The Annual Quality Assurance Report (AQAR) of the IQAC 2005-06

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

1. Details of the Institution

1.1 Name of the Institution

Tangla College

1.2 Address Line 1

P.O. Chamuapara(Tangla),
P.S. Tangla, Dist. Udalguri (BTAD),
State. Assam, Pin. 784521

Address Line 2

P.O. Chamuapara(Tangla),
P.S. Tangla, Dist. Udalguri (BTAD),
State. Assam, Pin. 784521

City/Town

Tangla

State

Assam

Pin Code

784521

Institution e-mail address

tanglacollegepd@gmail.com

Contact Nos.

03711-255490

Name of the Head of the Institution:

Mr. Upendra Nath Das

Tel. No. with STD Code:

03711-255490

Mobile:

| 9435384057 |

Name of the IQAC Co-ordinator:

| Mr. Hemen Kr. Baruah |

Mobile:

| 9435384057 |

IQAC e-mail address:

| tanglacollegeiqac@gmail.com |

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*

| ASCOGN12006 |

1.4 **NAAC Executive Committee No. & Date:**
   (For Example EC/32/A&A/143 dated 3-5-2004.
   This EC no. is available in the right corner- bottom
   of your institution's Accreditation Certificate)

| EC/34/A&A/143 dated-04/11/2004 |

1.5 Website address:

| www.tanglacollege.ac.in |

Web-link of the AQAR:

| http://www.tanglacollege.ac.in/AQAR2005-06.doc |

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B	-	2004	2009
2	2nd Cycle	--	--	--	--
3	3rd Cycle	--	--	--	--
4	4th Cycle	--	--	--	--

1.7 Date of Establishment of IQAC :   DD/MM/YYYY

| 12/06/2003 |

1.8 AQAR for the year *(for example 2011-12)* | 2005-06 |

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*(for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

    i.   *AQAR 2003-04 submitted to NAAC on 3-5-2004.*
    ii.   *AQAR2004-05 submitted to NAAC on 31-12-2018.*

1.10 Institutional Status

University   State | √ | Central | -- | Deemed | -- | Private | -- |

Affiliated College   Yes | √ | No | -- |

Constituent College   Yes | -- | No | -- |

Autonomous college of UGC   Yes | -- | No | -- |

Regulatory Agency approved Institution   Yes | -- | No | -- |

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education | √ | Men | -- | Women | -- |

                      Urban | -- | Rural | -- | Tribal | √ |

Financial Status   Grant-in-aid | -- | UGC 2(f) | √ | UGC 12B | √ |

                      Grant-in-aid + Self Financing | -- | Totally Self-financing | -- |

1.11 Type of Faculty/Programme

Arts | √ | Science | √ | Commerce | √ | Law | -- | PEI (Phys Edu) | -- |

TEI (Edu) | -- | Engineering | -- | Health Science | -- | Management | -- |

Others (Specify) | .   Co-educational |

1.12 Name of the Affiliating University *(for the Colleges)* | Gauhati University, Assam |

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University | Nil |

University with Potential for Excellence | -- | UGC-CPE | -- |

DST Star Scheme | -- | UGC-CE | -- |

.

UGC-Special Assistance Programme | -- | DST-FIST | -- |

UGC-Innovative PG programmes | -- | Any other (*Specify*) | --- |

UGC-COP Programmes | -- |

2. IQAC Composition and Activities

2.1 No. of Teachers | 07 |

2.2 No. of Administrative/Technical staff | 02 |

2.3 No. of students | 01 |

2.4 No. of Management representatives | 01 |

2.5 No. of Alumni | 01 |

2. 6 No. of any other stakeholder and

community representatives | 03 |

2.7 No. of Employers/ Industrialists | -- |

2.8 No. of other External Experts | 02 |

2.9 Total No. of members | 17 |

2.10 No. of IQAC meetings held   04

2.11 No. of meetings with various stakeholders: No.   04   Faculty   02

          Non-Teaching Staff Students   02   Alumni   ----   Others   Nil

2.12 Has IQAC received any funding from UGC during the year?   Yes   --   No   √
          If yes, mention the amount   --

2.13 Seminars and Conferences (only quality related)

    (i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

      Total Nos.   --   International   --   National   --   State   --   Institution Level   --

    (ii) Themes

2.14 Significant Activities and contributions made by IQAC

> - One advisory Committee is formed to guide the activities of the IQAC.
> - The IQAC emphasised on the development of the educational atmosphere in the college.
> - It emphasised on the extension of the computer education.

2.15 Plan of Action by IQAC/Outcome
          The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1. Initiative to make IQAC active for quality assurance of the institute. 2. For extension of proper reading room facility to students, appointment of library assistant for students reading room. 3. Estimation for construction of Conference Hall with the financial assistance from UGC. 4. To add new books in the college library.	1. One Advisory Committee for IQAC is formed. 2. Two library assistant are appointed in the students reading room of Central library.. 3. Estimation for construction of Conference Hall with the financial assistance from UGC is prepared. 4. The college library has made a good addition new books stock for the benefit of the students.

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body   Yes [√]   No [--]

Management [√]   Syndicate [--]   Any other body [--]

Provide the details of the action taken

- The IQAC involved itself to get cooperation of all the teaching, non-teaching and students of the college by persuading them to engage in academic and extra-curricular activities.
- It emphasis on timely holding of extra-curricular activities for the students.
- It emphasised on development of infrastructure facilities in the college.
- It emphasised on increase of book stock (Text & Reference) in the Central Library and to increase the facility of reading room.
- It works as a bridge among all stake holder of the institute.

Part – B
Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	--	--	--	--
PG	--	--	--	--
UG	3	--	--	--
PG Diploma	--	--	--	--
Advanced Diploma	--	--	--	--
Diploma	--	--	--	--
Certificate Course (Vocational)	1	--	--	--
Others	--	--	--	--
Total	4	--	--	----

Interdisciplinary	--	--	---	--
Innovative	--	--	--	--

1.2   (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
      (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	--
Trimester	--
Annual	03

1.3 Feedback from stakeholders*   Alumni | -- | Parents | -- | Employers | -- | Students | √ |
    (On all aspects)

        Mode of feedback   :   Online | -- | Manual | √ | Co-operating schools (for PEI) | -- |

* Analysis of the feedback is in the AnnexureII

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The college follows the syllabus prepared by the affiliating University i.e., GU

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Nil

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of
    permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
41	28	13	Nil	

2.2 No. of permanent
    faculty with Ph.D.

03

2.3 No. of Faculty Positions
    Recruited (R) and Vacant
    (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
Nil	02	Nil	Nil	Nil	Nil	Nil	Nil	Nil	02

2.4 No. of Guest and Visiting faculty and Temporary faculty

Nil	Nil	22

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/Workshop/Conference/ Symposia/Congress	Nil	05	Nil
Presented papers	Nil	02	Nil
Resource Persons	Nil	Nil	01

2.6 Innovative processes adopted by the institution in Teaching and Learning:

The following innovative processes are adopted to improve Teaching and Learning activities:

- To ensure regular attendance of students few steps are taken like- i. Stress is given on attendance of students, ii. If any student got selected to offer Major course in any subject and remain absent for first ten days, his/her selection get rejected and are not allowed to offer major course in that subject, iii. Attendance in the pre-test examination is compulsory for all students to appear in the final examination.
- The Vice-Principal is entrusted with the sole responsibility to ensure academic activities in accordance to the Master-Routine and the Academic Calendar prepared by the college.
- Maintaining of departmental Log Book is made mandatory and the Principal put counter signature on it.
- Special departmental tests are organised by departments to cater their progress.

2.7 Total No. of actual teaching days
during this academic year

146

2.8 Examination/ Evaluation Reforms initiated by
the Institution (for example: Open Book Examination, Bar Coding,
Double Valuation, Photocopy, Online Multiple Choice Questions)

Nil

2.9 No. of faculty members involved in curriculum
restructuring/revision/syllabus development
as member of Board of Study/Faculty/Curriculum Development workshop

Nil	Nil	Nil

2.10 Average percentage of attendance of students

70%

2.11 Course/Programme wise
    distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division(%)				
		Distinction	I	II	III	Pass
BA	198	Nil	1.505	56.57	26.77	83.8
B Com	38	Nil	Nil	47.37	34.21	81.58
B Sc	06	Nil	Nil	16.67	Nil	16.67

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

    The IQAC of the college through the Feedback Cell collects feedbacks of the teachers as well as office and library staffs and try to rectify the shortcomings. In the beginning of each session, the authority with the help of concerned Committees, prepares master routine, make arrangements for admission as well as regular classes. The Vice-Principal is given the sole responsibility to look after regular classes and other related arrangements. The office bearers and members of the Core-Committee of the IQAC keep contact with office bearers of the Students Union for developing healthy teaching-learning atmosphere in the college.

2.13 Initiatives undertaken towards faculty development   :

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	02
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	02
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	-
Others	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	08	-	-	02
Technical Staff	-	-	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

> The Research and Publication Cell of the college encourages the faculty members to pursue research works and to attend seminars, conferences, etc and publish research papers. The IQAC also encourages different departments and different Forums to take extension activities of social responsibility.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	--	--

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number		04		
Outlay in Rs. Lakhs			1,14,500.00	

3.4 Details on research publications

	International	National	Others
Peer Review Journals	-	-	-
Non-Peer Review Journals	-	-	-
e-Journals	-	-	-
Conference proceedings	-	-	-

3.5 Details on Impact factor of publications:

Range [-]   Average [-]   h-index [-]   Nos. in SCOPUS [-]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	--	--	--	--
Minor Projects	2005-06	UGC	114,500.00	114,500.00
Interdisciplinary Projects	--	--	--	--
Industry sponsored	--	-	--	--
Projects sponsored by the University/ College	--	--	--	--
Students research projects *(other than compulsory by the University)*	--	--	--	--
Any other(Specify)	--	--	--	--
Total	--	--	--	--

3.7 No. of books published   i) With ISBN No. [--]   Chapters in Edited Books [--]

ii) Without ISBN No. [--]   [--]

3.8 No. of University Departments receiving funds from

UGC-SAP [--]   CAS [--]   DST-FIST [--]

DPE [--]   DBT Scheme/funds [--]

3.9 For colleges   Autonomy [--]   CPE [--]   DBT Star Scheme [--]

INSPIRE [--]   CE [--]   Any Other (specify) [--]

[Nil]

3.10 Revenue generated through consultancy

3.11 No. of conferences
organized by the Institution

Level	International	National	State	University	College
Number					
Sponsoring agencies	--	--	--	--	--

3.12 No. of faculty served as experts, chairpersons or resource persons   Nil

3.13 No. of collaborations   International   Nil   National   Nil   Any other   Nil

3.14 No. of linkages created during this year   Nil

3.15 Total budget for research for current year in lakhs :

From Funding agency   1,14,500.00   From Management of University/College   Nil

Total   1,14,500.00

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	Nil
	Granted	Nil
International	Applied	Nil
	Granted	Nil
Commercialised	Applied	Nil
	Granted	Nil

3.17 No. of research awards/ recognitions   received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
Nil	-	-	-	-	-	-

3.18 No. of faculty from the Institution
who are Ph. D. Guides   Nil
and students registered under them   Nil

3.19 No. of Ph.D. awarded by faculty from the Institution   Nil

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF [ ] SRF [Nil] Project Fellows [Nil] Any other [Nil]

3.21 No. of students Participated in NSS events:

University level [Nil] State level [Nil]

National level [Nil] International level [Nil]

3.22 No. of students participated in NCC events:

University level [Nil] State level [Nil]

National level [Nil] International level [Nil]

3.23 No. of Awards won in NSS:

University level [Nil] State level [Nil]

National level [Nil] International level [Nil]

3.24 No. of Awards won in NCC:

University level [Nil] State level [Nil]

National level [Nil] International level [Nil]

3.25 No. of Extension activities organized

University forum [Nil] College forum [Nil]

NCC [Participated in Independence Day & Republic Day celebration parades organised by District Administration.] NSS [College campus cleaning drive and tree plantation in the college campus and college road.] Any other [Nil]

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- TCWF activity; Free Eye-Check up Camp in collaboration with Sankardev Netralaya,Guwahati.-

<center>Criterion – IV</center>

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	13 Acres	Nil	--	13 Acres
Class rooms	20	Nil	--	20
Laboratories	05	Nil	--	05
Seminar Halls	Nil	Nil	--	Nil
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	6	--	--	6
Value of the equipment purchased during the year (Rs. in Lakhs)	--	--	--	--
Others				

4.2 Computerization of administration and library

Nil

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	24399	928087	1813	195804	26212	1123891
Reference Books	1642	83372	465	50220	2107	133592
e-Books	--		--		--	
Journals	03	3080	--		--	
e-Journals	--		--			
Digital Database	--		--		--	
CD & Video	--		--		--	
Others (specify)	--		-		--	

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart -ments	Others
Existing	06	nil	nil	nil	05	01	nil	nil
Added	nil	nil	nil	nil	nil	nil	nil	nil
Total	06	nil	nil	nil	01	01	nil	nil

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Nil

4.6 Amount spent on maintenance in lakhs :

i) ICT
| ---------- |

ii) Campus Infrastructure and facilities
| 4.64 |

iii) Equipments
| 0.45 |

iv) Others
| 3.05 |

Total :
| 8.14 |

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

> The IQAC monitors the teaching-learning process through feedback system and stress is given on the regular attendance of students through classroom motivation. It also encourages the students to join in the NCC and NSS wings of the college. The IQAC remains in touch with the office bearers of the Students Union and give emphasis on participating in the University Youth Festivals and Inter College Football and Volleyball Competitions organised by the parent University, etc.

5.2 Efforts made by the institution for tracking the progression

> The authority of the college prepares academic plan through its Academic Calendar and Master Routine and accordingly proceeds for academic progression. For infrastructural and other progression it prepares yearly plans and projects and accordingly submits the same to the Government and the funding agencies i.e. UGC, State Government and the BTC Council. As and when the funds are made available for different projects, college implements the projects.

5.3 (a) Total Number of students

<div align="center">632</div>

(b) No. of students outside the   state

<div align="center">Nil</div>

(c) No. of international students

<div align="center">Nil</div>

Men

No	%
463	65.6

Women

No	%
251	34.4

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
84	180	316	101	Nil	681	115	87	288	142	Nil	632

Demand ratio : 312:278   Dropout % : 51.5

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

No. of students beneficiaries   Nil

5.5 No. of students qualified in these examinations

NET Nil   SET/SLET Nil   GATE Nil   CAT Nil

IAS/IPS etc Nil   State PSC [ ]   UPSC Nil   Others Nil

5.6 Details of student counselling and career guidance

The Employment and Career Guidance Cell maintains the employment related news paper in the Central Library and occasionally organises counselling programmes for the benefit of the students and personally guides the students as and when requires.

No. of students benefitted   No approximate data available.

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
Nil	Nil	Nil	Information not available

5.8 Details of gender sensitization programmes

Nil

5.9 Students Activities

    5.9.1   No. of students participated in Sports, Games and other events

State/ University level

The College Football Team of 15 students has participated in the Inter-College Football Competition held in Goalpara College. The Team only reached up to 2nd round.

National level   --   International level   --

No. of students participated in cultural events

State/ University level

A team of about 16 students of culture has participated in the University Youth Festival, 2005 held in the Gauhati University.

National level   --   International level   --

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level   --   National level   --   International level   --

Cultural: State/ University level

A team of about 16 students of culture has participated in the University Youth Festival, 2005 held in the Gauhati University. The Team has been awarded with the honour of "Best Discipline Team" and won 1st Prize in the Folk Dance, 2nd Prize in Traditional Folk Song and 3rd Prize in One Act Play and Mime Show.

National level   --   International level   --

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	--	--
Financial support from government	1395	4085890.00
Financial support from other sources	--	--
Number of students who received International/ National recognitions	--	--

5.11   Student organised / initiatives

Fairs   : State/ University level | -- | National level | -- | International level | -- |

Exhibition: State/ University level | -- | National level | -- | International level | -- |

5.12   No. of social initiatives undertaken by the students | 2 numbers of Social service activities are carried out in the form of college campus cleaning drive. |

5.13 Major grievances of students (if any) redressed:

No reporting of any major grievance is made by any student in this year.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Tangla College is one of the pioneer higher educational institutions in the region as well as the state. It has envisaged

Vision : " Let the light of knowledge spread over all corners."

Mission:

To set standard of excellence in the creation and preservation of knowledge, innovation in order to help bring about development and scientific out-look among the people of socially and economically backward interior localities of the northern part of undivided Darrang district and present Udalguri district of Assam and to ensure the continuity and advancement of human civilization through collaboration with the Gauhati University and the University Grants Commission.

- To create human resources that would be useful members of the society with strong moral and cultural back ground.

- To provide opportunity for quality higher education to the deprived and marginalized section of the society in this rural area.

- To reduce the economic outflow caused by students going for admissions in institutes outside the area and the state.

6.2 Does the Institution has a management Information System

The Tangla College publishes the College prospectus in the beginning of the new academic session every year. This prospectus printed in book form which works as a handbook that helps the students in getting overall knowledge about the college. In the college prospectus, information provided are:

i. A brief history of the college
ii. Mission & Vision of the college
iii. Students' welfare scheme
iv. Different facilities available in the college
v. Rules and regulations of the college for the students
vi. Programmes/courses offered
vii. Course structure, subject combination and evaluation pattern
viii. Fee structure
ix. About faculty & office staff
x. Code of conduct, etc.

In addition to the publication of prospectus the college authority adopts some other methods for the management of information system viz.

a) Notification in Notice Board
b) Letter issue process
c) Letter delivery ensured in peon book
d) The meeting of Governing Body with college faculties and other staff
e) The other meeting with stakeholders, Student Union Body
f) Maintenance of old records, etc.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The College follows the curriculum developed by the affiliating university, i.e. Gauhati University. The affiliated colleges under GU are not authorised to make any omission or commission in syllabus though few selected members from some college of concerned departments are given the opportunity to be member of the Committee for Undergraduate Course and Studies.

6.3.2 Teaching and Learning

The Vice-Principal of the college has given the sole authority to maintain discipline and to look after the regular classes and other related matters. Regular test and examinations are look after by examination committees.

6.3.3 Examination and Evaluation

The college authority maintains or follows very strict rules and regulations regarding examination. The college has a very good reputation in this regards. A good numbers of faculty members works as Supervisors and Zonal Officers in centres of different examinations every year. Most of the senior faculty members are engaged as examiner, scrutinizer and head examiner by the University.

6.3.4 Research and Development

The individual teaching members are encouraged to pursue research works and to attend seminars, workshops, conference, etc. and to present and publish research papers. The college don't have enough facilities for research works but the authority on its level provides all possible helps to individual members for research works. Four faculty members have been pursuing Minor Projects and one faculty member Mrs. Sabita Majumdar Kalita availing study leave under Faculty Improvement Program (FIP) with UGC financial help in this session.

6.3.5 Library, ICT and physical infrastructure / instrumentation

ICT facility is yet not introduced in the College in full fledge level. The Central library has a good numbers of reference books and journals for research works as well as good numbers of text books for students. Science stream and education departmental laboratories have sufficient instruments and reagents for students practical purpose.

6.3.6 Human Resource Management

1. Talented students are taken special care and encouraged for higher studies.
2. Provisions are there to assist poor and needy students for continuing their education.
3. The college tries to give admission to all aspirant applicants to develop human resources in this backward area.
4. Interested students are encouraged to participate in extra-curricular activities like-cultural, literary, games and sports, NCC, NSS, etc and college many a time bear expenses for the same.

6.3.7 Faculty and Staff recruitment

- One committee is formed by the Governing Body of the college as per guidelines of the Higher Education Department, Government of Assam to make selection of the teaching and non-teaching staff for recruitment in the college. No permanent faculty is appointment in this session.
- Depending on financial position as well as need base, the Governing Body on recommendation of the authority made temporary/contractual appointments of the faculty and office staff.

6.3.8   Industry Interaction / Collaboration

> No industrial interaction or collaboration is made in this session as there is no industry in this area.

6.3.9   Admission of Students

> - Under the guidance of the Governing Body one admission committee is formed by the authority with teaching and non-teaching members under the Presidentship of the Principal and formulates some policies for the smooth conduct of the admission process.
> - Keeping in view our objective of imparting college education to all, especially the socially and economically backward masses of the area, and also since there are no enough higher educational institutions in the nearby areas, our college does not insist on cut-off percentage of marks at the time of admission and tries to absorb all the candidates who apply for admission irrespective of marks or percentage of marks they secure in the previous class.
> - Selection of students for different major courses is done solely by the respective departments through departmental certain prescribed procedures and selection lists are hanged with required approval from the authority.

6.4 Welfare schemes for

Teaching	Welfare Fund, GPF, Group Insurance, etc.
Non teaching	Welfare Fun, GPF, Group Insurance, etc.
Students	Poor Aid Fund, Book Bank facility, Concession in admission fee, etc

6.5 Total corpus fund generated   Nil

6.6 Whether annual financial audit has been done   Yes √   No --

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	GU	Yes	Governing Body
Administrative	Yes	Local Audit, Mangaldai, Govt. of Assam	Yes	Governing Body

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes   Yes | -- | No | √ |

For PG Programmes   Yes | - | No | - |

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

The Final Examinations are conducted by the parent University as per Academic Calendar prepared by the University. For the same the University set some guidelines and the college follow the same. Time to time the University formulates some new rules for the examinations under it.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Nil

6.11 Activities and support from the Alumni Association

No significant contribution.

6.12 Activities and support from the Parent – Teacher Association

Parents are requested to be aware about the importance of education of their children as well as about the available facilities in the college .

6.13 Development programmes for support staff

The College Authority always extends helping hand to the college staff for any programme which can develop their skills. For the same the Authority sanction necessary duty leave to the concern staff. They are also periodically sent for different programmes organised by the University.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Tree plantation is initiated by the college authority with the help of the NSS wing and Students Union of the college. The college gives emphasis on preserving the existing trees.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- One vigilance group with senior faculty members under Vice-Principal of the college has been formed by the authority to maintain discipline and to look after the regular attendance of students.
- The Governing Body of the institution has constituted one Advisory Committee to assess and guide the IQAC of the college for proper development of an academic environment in the college.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Action taken as mention below:

1. Three numbers of Governing Body meetings are held.
2. One Advisory Committee for IQAC is formed.
3. Number of books (both reference and text) is increased in the Central Library.
4. Two library assistant are appointed in the students reading room of Central library.

07.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

- The IQAC advised the faculty members to encourage the students for giving importance in extra-curricular activities like NCC, NSS ,Sports, Cultural activities etc.
- The faculty members of respective departments to guided the students to avail the maximum facility of library, specially to use reference books.

Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

The institution gives importance on plantation and preservation of the existing trees in the college campus with the help of the students union ,NSS wing of the collegeand the teaching staff of the college.

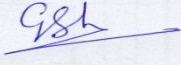7.5 Whether environmental audit was conducted?   Yes √   No --

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Nil
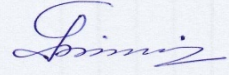
8. **Plans of institution for next year**

1. Opening of major course in Bodo, Physics, Chemistry and Botany.
2. Initiative to open elective subject in Bengali.
3. Initiative to include the approval list of Science stream of Tangla College, under section 2(F) and 12 (B) of the UGC act at 1956 for the greater interest of the Backward Tribal Inhabited area of BTC.
4. Initiative to complete the remaining works of Girls Hostel.
5. Continuation of Vocational course.
6. Renovation and repair of Boys Hostel.

Name   *DR. GITALI SARMAH*   *Name* *DR. PRASEN DAIMARI*

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Signature of the Coordinator, IQAC   *Signature of the Chairperson, IQAC*

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Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

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Feedback

The institution collects feedback from the students prepared in specific forms supplied by the IQAC every year. The feedback reports are analysed in the Academic Committee meeting and the faculty members are advised to check their score in the form and take measures accordingly if necessary.

Guidance to Students

- Fresh students are encouraged to inform about their skills in different fields to their respective departments. The faculty members thereby guide them to participate in various performances.
- Teachers accompany the Major students to the library in order to select proper reference books related to their course. Sometimes rare books are provided by the teachers.

Advisory Committee of IQAC of 2005-06

Convenor   : U.N Das (Principal)

Members   : B.K Medhi (Retired Prof.)

      Dr. P.K Rajbongshi (Retired prof)

      G.B Das (senior Prof.)

      A. Deka(Librarian)

Vigilance Committee

      Prof .M. Das Medhi

      Prof. B.Barua

      Prof.P.K Mathur

      T.V.N Dev