The Annual Quality Assurance Report (AQAR) of the IQAC 2006-07

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

1. Details of the Institution

1.1 Name of the Institution

> Tangla College

1.2 Address Line 1

> P.O. Chamuapara(Tangla), P.S. Tangla, Dist. Udalguri (BTAD), State. Assam, Pin. 784521

Address Line 2

> P.O. Chamuapara(Tangla), P.S. Tangla, Dist. Udalguri (BTAD), State. Assam, Pin. 784521

City/Town

> Tangla

State

> Assam

Pin Code

> 784521

Institution e-mail address

> tanglacollegepd@gmail.com

Contact Nos.

> 03711-255490

Name of the Head of the Institution:

> Mr. T. V. N. Dev, i/c

Tel. No. with STD Code:

> 03711-255490

Mobile:

> 09435384057

Name of the IQAC Co-ordinator:

Mr. Hemen Kr. Baruah

Mobile:

09435725307

IQAC e-mail address:

tanglacollegeassam@gmail.com

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*

ASCOGN12006

1.4 **NAAC Executive Committee No. & Date:**
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC/34/A&A/143 dated-04/11/2004

1.5 Website address:

www.tanglacollege.ac.in

Web-link of the AQAR:

http://www.tanglacollege.ac.in/AQAR2006-07.doc

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B	--	2004	2009
2	2nd Cycle	--	--	--	--
3	3rd Cycle	--	--	--	--
4	4th Cycle	--	--	--	--

1.7 Date of Establishment of IQAC :   DD/MM/YYYY

02/09/2003

1.8 AQAR for the year *(for example 2011-12)*

2006-07

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011*)

     i.   *AQAR 2003-04 submitted to NAAC on 3-5-2004.*
    ii.   *AQAR2004-05 submitted to NAAC on 31-12-2018.*
   iii.   *AQAR2005-06 submitted to NAAC on 31-12-2018.*

1.10 Institutional Status

University   State `--` Central `--` Deemed `--` Private `--`

Affiliated College   Yes `√` No `--`

Constituent College   Yes `--` No `--`

Autonomous college of UGC Yes `--` No `--`

Regulatory Agency approved Institution   Yes `--` No `--`

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education `√` Men `--` Women `--`

                 Urban `--` Rural `--` Tribal `√`

Financial Status   Grant-in-aid `--` UGC 2(f) `√` UGC 12B `√`

               Grant-in-aid + Self Financing `--` Totally Self-financing `--`

1.11 Type of Faculty/Programme

Arts `√` Science `√` Commerce `√` Law `--` PEI (Phys Edu) `--`

TEI (Edu) `--` Engineering `--` Health Science `--` Management `--`

Others (Specify)   .   Nil

1.12 Name of the Affiliating University *(for the Colleges)* | Gauhati University, Assam. |

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University Nil

University with Potential for Excellence `--` UGC-CPE `--`

DST Star Scheme `--` UGC-CE `--`

UGC-Special Assistance Programme	--	DST-FIST	--
UGC-Innovative PG programmes	--	Any other (*Specify*)	---
UGC-COP Programmes	--		

2. IQAC Composition and Activities

2.1 No. of Teachers — 07

2.2 No. of Administrative/Technical staff — 02

2.3 No. of students — 01

2.4 No. of Management representatives — 01

2.5 No. of Alumni — 01

2. 6 No. of any other stakeholder and community representatives — 03

2.7 No. of Employers/ Industrialists — --

2.8 No. of other External Experts — 02

2.9 Total No. of members — 17

2.10 No. of IQAC meetings held — 02

2.11 No. of meetings with various stakeholders: No. 02   Faculty 01

Non-Teaching Staff Students — 01   Alumni ----   Others Nil

2.12 Has IQAC received any funding from UGC during the year?   Yes --   No √

If yes, mention the amount — --

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. --   International --   National --   State --   Institution Level 01

(ii) Themes	Workshop on "Women Entrepreneurship" by Women's' Forum, Tangla College, Tangla in collaboration with IQAC on 05-12-2006.

2.14 Significant Activities and contributions made by IQAC

- The IQAC stressed on the introduction of Major and Elective Courses in more subjects.
- Practical Examination centre of Gauhati University for Under Graduate level science stream Major Course for Zoology & Mathematics examinations is instituted.
- It emphasised on the introduction of the computer education.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1. Initiative to procure financial assistance from the BTC authority. for infrastructure development. 2. Opening of major course in Bodo. 3. Initiative to complete the remaining works of Girls Hostel 4. Continuation of Vocational course 5. Renovation and repair of Boys Hostel 6. Construction of Conference Hall.	1. The college has able to procure one set of computer and books worth Rs. 80,000.00 (Eighty thousand only) for the Central Library from the BTC authority. 2. Major course in Bodo has been opened. 3. Initiatives have been taken to complete the works of the college girls' hostel and good progress has been achieved. 4. Vocational course in typing and shorthand run by the college through the project grant from UGC is over, yet the authority continued the course from its own source. 5. Repair and renovation work of boys' hostel started. 6. Construction works of the Conference Hall is in progress

Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body   Yes √   No --

Management √   Syndicate --   Any other body --

Provide the details of the action taken

- The IQAC involved itself to get cooperation of all the teaching, non-teaching and students of the college by persuading them to engage in academic and extra-curricular activities.
- It evolved itself on development of infrastructure facilities in the college.
- It emphasis on increase of book stock (Text & Reference) in the Central Library.
- It emphasis on extension of educational scope to the students by introducing major and elective courses in more subjects i.e. Bodo, Physics, Chemistry, Botany, Statistics and Bengali respectively.

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	--	--	--	--
PG	--	--	--	--
UG	3	--	--	--
PG Diploma	--	--	--	--
Advanced Diploma	--	--	--	--
Diploma	--	--	--	--
Certificate (Vocational)	1	--	--	--
Others	--	--	--	--
Total	--	--	--	----

Interdisciplinary	--	--	---	--
Innovative	--		--	--

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
   (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	--
Trimester	--
Annual	03

1.3 Feedback from stakeholders*   Alumni [ ]   Parents [ ]   Employers [ ]   Students [√]
   (On all aspects)

        Mode of feedback   :   Online [ ]   Manual [√]   Co-operating schools (for PEI) [ ]

* Analysis of the feedback is in the Annexure II

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

> The college follows the syllabus prepared by the affiliating University i.e., GU

1.5 Any new Department/Centre introduced during the year. If yes, give details.

> Nil

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
41	28	13	Nil	

2.2 No. of permanent faculty with Ph.D.   [03]

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
03	02	Nil	Nil	Nil	Nil	Nil	Nil	03	02

2.4 No. of Guest and Visiting faculty and Temporary faculty   [Nil] [Nil] [22]

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	Nil	02	Nil
Presented papers	Nil	Nil	Nil
Resource Persons	Nil	Nil	Nil

2.6 Innovative processes adopted by the institution in Teaching and Learning:

> The following innovative processes are adopted to improve Teaching and Learning activities:
>
> - The Master-Routine and the Academic Calendar are prepared by the college authority for smooth running of the Teaching and Learning activities of the institution.
> - To ensure regular attendance of students few steps are taken like- i. Stress is given on attendance of students, ii. If any student got selected to offer Major course in any subject and remain absent for first ten days, he/she is not allowed to offer major course in that subject, iii. Attendance in the pre-test examination is compulsory for all students to appear in final examination.
> - The Vice-Principal is entrusted the sole responsible to ensure academic activities according to the Master-Routine and the Academic Calendar prepared by the college.
> - Maintaining of departmental Log Book is made compulsory and the Principal put counter signature on it.
> - Feedbacks are collected from the students to make teachers and office staffs accountable in the process.
> - Special departmental tests are organised by departments to cater student's progression.

2.7 Total No. of actual teaching days
      during this academic year

| 162 |

2.8 Examination/ Evaluation Reforms initiated by
      the Institution (for example: Open Book Examination, Bar Coding,
      Double Valuation, Photocopy, Online Multiple Choice Questions)

| Nil |

2.9 No. of faculty members involved in curriculum
      restructuring/revision/syllabus development
      as member of Board of Study/Faculty/Curriculum Development workshop

| Nil | Nil | 01 |

2.10 Average percentage of attendance of students

| 72% |

2.11 Course/Programme wise

distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
BA	125	Nil	0.8	29.6	15.2	45.6
B Com	20	Nil	Nil	65	20	85
B Sc	21	Nil	4.8*	76.1	Nil	80.9

* First Class 3rd rank in Mathematics Major under GU TDC Final Examination.

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

The IQAC of the college through the Feedback Cell collects feedbacks of the teachers as well as office and library staffs and try to rectify the shortcomings. The authority in the beginning of each session prepares master routine, make arrangements for admission as well as regular classes. The Vice-Principal is given the sole responsibility to look after of holding regular classes and other related arrangements. The office bearers and members of the Core-Committee of the IQAC keep contact with office bearers of the Students Union for developing healthy teaching-learning atmosphere in the college.

2.13 Initiatives undertaken towards faculty development   :

Faculty / Staff Development Programmes	*Number of faculty benefitted*
Refresher courses	01
UGC – Faculty Improvement Programme	--
HRD programmes	-
Orientation programmes	-
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	--
Others	**--**

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	08	-	-	04
Technical Staff	-	-	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

> The Research and Publication Cell of the college encourages the faculty members to pursue research works and to attend seminars, conferences, etc. and publish research papers. The IQAC also encourages different departments, Cells and Forum to take extension activities of social responsibilities.

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	--	--

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number		01		
Outlay in Rs. Lakhs			60,000.00	

3.4   Details on research publications

	International	National	Others
Peer Review Journals	--	--	--
Non-Peer Review Journals	--	--	--
e-Journals	--	--	--
Conference proceedings	--	--	--

3.5 Details on Impact factor of publications:

Range [--]   Average [--]   h-index [--]   Nos. in SCOPUS [--]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	--	--	--	--
Minor Projects	2006-07	UGC	60,000.00	60,000.00
Interdisciplinary Projects	--	--	--	--
Industry sponsored	--	-	--	--
Projects sponsored by the University/ College	--	--	--	--
Students research projects *(other than compulsory by the University)*	--	--	--	--
Any other(Specify)	--	--	--	--
Total	--	--	--	--

3.7 No. of books published   i) With ISBN No. [--]   Chapters in Edited Books [--]

ii) Without ISBN No. [--]

3.8 No. of University Departments receiving funds from

UGC-SAP [--]   CAS [--]   DST-FIST [--]

DPE [--]   DBT Scheme/funds [--]

3.9 For colleges   Autonomy [--]   CPE [--]   DBT Star Scheme [--]

INSPIRE [--]   CE [--]   Any Other (specify) [--]

3.10 Revenue generated through consultancy [Nil]

3.11 No. of conferences/ workshops organized by the Institution

Level	International	National	State	University	College
Number	--	--	--	--	01
Sponsoring agencies	--	--	--	--	Self

3.12 No. of faculty served as experts, chairpersons or resource persons   Nil

3.13 No. of collaborations   International   Nil   National   Nil   Any other   Nil

3.14 No. of linkages created during this year   Nil

3.15 Total budget for research for current year in lakhs :

From Funding agency   60,000.00   From Management of University/College   --

Total   60,000.00

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	Nil
	Granted	Nil
International	Applied	Nil
	Granted	Nil
Commercialised	Applied	Nil
	Granted	Nil

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year:

Total	International	National	State	University	Dist	College
01	--	--	--	01	--	--

3.18 No. of faculty from the Institution
who are Ph. D. Guides   Nil
and students registered under them   Nil

3.19 No. of Ph.D. awarded by faculty from the Institution   Nil

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF   Nil   SRF   Nil   Project Fellows   Nil   Any other   Nil

3.21 No. of students Participated in NSS events:

University level   Nil   State level   Nil

National level   Nil   International level   Nil

3.22 No. of students participated in NCC events:

University level   Nil   State level   Nil

National level   Nil   International level   Nil

3.23 No. of Awards won in NSS:

University level	Nil	State level	Nil
National level	Nil	International level	Nil

3.24 No. of Awards won in NCC:

University level	Nil	State level	Nil
National level	Nil	International level	Nil

3.25 No. of Extension activities organized

University forum | Nil | College forum | Nil |

NCC | Participated in Independence Day & Republic Day celebration parade organised by District Administration. | NSS | College campus cleaning drive and tree plantation. | Any other | Nil |

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Celebration and participation of the institution of different International, National & State Days like International Women's Day, Worlds Environment Day, 15th August, 26th January, etc.

- The Womens' Forum of the institution has organised one workshop on the topic: "Women Entrepreneurship" for the local women of the area.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	13 Acres	Nil	--	13 Acres
Class rooms	20	Nil	--	20
Laboratories	05	Nil	--	05
Seminar Halls	Nil	Nil	State Govt.	Nil
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	6	--	State Govt. + Self	6
Value of the equipment purchased during the year (Rs. in Lakhs)	--	--	--	--
Others	--	--	--	--

4.2 Computerization of administration and library

Financial aid is provided by the BTC authority to install computer in the Central Library.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	26216	1123891	2191	223482	28403	1347373
Reference Books	2107	133592	457	46614	2564	180206
e-Books	--		--		--	
Journals	03	3080	--		03	3080
e-Journals	--		--		--	
Digital Database	--		--		--	
CD & Video	--		--		--	
Others (specify)	--		--		--	

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	06	nil	nil	nil	01	01	nil	nil
Added	04	nil	nil	nil	nil	nil	nil	nil
Total	10	nil	nil	nil	01	01	nil	nil

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

In this session, few computer sets are installed in the Central Library for office use only.

4.6 Amount spent on maintenance in lakhs :

   i) ICT   0.62

   ii) Campus Infrastructure and facilities   0.80

   iii) Equipments   0.42

   iv) Others   2.00

                            Total :   3.84

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

> The IQAC monitors the teaching-learning process and stress on the regular holding of classes. It also encourages the students to join in the NCC and NSS wings of the college and to participate in the seminars and workshops organised by different departments as well as Cells/Forums. In consultation with the office bearers of the Students Union it gives emphasis on participation in the University Youth Festivals and Inter College Football and Volleyball Competitions organised by the parent university.

5.2 Efforts made by the institution for tracking the progression

> The authority of the college prepares academic plan in accordance to the Academic Calendar and Master Routine and accordingly proceeds for academic progression. For infrastructural and other progression it prepares yearly plans and projects and accordingly submits the same to the Government and the funding agencies i.e. UGC, State Government and the BTC authority. As and when the funds are made available for different projects, college implements the projects.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
758	--	--	--

(b) No. of students outside the state

Nil

(c) No. of international students

Nil

	No	%
Men	460	60.6

	No	%
Women	298	39.4

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
115	87	228	142	Nil	632	135	59	336	228	-	758

Demand ratio% : 479:448   Dropout %: 57.3

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Nil

No. of students beneficiaries

Nil

5.5 No. of students qualified in these examinations

| NET | Nil | SET/SLET | Nil | GATE | Nil | CAT | Nil |
| IAS/IPS etc | Nil | State PSC | Nil | UPSC | Nil | Others | Nil |

5.6 Details of student counselling and career guidance

The Employment and Career Guidance Cell maintains the employment related news paper in the Central Library and occasionally organises counselling programmes for the benefit of the students. The individual faculty members also guides the students as and when require.

No. of students benefitted

No approximate data available.

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
Nil	Nil	Nil	No approximate data is available.

5.8 Details of gender sensitization programmes

The Womens' Forum of the college has organised one Workshop on "Women Entrepreneurship" at Tangla College for the empowerment of women of the region.

5.9 Students Activities

5.9.1   No. of students participated in Sports, Games and other events

State/ University level

> A Volley Ball team of 15 students have participated in the Inter-College Volleyball Competition held in Jagiroad College, Jagiroad and lifted the Champions Trophy.

National level `--`   International level `--`

No. of students participated in cultural events `20`

State/ University level

> University

National level `--`   International level `--`

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level `05`   National level `--`   International level `--`

Cultural: State/ University level

> The college has participated in the Inter-College Youth Festival' 06 held at Gauhati University. About 20 students has participated in the events and the college cultural team won 1st Prize in Folk Dance, 2st Prize in Folk Song, 2st Prize in Mimicry, 2rd Prize in Cay Model Art among good number of colleges under G. U.

National level `--`

International level `--`

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	02	3000
Financial support from government	1432	3861130.00
Financial support from other sources	--	--
Number of students who received International/ National recognitions	--	--

5.11   Student organised / initiatives

Fairs   : State/ University level `--`   National level `--`   International level `--`

Exhibition: State/ University level `--`   National level `--`   International level `--`

5.12   No. of social initiatives undertaken by the students

Social service activities are organised for three times in this session in the form of college campus cleaning drive and cleaning of Tangla College Road.

5.13 Major grievances of students (if any) redressed: No major grievance reported by anyone.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Tangla College is one of the pioneer higher educational institutions in the region as well as the state. It has envisaged

Vision : " Let the light of knowledge spread over all corners."

Mission:

To set standard of excellence in the creation and preservation of knowledge, innovation in order to help bring about development and scientific out-look among the people of socially and economically backward interior localities of the northern part of undivided Darrang district and present Udalguri district of Assam and to ensure the continuity and advancement of human civilization through collaboration with the Gauhati University and the University Grants Commission.

- To create human resources that would be useful members of the society with strong moral and cultural back ground.

- To provide opportunity for quality higher education to the deprived and marginalized section of the society in this rural area.

- To reduce the economic outflow caused by students going for admissions in institutes outside the area and the state.

6.2 Does the Institution has a management Information System

The Tangla College publishes the College prospectus in the beginning of the new academic session every year. This prospectus printed in book form which works as a handbook that helps the students in getting overall knowledge about the college. In the college prospectus, information provided are:

i.   A brief history of the college
ii. Mission & Vision of the college
iii. Students' welfare scheme
iv. Different facilities available in the college
v.   Rules and regulations of the college for the students
vi. Programmes/courses offered
vii. Course structure, subject combination and evaluation pattern
viii. Fee structure
ix. About faculty & office staff
x.   Code of conduct, etc.

In addition to the publication of prospectus the college authority adopts some other methods for the management of information system viz.

a) Notification in Notice Board
b) Letter issue process
c) Letter delivery ensured in peon book
d) The meeting of Governing Body with college faculties and other staff
e) The other meeting with stakeholders, Student Union Body
f) Maintenance of old records, etc.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The College follows the curriculum developed by the affiliating university, i.e. Gauhati University. The affiliated colleges under GU are not authorised to make any omission or commission in syllabus. The provision is that few members from few college of concerned department are selected by the University concern departments as member of the Committee of Course and Studies and they have the right to make any omission or commission in the curriculum.

6.3.2 Teaching and Learning

One vigilance group with senior faculty members under Vice-Principal of the college has been formed by the authority to maintain discipline and to look after the holding of regular classes and to maintain discipline of the college. The IQAC actively cooperates in the process. The feedback collection is one instrument to look after the process and standardise the same.

6.3.3 Examination and Evaluation

The college authority maintains or follows strict rules and regulations regarding examination process. The college has a very good reputation in this regards. A good numbers of faculty members are engaged as external supervisor and Zonal Officers in different centres of different examinations every year. Most of the senior faculty members are invited as examiner, scrutinizer and head examiner by the University.

6.3.4 Research and Development

The individual teaching members are encouraged to pursue research works and to attend seminars, workshops, conference, etc. and to present and publish research papers. The college don't have facilities for research works but the authority on its level try to provide all possible helps to individual members for research works. One faculty member has pursuing Minor Projects with UGC financial help in this session.

6.3.5 Library, ICT and physical infrastructure / instrumentation

In this session, few computer sets are installed in the Central Library for office use only. The Central Library has a good numbers of reference books and journals for research works as well as good numbers of text books for students. Science stream and education departmental laboratories have sufficient instruments and reagents for student's practical purpose.

6.3.6 Human Resource Management

1. Talented students are taken special care and encouraged for higher studies.
2. The poor and needy students are provided financial helps through concessions for pursuing higher education.
3. The college tries to give admission to all aspirant students to develop human resources in this backward area.
4. Talented and deserving students are encouraged to participate in extra-curricular activities like- cultural, literary, games and sports, NCC, NSS, etc and the college bears expenses for the same.

6.3.7 Faculty and Staff recruitment

- One committee is formed by the Governing Body of the college as per guidelines of the Department of Higher Education, Assam to pursue selection process of the teaching and non-teaching staff for recruitment in the college. No permanent appointment is made in this session.
- Depending on financial position as well as need based the Governing Body in pursuance of the authority made temporary/contractual appointments of the faculty and office staff.

6.3.8   Industry Interaction / Collaboration

No industrial interaction or collaboration is made in this session as there is no industry in this area.

6.3.9   Admission of Students

• Under the guidance of the Governing Body one admission committee is formed by the authority with teaching and non-teaching members under the Presidentship of the Principal and formulates some policies for the smooth conduct of the admission process.   • Keeping in view our objective of imparting college education to all, especially the socially and economically backward masses of the area, and also since there are no enough higher educational institutions in the nearby areas, our college does not insist on cut-off percentage of marks at the time of admission and tries to absorb all the candidates who apply for admission irrespective of marks or percentage of marks they secure in the previous class.   • Selection of students for different major courses is done solely by the respective departments through departmental certain prescribed procedures and selection lists are hanged with required approval from the authority.

6.4 Welfare schemes for

Teaching	Welfare Fund, GPF, Group Insurance, etc.
Non teaching	Welfare Fun, GPF, Group Insurance, etc.
Students	Poor Aid Fund, Book Bank facility, Concession in admission fee, etc

6.5 Total corpus fund generated   Nil

6.6 Whether annual financial audit has been done   Yes √   No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	GU	Yes	Governing Body
Administrative	Yes	Local Audit, Mangaldai, Govt. of Assam	Yes	Governing Body

6.8 Does the University/ Autonomous College declares results within 30 days?

                         For UG Programmes   Yes | - | No | √ |

                         For PG Programmes   Yes | - | No | - |

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

> The Final Examinations are conducted by the parent University as per Academic Calendar prepared by the University. For the same the University set some guidelines and the college has followed the same. Time to time the University formulates some new rules for the examinations.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

> Nil

6.11 Activities and support from the Alumni Association

> No significant contribution.

6.12 Activities and support from the Parent – Teacher Association

> The IQAC and the college authority always in the process to make the parents aware about the importance of education of their child as well as about the available facilities in the college.

6.13 Development programmes for support staff

> The College Authority always extends helping hand to the staffs for any programme which can develop their skills. For the same the Authority provides necessary duty leave for the concern staff. They are periodically sent for different programmes organise by the University.

6.14 Initiatives taken by the institution to make the campus eco-friendly

> Tree plantation is initiated by the college authority with the help of the NSS wing and Students Union of the college. The college give minimum emphasis on not to cut trees if not forced by circumstances.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

> One vigilance group with senior faculty members under Vice-Principal of the college has been formed by the authority to maintain discipline and to look after the holding of regular classes and maintenance of discipline in the college.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

> The College Governing Body has formulates some Action Plan in the beginning as well as in its periodical meetings for the year to be carried out for the development of the institution as some of them mention below:
>
> 1. All internal examinations are conducted timely and smoothly.
> 2. Seven numbers of Governing Body meetings are held in this year.
> 3. The college has able to procure one set of computer and books worth Rs. 80,000.00 (Eighty thousand only) for the Central Library from the BTC authority.
> 4. Steps have been taken to complete the works of both the college girls' & boys' hostels to provide immediate hostel facilities to students.
> 5. Vocational course in typing and shorthand run by the college even after the project period was over.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

> 1. Sharing of same teachers' common room by all faculty members.
> 2. Teachers appointed against non –Sanctioned posts are also given berth in the teachers' Unit.

Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

> The institution gives importance on tree plantation and preservation of the existing trees in the college campus.
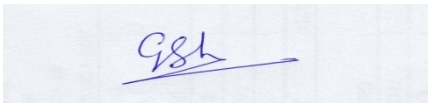
7.5 Whether environmental audit was conducted?　　Yes ☐　　No ☑

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Nil

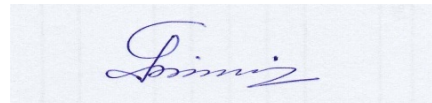## 8. **Plans of institution for next year**

1. Improvement of facilities in Science stream.
2. Opening of Bachelor of Computer Applications (BCA) Course in the college.
3. Introduction of Alternative English Course in Degree level.
4. Opening of Computer Applications (CA) Course in the Higher Secondary level.
5. Introduction of Statistics subject in Higher Secondary level.
6. Opening of Major course in Statistics.
7. Extension works of the Central Library building.
8. Renovation work of Boys Hostel.
9. Formation of new committee Quality Advisory Committee (QAC) & Internal Quality Assurance Committee (IQAC)
10. Opening of Conference Hall.

Name   *DR. GITALI SARMAH*   *Name* *DR. PRASEN DAIMARI*

_____   _____

Signature of the Coordinator, IQAC   *Signature of the Chairperson, IQAC*

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<center>**Annexure I**</center>

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

<center>***************</center>

Best Practices:-

- All the teaching members, belongs to all the three streams, use a common waiting room. The faculty members have adopted one plan to have seated mutually and to have discussions on syllabus topics as well as current affairs and on inter-disciplinary subjects.
  It has many good results like:
    i. Mutual understanding among all members irrespective of departmental and age differences.
    ii. Opportunity to learn a lot from each other on different field.
    iii. Prevailing of conducive and cooperative atmosphere.
    iv. Exchange of view on enter-disciplinary topics.
- There is a Teachers' Union Body named - "Tangla College Teachers' Unit" affiliated to the "All Assam College Teachers' Association" (ACTA).All the faculty members irrespective of sanctioned or non-sanctioned, are members of the unit .The Teachers' Unit works for the interest of the members as well as the development of the college.
- It develops the unity and brotherhood among the members.
    i. It works and raises its voice for the benefit of the members and for academic purpose.
    ii. It works and cooperates with the authority for the all round development of the college and provides suggestions for the same.
    iii. The Teachers' Unit nominates two faculty members as the representative to the Governing Body.