The Annual Quality Assurance Report (AQAR) of the IQAC 2004-05

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

1. Details of the Institution

1.1 Name of the Institution	Tangla College
1.2 Address Line 1	P.O. Chamuapara (Tangla), P.S. Tangla, Dist. Udalguri (BTAD), State. Assam, Pin. 784521
Address Line 2	P.O. Chamuapara (Tangla), P.S. Tangla, Dist. Udalguri (BTAD), State. Assam, Pin. 784521
City/Town	Tangla
State	Assam
Pin Code	784521
Institution e-mail address	tanglacollegepd@gmail.com
Contact Nos.	03711-255490
Name of the Head of the Institution:	Mr. Upendra Nath Das
Tel. No. with STD Code:	03711-255490

Mobile: 09435384057

Name of the IQAC Co-ordinator: Mr. Hemen Kr. Baruah

Mobile: 09435725307

IQAC e-mail address: tanglacollegeiqac@gmail.com

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*   ASCOGN12006

1.4 **NAAC Executive Committee No. & Date:**   EC/34/A&A/143 dated 4-11-2004
   (For Example EC/32/A&A/143 dated 3-5-2004.
   This EC no. is available in the right corner- bottom
   of your institution's Accreditation Certificate)

1.5 Website address: www.tanglacollege.ac.in

Web-link of the AQAR: http://www.tanglacollege.ac.in/AQAR2004-05.doc

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B	-	2004	2009
2	2nd Cycle	--	--	--	--
3	3rd Cycle	--	--	--	--
4	4th Cycle	--	--	--	--

1.7 Date of Establishment of IQAC :   12/06/2003

1.8 AQAR for the year *(for example 2011-12)*   2004-05

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and
   Accreditation by NAAC (*(for example AQAR 2004-05 submitted to NAAC on **12-10-2011**)*

   i. *AQAR 2003-04 submitted to NAAC on 3-5-2004*

1.10 Institutional Status

University   State [√] Central [--] Deemed [--] Private [--]

Affiliated College Yes [√] No [--]

Constituent College Yes [--] No [--]

Autonomous college of UGC Yes [--] No [--]

Regulatory Agency approved Institution Yes [--] No [--]

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education [√] Men [--] Women [--]

      Urban [--] Rural [√] Tribal [--]

Financial Status Grant-in-aid [--] UGC 2(f) [√] UGC 12B [√]

     Grant-in-aid + Self Financing [--] Totally Self-financing [--]

1.11 Type of Faculty/Programme

Arts [√] Science [√] Commerce [√] Law [--] PEI (Phys Edu) [--]

TEI (Edu) [--] Engineering [--] Health Science [--] Management [--]

Others (Specify) [. Co-educational]

1.12 Name of the Affiliating University *(for the Colleges)* [Gauhati University, Assam]

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University [Nil]

University with Potential for Excellence [--] UGC-CPE [--]

DST Star Scheme [--] UGC-CE [--]

UGC-Special Assistance Programme [--] DST-FIST [--]

UGC-Innovative PG programmes [--] Any other *(Specify)* [---]

UGC-COP Programmes [--]

2. IQAC Composition and Activities

2.1 No. of Teachers　　　　　07

2.2 No. of Administrative/Technical staff　　　　　02

2.3 No. of students　　　　　01

2.4 No. of Management representatives　　　　　01

2.5 No. of Alumni　　　　　01

2. 6 No. of any other stakeholder and
　　　community representatives　　　　　03

2.7 No. of Employers/ Industrialists　　　　　--

2.8 No. of other External Experts　　　　　02

2.9 Total No. of members　　　　　17

2.10 No. of IQAC meetings held　　　　　5

2.11 No. of meetings with various stakeholders:　No. 05 　Faculty 02

　　　Non-Teaching Staff Students 02 　Alumni 01 　Others Nil

2.12 Has IQAC received any funding from UGC during the year?　Yes　　No
　　　If yes, mention the amount　　　--　　√

2.13 Seminars and Conferences (only quality related)　--

　　(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

　　　Total Nos. Nil 　International Nil 　National Nil 　State Nil 　Institution Level Nil

　　　(ii) Themes　　------

2.14 Significant Activities and contributions made by IQAC

- One advisory Committee is formed to guide the activities of the IQAC.
- The IQAC emphasised on the development of the educational atmosphere in the college.
- It emphasised on the extension of the computer education.

2.15 Plan of Action by IQAC/Outcome:

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1. To conduct periodical informal class test for Major courses following the pattern of final examinations question paper. 2. To conduct pre-test examinations before the 1st, 2nd and 3rd year final examinations. 3. To add new books in Central Library. 4. Emphasis on Extra Curricular Activities for students.	1. Each and every departments having major course has conducted special class test in their respective departments. 2. The College has centrally conducted pre-test examinations for all the 1st, 2nd and 3rd year final students one month before the final examinations. 3. The Central Library has made addition of new book stock for the convenience of the students. 4. The College authority has conducted all the student related activities like Election to Student Body, College Week, participation in University Youth Festival, NSS & NCC activities, etc.

* Attach the Academic Calendar of the year as Annexure.

2.16 Whether the AQAR was placed in statutory body   Yes √   No --

Management √   Syndicate --   Any other body --

Provide the details of the action taken :

- The IQAC involved itself to get cooperation of all the teaching, non-teaching and students of the college by persuading them to engage in academic and extra-curricular activities.
- It emphasis on timely holding of extra-curricular activities for the students.
- It emphasised on development of infrastructure facilities in the college.
- It emphasised on increase of book stock (Text & Reference) in the Central Library and to increase the facility of reading room.
- It works as a bridge among all stock holder of the institute.

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	--	--	--	--
PG	--	--	--	--
UG	3	--	--	--
PG Diploma	--	--	--	--
Advanced Diploma	--	--	--	--
Diploma	--	--	--	--
Certificate (Vocational)	1	--	--	--
Others	--	--	--	--
Total	4	--	--	----

Interdisciplinary	--	--	---	--
Innovative	--	--	--	--

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
     (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	--
Trimester	--
Annual	03

1.3 Feedback from stakeholders*
    (On all aspects)   Alumni [--] Parents [--]   Employers [--] Students [√]

      Mode of feedback   :   Online [--] Manual [√] Co-operating schools (for PEI) [--]

* Analysis of the feedback in the AnnexureII

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

> The college follows the syllabus prepared by the affiliating University i.e., Gauhati University, Assam.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

> Nil

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of
permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
41	28	13	Nil	Nil

2.2 No. of permanent faculty with Ph.D.

> 03

2.3 No. of Faculty Positions
Recruited (R) and Vacant (V)
during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
Nil	02	Nil	Nil	Nil	Nil	Nil	Nil	Nil	02

2.4 No. of Guest and Visiting faculty and Temporary faculty

Nil	Nil	22

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/Workshop/Conference/ Symposia/Congress	Nil	05	Nil
Presented papers	Nil	02	Nil
Resource Persons	Nil	Nil	01

2.6 Innovative processes adopted by the institution in Teaching and Learning:

> The following innovative processes are adopted to improve Teaching and Learning activities:
>
> - To ensure regular attendance of students few steps are taken like- i. Stress is given on attendance of students, ii. If any student got selected to offer Major course in any subject and remain absent for first ten days, his/her selection get rejected and are not allowed to offer major course in that subject, iii. Attendance in the pre-test examination is compulsory for all students to appear in the final examination.
> - The Vice-Principal is entrusted with the sole responsibility to ensure academic activities in accordance to the Master-Routine and the Academic Calendar prepared by the college.
>
> Maintaining of departmental Log Book is made mandatory and the Principal put counter signature on it.
> - Special departmental tests are organised by departments to cater their progress.

2.7 Total No. of actual teaching days during this academic year

| 148 |

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

| Nil |

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

| Nil | Nil | Nil |

2.10 Average percentage of attendance of students

| 75% |

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division (%)				
		Distinction	I	II	III	Pass
B.A.	161	Nil	3.11	50.31	28.57	82%
B. Com.	33	Nil	Nil	54.54	27.27	81.8%
B. Sc.	20	Nil	Nil	70	25	95%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

The IQAC of the college through the Feedback Cell collects feedbacks of the teachers as well as office and library staffs and try to rectify the shortcomings. In the beginning of each session, the authority with the help of concerned Committees, prepares master routine, make arrangements for admission as well as regular classes. The Vice-Principal is given the sole responsibility to look after regular classes and other related arrangements. The office bearers and members of the Core-Committee of the IQAC keep contact with office bearers of the Students Union for developing healthy teaching-learning atmosphere in the college.

2.13 Initiatives undertaken towards faculty development   :

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	02
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	02
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	-
Others	-

2.14 Details of Administrative and Technical staff.

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	08	-	-	02
Technical Staff	-	-	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

> The Research and Publication Cell of the college encourages the faculty members to pursue research works and to attend seminars, conferences, etc and publish research papers. The IQAC also encourages different departments and different Forums to take extension activities of social responsibility.

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	--	--

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number		----	--	
Outlay in Rs. Lakhs		--	--	

3.4   Details on research publications

	International	National	Others
Peer Review Journals	-	-	-
Non-Peer Review Journals	-	-	-
e-Journals	-	-	-
Conference proceedings	-	-	-

3.5 Details on Impact factor of publications:

Range [-]   Average [-]   h-index [-]   Nos. in SCOPUS [-]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	--	--	--	--
Minor Projects				
Interdisciplinary Projects	--	--		
Industry sponsored	--	-	--	--
Projects sponsored by the University/ College	--	--	--	--
Students research projects *(other than compulsory by the University)*	--	--	--	--
Any other(Specify)	--	--	--	--
Total	--	--	--	--

3.7 No. of books published   i) With ISBN No. | Nil | Chapters in Edited Books | Nil |

ii) Without ISBN No. | Nil | | Nil |

3.8 No. of University Departments receiving funds from

UGC-SAP | -- | CAS | -- | DST-FIST | -- |

DPE | -- | DBT Scheme/funds | -- |

3.9 For colleges   Autonomy | -- | CPE | -- | DBT Star Scheme | -- |

INSPIRE | -- | CE | -- | Any Other (specify) | -- |

3.10 Revenue generated through consultancy | Nil |

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	Nil	Nil	Nil	Nil	Nil
Sponsoring agencies	Nil	Nil	Nil	Nil	Nil

3.12 No. of faculty served as experts, chairpersons or resource persons [Nil]

3.13 No. of collaborations International [Nil] National [Nil] Any other [Nil]

3.14 No. of linkages created during this year [Nil]

3.15 Total budget for research for current year in lakhs :

From Funding agency [   ]   From Management of University/College [Nil]

Total [   ]

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	Nil
	Granted	Nil
International	Applied	Nil
	Granted	Nil
Commercialised	Applied	Nil
	Granted	Nil

3.17 No. of research awards/ recognitions   received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
Nil	Nil	Nil	Nil	Nil	Nil	Nil

3.18 No. of faculty from the Institution
who are Ph. D. Guides   [Nil]
and students registered under them   [Nil]

3.19 No. of Ph.D. awarded by faculty from the Institution [Nil]

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF [Nil]   SRF [Nil]   Project Fellows [Nil]   Any other [Nil]

3.21 No. of students Participated in NSS events:

University level [Nil]   State level [Nil]

National level [Nil]   International level [Nil]

3.22 No. of students participated in NCC events:

University level [Nil]   State level [Nil]

National level [Nil]   International level [Nil]

3.23 No. of Awards won in NSS:

University level | Nil   State level | Nil

National level | Nil   International level | Nil

3.24 No. of Awards won in NCC:

University level | Nil   State level | Nil

National level | Nil   International level | Nil

3.25 No. of Extension activities organized

University forum | Nil   College forum | Nil

NCC

| Participated in Independence Day & Republic Day celebration parade organised by District Administration. |

NSS

| College campus cleaning drive and tree plantation in the college campus and college road. |

Any other | Nil

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

-
-

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	13 Acres	Nil	--	13 Acres
Class rooms	20	Nil	--	20
Laboratories	05	Nil	--	05
Seminar Halls	Nil	Nil	--	Nil
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	6	1	--	7
Value of the equipment purchased during the year (Rs. in Lakhs)	160,000.00	45000.00	Self	205,000.00
Others	Nil	Nil	--	Nil

4.2 Computerization of administration and library

Nil

4.3   Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	23636	777776	763	150311	24399	928087
Reference Books	1392	34122	250	49250	1642	83372
e-Books	-	-	-	-	-	-
Journals	2	1080	01	2000	03	3080
e-Journals	--		--			
Digital Database	--		--		--	
CD & Video	--		--		--	
Others (specify)	--		-		--	

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart -ments	Others
Existing	06	NIL	NIL	NIL	05	01	NIL	NIL
Added	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL
Total	06	NIL	NIL	NIL	01	01	NIL	NIL

4.5   Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Nil

4.6   Amount spent on maintenance in lakhs :

   i)   ICT   Nil

   ii) Campus Infrastructure and facilities   3.86

   iii) Equipments   0.45

   iv) Others   2.06

              Total :   6.37

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

> The IQAC monitors the teaching-learning process through feedback system and stress is given on the regular attendance of students through classroom motivation. It also encourages the students to join in the NCC and NSS wings of the college. The IQAC remains in touch with the office bearers of the Students Union and give emphasis on participating in the University Youth Festivals and Inter College Football and Volleyball Competitions organised by the parent University, etc.

5.2 Efforts made by the institution for tracking the progression

> The authority of the college prepares academic plan through its Academic Calendar and Master Routine and accordingly proceeds for academic progression. For infrastructural and other progression it prepares yearly plans and projects and accordingly submits the same to the Government and the funding agencies i.e. UGC, State Government and the BTC Council. As and when the funds are made available for different projects, college implements the projects.

5.3 (a) Total Number of students   681

(b) No. of students outside the   state   Nil

(c) No. of international students   Nil

Men	No	%		Women	No	%
	433	63.5			248	36.5

Last Year						This Year					
Gen	SC	ST	OBC	Physically Challenged	Total	Gen	SC	ST	OBC	Physically Challenged	Total
85	168	304	115	Nil	672	84	180	316	101	Nil	681

Demand ratio   285:262   Dropout %   53

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

| Nil |

No. of students beneficiaries

| Nil |

5.5 No. of students qualified in these examinations

NET | Nil | SET/SLET | Nil | GATE | Nil | CAT | Nil |

IAS/IPS etc | Nil | State PSC | | UPSC | Nil | Others | Nil |

5.6 Details of student counselling and career guidance

The Employment and Career Guidance Cell maintains the employment related news paper in the Central Library and occasionally organises counselling programmes for the benefit of the students and personally guides the students as and when requires.

No. of students benefitted | No data available.

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
Nil	Nil	Nil	Information not available

5.8 Details of gender sensitization programmes

5.9 Students Activities | Nil |

5.9.1   No. of students participated in Sports, Games and other events

State/ University level | The College Football Team of 15 students has participated in the Inter-College Football Competition held in Biswanath College, Sonitpur.

National level | -- | International level | -- |

No. of students participated in cultural events

State/ University level

A team of about 13 students of culture has participated in the University Youth Festival, 2004 held in the Gauhati University.

National level [--]   International level [--]

5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level [--]   National level [--]   International level [--]

Cultural: State/ University level

A team of about 13 students of culture has participated in the University Youth Festival, 2004 held in the Gauhati University. The Team has been awarded with the honour of "Best Discipline Team" and won 2st Prize in the Folk Dance and 2nd Prize in Traditional Folk Song.

National level [--]   International level [--]

5.10 Scholarships and Financial Support

	Number of students	Amount Rs.
Financial support from institution	--	--
Financial support from government	717	15,06,110.00
Financial support from other sources	--	--
Number of students who received International/ National recognitions	--	--

5.11   Student organised / initiatives

Fairs   : State/ University level [--]   National level [--]   International level [--]

Exhibition: State/ University level [--]   National level [--]   International level [--]

5.12   No. of social initiatives undertaken by the students

2 numbers of Social service activities were carried out in the form of college campus cleaning drive.

5.13 Major grievances of students (if any) redressed:

No report of any major grievance is made by any student in this year.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Tangla College is one of the pioneer higher educational institutions in the region as well as the state. It has envisaged

Vision : " Let the light of knowledge spread over all corners."

Mission: To set standard of excellence in the creation and preservation of knowledge, innovation in order to help bring about development and scientific out-look among the people of socially and economically backward interior localities of the northern part of undivided Darrang district and present Udalguri district of Assam and to ensure the continuity and advancement of human civilization through collaboration with the Gauhati University and the University Grants Commission.

- To create human resources that would be useful members of the society with strong moral and cultural back ground.

- To provide opportunity for quality higher education to the deprived and marginalized section of the society in this rural area.

- To reduce the economic outflow caused by students going for admissions in institutes outside the area and the state.

6.2 Does the Institution has a management Information System

The Tangla College publishes the College prospectus in the beginning of the new academic session every year. This prospectus printed in book form which works as a handbook that helps the students in getting overall knowledge about the college. In the college prospectus, information provided are:

i. A brief history of the college
ii. Mission & Vision of the college
iii. Students' welfare scheme
iv. Different facilities available in the college
v. Rules and regulations of the college for the students
vi. Programmes/courses offered
vii. Course structure, subject combination and evaluation pattern
viii. Fee structure
ix. About faculty & office staff
x. Code of conduct, etc.

In addition to the publication of prospectus the college authority adopts some other methods for the management of information system viz.

a) Notification in Notice Board
b) Letter issue process
c) Letter delivery ensured in peon book
d) The meeting of Governing Body with college faculties and other staff
e) The other meeting with stakeholders, Student Union Body
f) Maintenance of old records, etc.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The College follows the curriculum developed by the affiliating university, i.e. Gauhati University. The affiliated colleges under GU are not authorised to make any omission or commission in syllabus though few members from few college of concerned department are given the opportunity to be member of the Committee of Course and Studies.

6.3.2 Teaching and Learning

The Vice-Principal of the college has given the sole authority to maintain discipline and to look after the regular classes and other related matters. Regular test and examinations are look after by examination committees.

6.3.3 Examination and Evaluation

The college authority maintains or follows very strict rules and regulations regarding examination. The college has a very good reputation in this regards. A good numbers of faculty members works as Supervisors and Zonal Officers in centres of different examinations every year. Most of the senior faculty members are engaged as examiner, scrutinizer and head examiner by the University.

6.3.4 Research and Development

The individual teaching members are encouraged to pursue research works and to attend seminars, workshops, conference, etc. and to present and publish research papers. The college don't have enough facilities for research works but the authority on its level provides all possible helps to individual members for research works. Four faculty members have been pursuing Minor Projects and one faculty member Mrs. Sabita Majumdar Kalita availing study leave under Faculty Improvement Program (FIP) with UGC financial help in this session.

6.3.5 Library, ICT and physical infrastructure / instrumentation

ICT facility is yet not introduced in the College in full fledge level. The Central library has a good numbers of reference books and journals for research works as well as good numbers of text books for students. Science stream and education departmental laboratories have sufficient instruments and reagents for students practical purpose.

6.3.6 Human Resource Management

1. Talented students are taken special care and encouraged for higher studies.
2. One student aid fund is available to provide financial helps through concessions for pursuing higher education.
3. The college tries to give admission to all aspirant applicants to develop human resources in this backward area.
4. Interested students are encouraged to participate in extra-curricular activities like-cultural, literary, games and sports, NCC, NSS, etc and college many a time bear expenses for the same.

6.3.7 Faculty and Staff recruitment

- One committee is formed by the Governing Body of the college as per guidelines of the Higher Education, Assam to make selection of the teaching and non-teaching staff for recruitment in the college. No permanent appointment is made in this session.
- Depending on financial position as well as need base, the Governing Body on recommendation of the authority made temporary/contractual appointments of the faculty and office staff.

6.3.8   Industry Interaction / Collaboration

No industrial interaction or collaboration is made in this session as there is no industry in this area.

6.3.9   Admission of Students

• Under the guidance of the Governing Body one admission committee is formed by the authority with teaching and non-teaching members under the Presidentship of the Principal and formulates some policies for the smooth conduct of the admission process. • Keeping in view our objective of imparting college education to all, especially the socially and economically backward masses of the area, and also since there are no enough higher educational institutions in the nearby areas, our college does not insist on cut-off percentage of marks at the time of admission and tries to absorb all the candidates who apply for admission irrespective of marks or percentage of marks they secure in the previous class. • Selection of students for different major courses is done solely by the respective departments through departmental certain prescribed procedures and selection lists are hanged with required approval from the authority.

6.4 Welfare schemes for

Teaching	Welfare Fund, GPF, Group Insurance, etc.
Non teaching	Welfare Fun, GPF, Group Insurance, etc.
Students	Poor Aid Fund, Book Bank facility, Concession in admission fee, etc

6.5 Total corpus fund generated   Nil

6.6 Whether annual financial audit has been done   Yes √   No --

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Gauhati University	Yes	Governing Body
Administrative	Yes	Local Audit, State Govt. of Assam	Yes	Governing Body

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes   Yes --   No √

For PG Programmes   Yes -   No -

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

> The Final Examinations are conducted by the parent University as per Academic Calendar prepare by the University. For the same the University set some guidelines and the college follow the same. Time to time the University formulates some new rules for the examinations under it.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

> Nil

6.11 Activities and support from the Alumni Association

> No significant contribution.

6.12 Activities and support from the Parent – Teacher Association

> Parents are requested to be aware about the importance of education of their children as well as about the available facilities in the college.

6.13 Development programmes for support staff :

> The College Authority always extends helping hand to the college staff for any programme which can develop their skills. For the same the Authority sanction necessary duty leave to the concern staff. They are also periodically sent for different programmes organise by the University.

6.14 Initiatives taken by the institution to make the campus eco-friendly :

> Tree plantation is initiated by the college authority with the help of the NSS wing and Students Union of the college. The college gives importance on preservation of existing trees.

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- The Tangla College Women's Forum is formed for performing welfare activities within and outside the college.

- Different committees such as planning and development, seminar and workshop, teaching- learning, academic, career counselling, literary, health care, feedback cell etc are formed for smooth functioning of the college.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

1. IQAC committee is working in full swing for inviting the NAAC peer team in the stipulated time.

2. Various welfare activities like medical camp, Reiki camp, flood relief camp, doll making, flower making and embroidery are organised for the benefit of the students and local people.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

- The college is a co-educational institution where no gender discrimination is encouraged.
- The Tangla college Students Union Body is elected in accordance with the norms of the Election Commission where no candidates are allowed to be backed by any political or non-political party.

Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

The institution gives importance on tree plantation and preservation of the existing trees in the college campus with the help of the students union and NSS wing of the college.
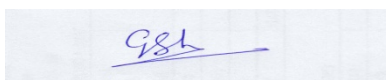
7.5 Whether environmental audit was conducted?   Yes | -- | No | -- |

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Nil

8. <u>Plans of institution for next year</u>
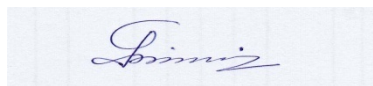
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1. To form one advisory committee for IQAC.

2. To increase the number of books in the Central library.

3. To appoint library assistant in the students reading room of central library.

Name :   <u>*DR. GEETALI SARMAH*</u>

_____
Signature of the Coordinator, IQAC

Name : <u>*DR. PRASEN DAIMARI*</u>

_____
Signature of the Chairperson, IQAC

_____ ******** _____

Annexure I

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

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Feedback

      The feedback reports are analysed in the Academic Committee meetings and the faculty members are advised to check their score in the prescribed form and take measures accordingly, if necessary.

Annexure III

Best Practices:

i. The college is a co-educational institution. There is no reservation in any field in the college on the basis of gender except the students union's Secretarial portfolio of Girls Common Room. A good number of boys and girls student take admission in the college and they participates in all activities of the college as well as the outside the college according to their calibre and capacity.

At the same time in the teaching and non-teaching staff both the sex represent in healthy ratio. Till now there is no complain in the college history based on gender discrimination and sex related harassment.

Good results are:

   a. No gender discrimination is encouraged.
   b. Encouragement to girl students sends one good massage to the society.
   c. Good numbers of female alumni are now absorbed in many government, semi-government and private job. A good number of entrepreneur and social workers have also produced by the institution in this area.

ii. The college is a three streamed Degree College which also runs Higher Secondary courses enrolling a good number of students. To take care of the all round developments of all students, there is a Students Body named and styled "Tangla College Students Union" representing all. The body is an elected body having twelve portfolios. The election process is conducted in accordance with the Election norms of the Election Commission form by the College Authority. To give proper scope to eligible candidates as well as to keep the process clean from party politics, the commission do not allow any candidate backed by any party, political or non-political.

Good results are:

   a. They get the opportunity to become familiar with the election process of the country.
   b. It is a platform for future social work.
   c. The students union organises different events like sports, game, culture, creative art, etc. which gives them scopes for bringing out their hidden potentiality.
   d. The recognition of individual candidate also develops the bindings and unity among the students.
   e. It works and raises its voice for the benefit of the students.
   f. It works and cooperates with the authority for the all round development of the college and provides suggestions for the same.

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