'Women's Cell' are exists to develop awareness on different women related issues, their safety and security. To make the campus secure, boundary walls on all sides are built in a protected manner and the campus area is under C.C. camera surveillance. The footage of the recording is often seen and necessary actions are taken if, any suspicious activity is observed by the Principal. Wearing uniform is made compulsory for all students to check entry of any unauthorized persons who can create problem in the campus. Any kind of ragging is strictly prohibited within the campus. The authority adopts zero tolerance policy towards any case of harassment on women students and staff. Students are made aware of this in the beginning of the session through the college prospectus and freshmen social function.
2. **Counseling:** The Women's Forum and Women Cell of the college periodically arranges some awareness program on women related issues like Legal rights of women, human trafficking, and empowerment of girl child besides observing international women's day. The institution organizes formal counseling program at the time of admission for the fresh students where the Principal and the faculty members participate to motivate the students to improve their overall personality and future career. The college has adopted mentor/mentee scheme to solve the individual problems of the students including both academic and personal.
3. **Common Room:** Women students of the college have been provided with a spacious and comfortable girl's common room with modern facilities. This room is equipped with clean washrooms and comfortable seating arrangements. The Common room is properly ventilated to provide a friendly environment to students.
4. **Women's Hostel:** A well equipped women's hostel is also available in the college which accommodates the students of distant places.

File Description	Document
Specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="#">View Document</a>
Annual gender sensitization action plan	<a href="#">View Document</a>

### 7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

1. Solar energy
2. Biogas plant
3. Wheeling to the Grid
4. Sensor-based energy conservation
5. Use of LED bulbs/ power efficient equipment

**Response:** D. 1 of the above

File Description	Document
Any other relevant information	<a href="#">View Document</a>

### 7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- Solid waste management
- Liquid waste management
- Biomedical waste management
- E-waste management
- Waste recycling system
- Hazardous chemicals and radioactive waste management

**Response:**

The college has a green campus and gives utmost priority to keep the campus clean and eco friendly. The faculties and the students are regularly advised to reduce waste at lower extent.

**Solid Waste Management:** - The college has provision to segregate Bio-Degradable and Non-Bio Degradable waste to ensure its proper disposal. Eight sets of different colour garbage bin are installed at common locations across the campus. Students put waste in separate bins kept at different places in the college campus which are disposed in the composed pit. No hazardous solid waste is produced in the college campus. The campus is declared as plastic free zone. Moreover, a drive has been taken to ban the use of single use plastic in the campus. Printing of documents, unless necessary is discouraged. The college now makes many of its documents available in the digital form instead of the print form.

**Liquid Waste Management:** - Future plan is there, but at present college is unable to develop. Waste

water form toilets and bathrooms are disposed in the drainage system. For sewage disposal there is an onsite system of septic tanks. Liquid waste from the laboratories are connected to the main sewage of the college.

**E-Waste Management:** -There is minimum e-waste produced in the college campus. Whatever, unusable electronic and computer devices and solid waste found are stored safely and disposed periodically to local vendor. Refilling used toners for printing.

**Hazardous chemicals and radioactive waste management:** -Some of the chemicals which may produce hazardous chemical products have been already curtailed from the syllabus. The issue of radioactive of waste management does not arise in the UG college. There are sufficient exhaust fans to eliminate the hazardous fumes from the laboratories. Moreover, the chemistry laboratory is located at the end of the college campus.

File Description	Document
Geotagged photographs of the facilities	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>

#### 7.1.4 Water conservation facilities available in the Institution:

1. Rain water harvesting
2. Borewell /Open well recharge
3. Construction of tanks and bunds
4. Waste water recycling
5. Maintenance of water bodies and distribution system in the campus

**Response:** C. 2 of the above

File Description	Document
Any other relevant information	<a href="#">View Document</a>

#### 7.1.5 Green campus initiatives include:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

**Response:** A. Any 4 or All of the above

File Description	Document
Any other relevant documents	<a href="#">View Document</a>

**7.1.6 Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:**

- 1.Green audit**
- 2.Energy audit**
- 3.Environment audit**
- 4.Clean and green campus recognitions / awards**
- 5.Beyond the campus environmental promotion activities**

**Response:** D.1 of the above

<b>File Description</b>	<b>Document</b>
Certification by the auditing agency	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>

**7.1.7 The Institution has disabled-friendly, barrier free environment**

- 1.Built environment with ramps/lifts for easy access to classrooms.**
- 2.Divyangjan friendly washrooms**
- 3.Signage including tactile path, lights, display boards and signposts**
- 4.Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment**
- 5.Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**Response:** D.1 of the above

<b>File Description</b>	<b>Document</b>
Any other relevant information	<a href="#">View Document</a>

**7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).**

**Response:**

Tangla college is the only fullfledged higher educational institution having 3 streams in the district of Udalguri. As a result, students from different areas of the district take admission here belonging to different caste and community. As per government rules the admission process is carried out every year. Enough care is taken for specific earmarked seats of each category to be filled up especially in honours courses. The admission committee of the college are well balanced with the representation of different category. Guardians from different cummunities are also included in the parent-teacher committee.

The college is playing an effective role of catalyst in the locality to maintain the peace and national

integration. It organizes different activities for inculcating the values of tolerance, harmony towards cultural diversities. As the college is located in the rural area, these peoples are invited in any festivals celebrated in the college.

The student's council is also formed by the representatives of different communities of students. Of course, they can not contest in the election of the college under the banner of any specific community. The college magazine is also a multi-lingual one.

To maintain the linguistic importance, the Department of Bengali regularly observes 'Rabindra Jayanti' to pay tribute to the Nobel laureate, late Rabindra Nath Thakur on 8th May where all the students participate. There is one Tribal Study Centre in the college under the department of Bodo, where the students can gather knowledge about the culture of different tribal communities. A language teaching workshop was also organized by IQAC and the departments of Assamese, Bengali and Bodo to analyze the similarities of the three languages. Moreover, A Regional Language Teaching course was introduced in the college among the faculty members, students and employees to learn the different languages.

Women's Forum and Women cell of the college has been organizing various types of programs like Health Camp, distribution of books in the neighbouring school, distribution of blankets among the senior citizens in the neighbouring villages, health and literacy awareness program in the tea garden area etc.

File Description	Document
Any other relevant information.	<a href="#">View Document</a>

#### **7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).**

##### **Response:**

The vision of the college is depicted and enunciated in the motto of the college emblem which reads as "*Apramatten Byedbabyang sarawattanmayu Bhawet*" means that let the light of knowledge spread over all corners.

Every year initiatives are taken to organize various types of program to sensitize the students and employees about their duties and responsibilities of citizens.

In order to encourage the students to take part in the political process. 26th January 'Republic Day' is celebrated every year to commemorate the adoption of the constitution. On this day flag is hoisted. Speech on constitution formation and its importance are delivered by faculty members and Principal of the college. The students get to know their duties towards their motherland and also the rights provided to each individual by our constitution. For helping women gain full and equal participation in global development every year on 8th March International Women's is celebrated.

The "Independence Day' celebrated annually on August 15 by hoisting the national pride tricolour flag at our college premises by the Principal. Observance of this day makes us aware of our duties towards our nation and help to promote patriotism and national unity. On this day we also remember and commemorate

all the great personalities and freedom fighters who had played a very important role and sacrificed their lives for bringing independence. As a mark of appreciation to their mentor students of this institution celebrate Teachers' Day every year on 5th September which is the birth anniversary of the great teacher Dr Sarvepalli Radhakrishnan.

Students are guided by the teachers to visit the live session of Assam Legislative Assembly for acquiring the knowledge on parliamentary procedure. Voting awareness program is also organized by the Institution in the neighbouring area to make people aware of their political rights especially voting rights. The IQAC has also organized an Awareness program on public participation in promoting Integrity and Eradicating corruption in connection with Vigilance Awareness Week among the students, employees, faculty members.

File Description	Document
Any other relevant information	<a href="#">View Document</a>

**7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.**

- 1. The Code of Conduct is displayed on the website**
- 2. There is a committee to monitor adherence to the Code of Conduct**
- 3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
- 4. Annual awareness programmes on Code of Conduct are organized**

**Response:** C. 2 of the above

File Description	Document
Code of ethics policy document	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>

**7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).**

**Response:**

The Institution celebrates/organizes national and international commemorative days, events and festivals every year. The college organizes different activities on these days of national importance to recall the events or contribution of our leaders in building the nation and imbibe moral and ethical behavior of the students in their professional and personal lives.

Every year the institution celebrates *Swaraswati Puja* in the month of January/February (*Sukla Panchami tithi in the month of Magh*) where the Goddess of knowledge is worshipped. Every year the Republic Day and the Independence Day is celebrated on 26th January and 15th August respectively by the hosting of the

National Flag by the Principal in presence of the teachers and students. The principal delivers a speech and National Anthem is sung by everyone present. The program comes to an end with light refreshment for all. Rabindra Jayanti is celebrated on 8th May every year by the department of Bengali. On 5th June, World Environment Day is celebrated in the college by the teacher's unit and student's union body by planting saplings inside and outside the college campus.

Teacher's Day is celebrated every year to mark the birthday of the great educationist Dr. Sarvapalli Radhakrishnan by the students of all departments of the college separately to show their respect to their teachers. Speeches are delivered on Radhakrishnan's contribution by both teachers and students. Every year on 17th September, Vishwakarma Puja (the God of construction) is celebrated in the science block of the college, where both the students and teachers pay homage to Lord Vishwakarma.

Gandhi Jayanti is also observed every year on 2nd October where teachers and students participate actively. A senior faculty of the college delivers a speech as an appointed speaker and other faculty members also deliver speeches on the sacrifice and contribution of the Father of the Nation to the Independence Movement. Homage is paid by singing *Ramdhun*. Tea and Snacks are distributed to all. The institution also observes the birth anniversary of Shreemanta Sankardev (The renowned preacher of Vaishnavism in Assam) in the month of September by organizing *Naam Prasanga* among the teachers, employees and students. *Prasads* are distributed to all.

NCC day is celebrated every year in the 4th Sunday in the month of November, in the institution by the NCC unit of the college. Different types of activities like cleanliness drive, lecture programs, are arranged by the CTO, Tangla college. On 16th November, every year the department of Bodo observes as "Boro Thunlai San" as the foundation day of Bodo Sahitya Sabha. Literary competition is held among the students. The annual Wall magazine of the department is also inaugurated on that day.

#### International and national Commemorative Days

1. Republic Day- 26th January.
2. International Women's Day- 8th March.
3. Rabindra Jayanti- 8th May.
4. World Environment Day- 5th June.
5. Independence Day- 15th August.
6. Birth Anniversary of Dr. Sarvepalli Radhakrishnan- 5th September.
7. International Day of Non Violence day and birth anniversary of Mahatma Gandhi- 2nd October.
8. Birth Anniversary of Shrimanta Sankardev- September (*Janma Tithi* according to Assamese calendar).

File Description	Document
Any other relevant information	<a href="#">View Document</a>

## 7.2 Best Practices

**7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.**



**Response:****Best Practices (last five years):****2016-17 to 2017-18****1. Title: Maintenance and Development of Infrastructure****Objective:**

To ensure infrastructural support as per the requirement of teaching learning, administrative and other activities in the college and its regular maintenance.

**The Context:**

Frequent changes in the Gauhati University undergraduate scheme (Annual system, Semester System and recently CBCS) under the guidance of the UGC and continuous addition of new stream/course created different infrastructural needs. In addition, to cater to the extra- curricular activities and other in-campus requirements, suitable infrastructural development is highly required. The growing need of a modern Central Library with state of the art technology, abundance of books covering different field of knowledge, comfortable sitting capacity, separate reading rooms for the faculty necessitated expansion and renovation of the college library. To meet the growing pressure on the college administration with the increasing number of students and introduction of Semester scheme there was an urgent need to expand and renovate the administrative block. With the periodical changes in undergraduate courses and increasing workloads in each department necessitate separate departmental room and renovation of Teachers' Common Room. Keeping up with changing pedagogical needs required development of state of art equipment in the laboratories and ICT facilities in the college. Mere infrastructural changes based on the above needs were not enough. Equipment etc. also required continuous maintenance. The Infrastructure Development Committee therefore needed to look in to both aspects on a regular basis.

**The practice:**

The planning and Development Committee is one of the important body responsible for the infrastructure development and maintenance of the campus. After getting feedback from the IQAC and Academic Committee, the committee plans out the infrastructural requirement and forwarded to the Governing Body. Going through the recommendation of the Planning and Development Committee, the Governing Body provide final approval and initiates the procedure for implementing the plan through the Construction Committee headed by the Principal.

**Evidence of success:**

- One measure of success of implementing infrastructural projects is the fact that the college has been able to utilize total fund provided by the RUSA under the model college scheme in due period (2016-18). The college is able to get additional financial assistance from RUSA for the next financial year.
- Due to the efforts of the committee all the departments of Arts and Commerce streams are provided departmental room with furniture and computer.

- All the laboratories of science departments have been renovated and shifted to new building with equipment.
- ICT enabled smart rooms are made available.
- To fulfill the demand of ICT a separate building is constructed with well-equipped ICT lab. The IDOL building for Post Graduate courses is likely to be completed in the new session.
- The college conference hall has been renovated with modern amenities.
- To meet the demand of the extra-curricular activities of the students, one mini stadium has been constructed along with a valley ball court.
- To give new boost to the teaching learning process girl's and boy's hostels are constructed with good number of seat capacity.
- The central library is renovated with students and teachers reading room with sitting capacity. CT facility is also made available in the central library.
- To meet the increasing needs of administrative branches of the college, the old administrative block is being renovated and one new building for extension of administrative block has been constructed.
- New Class rooms for the Commerce and Science streams have been constructed to meet the shortage of classroom.
- To cater the need and safety of the girl's students a new girl's common room is constructed with modern facilities.
- For the benefit of students and teachers a new college canteen building is constructed and its functioning is also started.
- To make financial transaction easy within the college campus one ATM counter is opened.
- To ensure uninterrupted power supply in the college campus as well as girl's hostel, two noise-free generators have been installed and planning is going on to install one more.
- The Planning and Development Committee has been taking careen developing and maintaining the infrastructure as many of these require regular maintenance and replacement.

### **Problems encountered and Resource Required:**

The Planning and Development Committee had to encounter several problems while catering to the infrastructural needs of the college. This primarily relates to availability of funds for specific projects. Sometimes, the college authority manages its own fund to complete some projects which needs urgent treatment when there was delay in getting fund from funding agencies.

#### **1. Title: Use of ICT Tools for online learning**

2.

1. To use modern technology in teaching.
2. To improve quality of teaching.
3. To minimize cost and save time.

**The context:** As the vision of the college is to “Let the light of knowledge spread over all corners” therefore, the college always gives importance on developing teaching and learning technique. Modern learning is about collaborating with others, solving complex problems and improving motivation and

productivity. Technology can help in developing many practical skills like learning to differentiate reliable from unreliable sources on the internet and proves great opportunities for making learning more effective for everyone with different needs. Teachers can use different apps or trusted online resources to enhance the traditional methods of teaching and to keep students more engaged. Virtual lesson plans, grading software and online assessments can help teachers and save a lot of time.

**The practice:** During the session 2019-20 with the starting of new the session for even semester the college had faced a new situation of pandemic caused by Covid-19 leading to Lockdown. Therefore, the Government of India had suspended all the off line classes of educational institution. Accordingly, the Department of Higher Education, Government of Assam had circulated one Office Memorandum (OM) to continue the classes in online mode. Therefore, The Tangla College authority and teachers had immediately decided to established contact between teachers and students through online mode. At the initiative of the teachers whatsapp Groups were formed among the teachers and students of all departments of the college separately. Initially all the departments tried to initiate their teaching learning process through whatsapp mode, but when the pandemic situation grew more critical, Teachers started using use clouds-particularly zoom, Google meet and You Tube mode. The use of online learning seemed more fruitful in such a situation of pandemic because it engaged the students in there learning process round the clock.

With the success of the online mode of teaching, the college had decided to conduct some webinars both for the teachers and students. Till 31 July 2020, two Webinars were organized by the college while few more Webinars are in process. On 16th June, 2020 a national level Training Program on “Use of Online Resources” was organized in collaboration with Assam College Librarians Association both for the teachers and students to acquaint them with online mode. Again on 8th July, 2020 another Power Seminar was organized by IQAC, of the college on “Employability Skills for the Future” especially for the students of the institute in collaboration with ICT Academy, Chennai.

**Evidence of Success:** As the pandemic continued for long period, all the teachers started digital classes which covered all the students of the college living in different areas of the locality. The teaching learning process continued without interruption. Evaluation is also done through online mode which saved a valuable year of the students.

#### **Problems encountered and resources required:**

The college is located in the rural area and students enrolled in the college belong to remote locality and economically weak background. Therefore, due to lack of internet services, laptop and android phones, some students are unable to avail the opportunities of online classes.

Therefore, internet towers of different companies are to be provided in the nearby areas of the college and also remote rural and hill arrears for smooth internet service so that all students can avail the facilities of online classes.

#### **2019-20**

Best Practice 2019-20

### **1.Digital Repository System in the College Central Library :**

The Central Library of Tangla College is the heart of this institution having with approximately 61,000 numbers of text books, reference books, journals, etc. accessible to students, teachers and research scholars. To cope up with the changing scenario of growing importance of e-resources, the college has decided to provide available e-resources facility to the stake holders of the institution and for this purpose, in last two years, the librarian has continuously engaged the library team to upgrade the process to access e-learning resources.

Accordingly, the total number of computers, connected with LAN internet facilities along with one central multi-task digital board, has also been increased to 20(twenty). A digital repository system has been started from October 2019 to provide the pick-up of the library facility to its users in a digital form. The repository system has also included the contents like- journal articles, theses, dissertations, important print out and images, course materials, learning objects, e-books, e-journal, etc. Moreover, the facility of old question papers, audio- visual study materials, college publications are also made available on it.

To make the library more user friendly, the central library has introduced the Online Public Access Catalogue (OPAC) facility. At present the library automation system is also going on.

## **2.Use of ICT Tools for Online Learning**

During the session 2019-20, just after the starting of new session for even semesters, the college faced a new situation of Pandemic caused by Covid-19 leading to Lockdown. Therefore, the Government of India suspended all the off-line classes of educational institutions. Accordingly, the Department of Higher Education, Government of Assam circulated one Office Memorandum (OM) to continue the classes in **online** mode. Therefore, Tangla College authority and teachers had immediately decided to establish contact between teachers and students through online mode.

At the initiative of the teachers Whatsapp Groups were formed among the teachers and students of all departments of the college separately. Initially all the departments tried to initiate their teaching learning process through Whatsapp mode, but as situation continued to be critical, teachers started to use clouds-particularly Zoom, Google meet and You Tube modes. The use of online learning became more fruitful in such a situation of pandemic because it engaged the students in their learning process round the clock.

With the success of the online mode teaching, the collage decided to conduct some webinars both for the teachers and students. Till 31 July 2020, two Webinars were organized by the college while few more Webinars are in process. On 16th June, 2020 a national level Training Program on “Use of Online E-Resources” was organized in collaboration with Assam College Librarians Association both for the teachers and students to acquaint them with online mode. Against on 8th July, 2020 another Power Seminar was organized by IQAC, of the college on “Employability Skills for the Future” especially for the students of the institute in collaboration with ICT Academy, Chennai.

Thus, the teachers and students got opportunity to acquire the knowledge of the access of Online teaching and learning.

**2020-21**

**Title of the Practice:**

*BP 1: Importance on Nation Building activities through NCC*

**Objectives of the Practice**

- To ensure the holistic development of the students through NCC activities.

**The Context**

- Some of the challenges include financial aid and grants required to meet up the additional expenses of the NCC students. These would enable them to be better learners and also equip themselves in their holistic all-round development

**The Practice**

- NCC develops the students in Nation building activities and they become responsible enough to shoulder their responsibilities as active members in the society. Through NCC, the College also arranges some social activities like Blood donation, tree plantation, various awareness programmes, Cleanliness drives, Swatchh Bharat Abhiyan etc.

**Evidence of Success**

- The NCC wing of Tangla College has regularly participated in Independence Day, Republic Day parade etc.
- Won several awards in Independence Day and Republic Day
- Participated in Cleanliness drives and Swatchh Bharat Abhiyan etc.
- Participated in NCC Day and NCC camps.
- Brought various laurels to the College

**Problems Encountered and Resources Required**

- Encountered various challenges to meet up the demands of the NCC cadets
- Infrastructural and basic amenities
- To meet the increasing needs of modern facilities and innovations
- To cater to the needs and demands of the NCC girls' cadets
- Non-availability of NCC funds

**Title of the Practice:**

*BP 2: Admission procedure on the basis of merit/reservation in Honors course and need-based for all applicants into Regular course through single online form*

**Objectives of the Practice**

- To ensure smooth admissions for all the students on the basis of merit/reservation in Honors course and Regular course through single online form

**The Context**

The vision of the institution is “Let the light of knowledge spread over all corners.” With this main objective the institution aims to develop human resources that would be useful for the nation and to provide opportunity for quality higher education to all in this backward tribal area. Therefore, with this objective, the College ensures smooth admissions for all the students on the basis of merit/reservation in Honors course and Regular course through single online form.

### **The Practice**

In the year 2020-21, the College had followed the Admission procedure on the basis of merit/ reservation only in Honors course and Need-based for all the applicants into Regular course through single online form. This has enabled the students to take admission in Honors course if selected; otherwise the candidates’ applications will be converted for the admission in regular course. The criteria for selecting the Honors candidates are determined by the respective departments according to the seat capacity on the basis of merit and reservation criteria provided by Govt. of Assam. Those who are not able to get admission into Honors course the institution has made a need-based provision for all to take admission in regular course only.

### **Evidence of Success**

While the college is trying to spread higher education in all corners of the area and among all sections of people, particularly among the backward and marginalized sections, many a time the college has to compromise with quality of the students. In spite of the hurdles and the ongoing COVID-19 pandemic situation, the teachers and students are regularly engaged in teaching learning processes. The evaluation and admissions processes are made online for the benefit of all the students.

### **Problems Encountered and Resources Required**

- Encountered various challenges to meet up the demands of the students
- Infrastructural and modern ICT facilities
- To meet the increasing needs of modern facilities and innovations
- To meet up the increasing needs of administrative branches of the College Infrastructure development

File Description	Document
Best practices in the Institutional web site	<a href="#">View Document</a>

## **7.3 Institutional Distinctiveness**

**7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words**

**Response:**

**Institutional Distinctiveness (Last 5 years):**

**2016-17 to 2019-20****Enrollment of students of different caste and community and importance on girls education:**

The vision of the institution is “Let the light of knowledge spread over all corners.” with this main objective the institution aims to develop human resources that would be useful for the nation and to provide opportunity for quality higher education to all in this backward tribal area. From the very beginning the college has been trying to spread the light of knowledge of different branches of higher education in this backward, tribal dominated remote area.

Initially the college had started with Arts stream in 1970. The Commerce and Science streams were introduced in 1979 and 1987 respectively. In 2007, catering the need of computer education the college has introduced the Bachelor of Computer Applications (BCA). In 2015, the college had introduced PG courses in distance learning mode in Arts, Commerce, Science (Mathematics) and PGDCA under IDOL, Gauhati University. Moreover, some vocational courses like Certified Computer Accounting Course under ICA and Office Automation Course under NIELIT had also introduced. Recently, the Govt. of Assam has selected the institution for Integrated-B.Ed. Course.

The initiative of the college in the direction to fulfill its vision and objectives has able to bear fruits with the passing of time. When the college was established, the number of educated person was very few in this area. But at present the number of educated persons in this area is remarkable and there will hardly be any establishment in this region where no alumni of Tangla College are working. In 1960's, there were only ten high schools in this area and at present the number is more than hundred twenty. Moreover, a good number of junior colleges are also coming into existence. Most of them are established under the initiatives of the alumni of this college. The college is now in such a position when it started with 143 students only and at present the students strength reached to more than 3000 (three thousand). On the basis of the performance of the college, RUSA has selected the institution for 'Model College' scheme in 2016. the college had to face number of hurdles, especially the resource problem, in running the institution from its inception. The college had to run all the streams from its own resources and public donations.

The area covered by the college is large hence the number of applicants for admission is also large. To accommodate such a large number of students is very troublesome as the infrastructure is not sufficient.

While college is trying to spread higher education in all corners of the area and among all sections of people, particularly among the backward and marginalized sections, many a time the college has to compromise with quality of the students.

**2020-21****Admission procedure on the basis of merit/ reservation in Honours course and Need-based for all the applicants into Regular course through single online form.**

The vision of the institution is “Let the light of knowledge spread over all corners.” With this main objective the institution aims to develop human resources that would be useful for the nation and to provide opportunity for quality higher education to all in this backward tribal area. From the very beginning the college has been trying to spread the light of knowledge of different branches of higher

education in this backward, tribal dominated remote area.

In the year 2020-21, the College had followed the Admission procedure on the basis of merit/ reservation only in Honors course and Need-based for all the applicants into Regular course through single online form. This has enabled the students to take admission in Honors course if selected; otherwise the candidates' applications will be converted for the admission in regular course. The criteria for selecting the Honors candidates are determined by the respective departments according to the seat capacity on the basis of merit and reservation criteria provided by Govt. of Assam. Those who are not able to get admission into Honors course the institution has made a need-based provision for all to take admission in regular course only.

File Description	Document
Appropriate web in the Institutional website	<a href="#">View Document</a>



## 5. CONCLUSION

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### **Additional Information :**

The Tangla College has also an active wing of NCC for boys which was initiated in 1984. Later on a girls wing was also introduced in 2017. The NCC performs cleanliness drive regularly in the college campus as well as in the surrounding areas. It celebrates all the important national events including the NCC Day.

### **Concluding Remarks :**

The establishment of Tangla college was a bold step in spreading and promoting higher education and dissemination of knowledge in the north-western part of the then Darrang District of Assam. Since its inception, Tangla College has been the nerve centre for intellectual, academic and cultural pursuits in the region. By opening its door generously to the students of nearby villages of Udalguri district, it has been playing a positive role in spreading higher education in the western part of the district.

## 6.ANNEXURE

### 1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.2.1	<p><b>Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented</b></p> <p>1.2.1.1. <b>Number of Programmes in which CBCS/ Elective course system implemented.</b>            Answer before DVV Verification : 04            Answer after DVV Verification: 20</p> <p>Remark : the values are updated</p>																				
1.2.2	<p><b>Number of Add on /Certificate programs offered during the last five years</b></p> <p>1.2.2.1. <b>How many Add on /Certificate programs are offered within the last 5 years.</b>            Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>01</td> <td>01</td> <td>01</td> <td>01</td> <td>03</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>01</td> <td>01</td> <td>01</td> <td>01</td> <td>04</td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17	01	01	01	01	03	2020-21	2019-20	2018-19	2017-18	2016-17	01	01	01	01	04
2020-21	2019-20	2018-19	2017-18	2016-17																	
01	01	01	01	03																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
01	01	01	01	04																	
1.3.2	<p><b>Average percentage of courses that include experiential learning through project work/field work/internship during last five years</b></p> <p>1.3.2.1. <b>Number of courses that include experiential learning through project work/field work/internship year-wise during last five years</b>            Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>115</td> <td>115</td> <td>11</td> <td>11</td> <td>11</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>10</td> <td>10</td> <td>10</td> <td>10</td> <td>10</td> </tr> </tbody> </table> <p>Remark : The values are updated.</p>	2020-21	2019-20	2018-19	2017-18	2016-17	115	115	11	11	11	2020-21	2019-20	2018-19	2017-18	2016-17	10	10	10	10	10
2020-21	2019-20	2018-19	2017-18	2016-17																	
115	115	11	11	11																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
10	10	10	10	10																	
1.3.3	<p><b>Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year</b></p>																				

**1.3.3.1. Number of students undertaking project work/field work / internships**

Answer before DVV Verification : 313

Answer after DVV Verification: 441

**2.1.1 Average Enrolment percentage (Average of last five years)****2.1.1.1. Number of students admitted year-wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
3585	3264	3641	3725	3289

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
1371	1371	1355	1405	1433

**2.1.1.2. Number of sanctioned seats year wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
4440	4440	4190	3750	3750

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
1420	1480	1480	1480	1480

Remark : The admitted seats can't be more than the sanctioned seats. The inputs are edited accordingly.

**2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)****2.4.3.1. Total experience of full-time teachers**

Answer before DVV Verification : 46

Answer after DVV Verification: 998

**3.3.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years****3.3.2.1. Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17

00	02	01	00	00
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Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
00	00	00	00	00

Remark : the values are updated

**3.4.2 Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the last five years**

**3.4.2.1. Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
02	01	01	02	01

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
02	01	01	01	01

**4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)**

**4.1.4.1. Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
90.06	182.15	212.03	256.49	112.76

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
58.62	87.97	127.72	155.50	67.10

Remark : The values are updated.

**4.2.2 The institution has subscription for the following e-resources**

1. e-journals
2. e-ShodhSindhu
3. Shodhganga Membership

4. **e-books**  
 5. **Databases**  
 6. **Remote access to e-resources**

Answer before DVV Verification : B. Any 3 of the above  
 Answer After DVV Verification: E. None of the above  
 Remark : The value is updated as per the documents.

4.3.3 **Bandwidth of internet connection in the Institution**

Answer before DVV Verification : A. 750 MBPS  
 Answer After DVV Verification: C. 10 MBPS – 30 MBPS  
 Remark : the value is edited

4.4.1 **Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)**

4.4.1.1. **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
4.12	12.27	14.29	13.86	7.60

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
31.07	81.53	45.53	106.73	50.55

Remark : The values are updated.

5.1.1 **Average percentage of students benefited by scholarships and freeships provided by the Government during last five years**

5.1.1.1. **Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
3532	3196	2750	1934	1291

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17

1023	1514	1281	2162	1210
------	------	------	------	------

Remark : The values are edited.

**5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years**

**5.1.4.1. Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
00	00	294	00	150

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
00	105	294	00	150

**5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.**

**5.3.1.1. Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
00	04	03	05	03

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0	1	1	2	1

Remark : The values are edited as the awards are invalid as per SOP.

**5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)**

**5.3.3.1. Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17

00	20	24	22	22
----	----	----	----	----

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
00	17	21	20	19

Remark : similar kind of events considered as one. Accordingly, The values are updated.

**6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course ).**

**6.3.4.1. Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
27	40	14	11	09

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
10	20	11	06	06

Remark : The values are edited As per SOP, less than 5 days will not be considered and only 1 counted against one teacher in one academic year i.e., from 1st July to 30th June.

**6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)**

**6.4.2.1. Total Grants received from non-government bodies, individuals, Philanthropers year-wise during the last five years (INR in Lakhs)**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
7.28	5.00	00	00	00

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
6.28	5.00	00	00	00

Remark : The value is updated.

**2.Extended Profile Deviations**

ID	Extended Questions																				
1.1	<p><b>Number of courses offered by the Institution across all programs during the last five years</b></p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>36</td> <td>36</td> <td>36</td> <td>36</td> <td>36</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>450</td> <td>450</td> <td>450</td> <td>450</td> <td>450</td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17	36	36	36	36	36	2020-21	2019-20	2018-19	2017-18	2016-17	450	450	450	450	450
2020-21	2019-20	2018-19	2017-18	2016-17																	
36	36	36	36	36																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
450	450	450	450	450																	
1.2	<p><b>Number of programs offered year-wise for last five years</b></p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>04</td> <td>04</td> <td>04</td> <td>04</td> <td>04</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>20</td> <td>20</td> <td>20</td> <td>20</td> <td>20</td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17	04	04	04	04	04	2020-21	2019-20	2018-19	2017-18	2016-17	20	20	20	20	20
2020-21	2019-20	2018-19	2017-18	2016-17																	
04	04	04	04	04																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
20	20	20	20	20																	
2.1	<p><b>Number of students year-wise during last five years</b></p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>3585</td> <td>3264</td> <td>3641</td> <td>3725</td> <td>3289</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>4632</td> <td>4927</td> <td>5044</td> <td>3453</td> <td>3289</td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17	3585	3264	3641	3725	3289	2020-21	2019-20	2018-19	2017-18	2016-17	4632	4927	5044	3453	3289
2020-21	2019-20	2018-19	2017-18	2016-17																	
3585	3264	3641	3725	3289																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
4632	4927	5044	3453	3289																	
3.1	<p><b>Total number of classrooms and seminar halls</b></p> <p>Answer before DVV Verification : 38</p> <p>Answer after DVV Verification : 42</p>																				
3.2	<p><b>Total Expenditure excluding salary year-wise during last five years ( INR in Lakhs)</b></p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>90.06</td> <td>182.15</td> <td>212.03</td> <td>256.49</td> <td>112.76</td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17	90.06	182.15	212.03	256.49	112.76										
2020-21	2019-20	2018-19	2017-18	2016-17																	
90.06	182.15	212.03	256.49	112.76																	



Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
119.40	273.60	258.47	388.65	240.99

NAAC