

The Annual Quality Assurance Report (AQAR) of the IQAC 2014-15

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

I. Details of the Institution

1.1 Name of the Institution	Tangla College
1.2 Address Line 1	P.O. Chamuapara(Tangla), P.S. Tangla, Dist. Udalguri (BTAD), State. Assam. Pin. 784521
Address Line 2	P.O. Chamuapara(Tangla), P.S. Tangla, Dist. Udalguri (BTAD), State. Assam, Pin. 784521
City/Town	Tangla
State	Assam
Pin Code	784521
Institution e-mail address	tanglacollegepd@gmail.com
Contact Nos.	9435384057

Name of the Head of the Institution:	Dr. Prasen Daimari
Tel. No. with STD Code:	03711-255490
Mobile:	9435384057
Name of the IQAC Co-ordinator:	Mr. Jayanta Kr. Chakravarty
Mobile:	9435563546

IQAC e-mail address:

tanglacollegeiqac@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

ASCOGN12006

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC/34/A&A/143 dated 4-11-2004

1.5 Website address:

www.tanglacollege.ac.in

Web-link of the AQAR:

http://www.tanglacollege.ac.in/AQAR2014-15.doc

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B	--	2004	2009
2	2nd Cycle	--	--	--	--
3	3rd Cycle	--	--	--	--
4	4th Cycle	--	--	--	--

1.7 Date of Establishment of IQAC : DD/MM/YYYY

12/06/2003

1.8 AQAR for the year (for example 2011-12)

2014-15

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 2003-04 submitted to NAAC on 3-5-2004
- ii. AQAR2004-05 submitted to NAAC on 31-12-2018.
- iii. AQAR2005-06 submitted to NAAC on 31-12-2018
- iv. AQAR2006-07 submitted to NAAC on 31-12-2018
- v. AQAR2007-08 submitted to NAAC on 31-12-2018
- vi. AQAR2008-09 submitted to NAAC on 31-12-2018
- vii. AQAR2009-10 submitted to NAAC on 31-12-2018
- viii. AQAR2010-11 submitted to NAAC on 31-12-2018
- ix. AQAR2011-12 submitted to NAAC on 31-12-2018
- x. AQAR2012-13 submitted to NAAC on 31-12-2018
- xi. AQAR2013-14 submitted to NAAC on 31-12-2018

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.12 Name of the Affiliating University (for the Colleges)

Gauhati University

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence UGC-CPE

DST Star Scheme UGC-CE

UGC-Special Assistance Programme	--	DST-FIST	--
UGC-Innovative PG programmes	--	Any other (<i>Specify</i>)	---
UGC-COP Programmes	--		

2. IQAC Composition and Activities

2.1 No. of Teachers	08
2.2 No. of Administrative/Technical staff	02
2.3 No. of students	01
2.4 No. of Management representatives	01
2.5 No. of Alumni	02
2.6 No. of any other stakeholder and community representatives	02
2.7 No. of Employers/ Industrialists	02
2.8 No. of other External Experts	02
2.9 Total No. of members	20
2.10 No. of IQAC meetings held	12
2.11 No. of meetings with various stakeholders:	No. 12 Faculty 10
Non-Teaching Staff Students	02 Alumni ---- Others --
2.12 Has IQAC received any funding from UGC during the year?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
If yes, mention the amount	3 lacs for five years

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International -- National -- State -- Institution Level 05

(ii) Themes

Nil

2.14 Significant Activities and contributions made by IQAC

1. To develop the academic atmosphere in the college the IQAC has collected feedback from students on faculty members, office staff and the library. The same is placed in the Academic Committee meeting and accordingly the committee advised the respective departments.
2. At the initiatives of the IQAC, the college authority has decided to continue the concessional admission to poor meritorious students and free studentship.
3. The college authority has given emphasis on infrastructure development to meet up the shortage of infrastructure.
4. Environmental Awareness Lecture Programme organised on 21-09-2014 by Women's Forum in collaboration with IQAC.
5. Under Graduate Level Examination Micro Evaluation Zone of Gauhati University.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year –

The institution follows the Academic Calendar of the affiliating University, i.e. Gauhati University. On the basis of the Calendar, the plan of action is prepared by IQAC in consultation with the College Authority and Faculty members.

Plan of Action	Achievements
<ol style="list-style-type: none"> 1. To make special arrangement to meet the shortage of faculty in most of the departments. 2. To run Gauhati university degree level Micro Examination Zone. 3. To collect feedback from the students for quality improvement. 4. To start model college program. 	<ol style="list-style-type: none"> 1. The authority has made contractual appointments of faculty members in the departments of Education, Political Science, History and Finance through local advertisement. 2. From this year the Gauhati University has provided UG level Micro Examination Zone in the college and the college has successfully completed its examination zone related activities. 3. The College authority has made arrangement for collecting feedback of faculty members, office staff and library staff from the students to improved the quality of teaching and service. To feedback come complaint boxes, one each in front of office and library are placed.

** Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

The following actions are taken:

- The AQAR was approved in the GB Meeting.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	--	--	--	--
PG	--	--	--	--
UG	3	--	--	--
PG Diploma	--	--	--	--
Advanced Diploma	----	--	--	--
Diploma	--	--	--	--
Certificate	1	1	--	1
Others (BCA)	1	--	--	--
Total	05	--	--	--
Interdisciplinary	--	--	--	--
Innovative	--	--	--	--

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	03
Trimester	--
Annual	--

1.3 Feedback from stakeholders* (On all aspects)

Alumni Parents Employers Students

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Nil

1.5 Any new Department/Centre introduced during the year. If yes, give details.

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Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
52	26	26	Nil	Nil

2.2 No. of permanent faculty with Ph.D.

15

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
09	02	--	--	--	--	--	--	09	02

2.4 No. of Guest and Visiting faculty and Temporary faculty

-- -- 22

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/Workshop/Conference/ Symposia/Congress	15	72	03
Presented papers	03	28	Nil
Resource Persons	Nil	Nil	03

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- To keep the institution open in all bands called by different organisations.
- Talks and seminars on subject related topics are organized for the benefit of the students.

2.7 Total No. of actual teaching days during this academic year

183

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Nil

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

Nil

Nil

02

2.10 Average percentage of attendance of students

75%

2.11 Course/Programme wise distribution of pass percentage :

Old Course:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
BA	138	--	--	26.81	29.71	56.52%
B Com	Nil	---	---	---	---	---
B Sc	Nil	---	---	---	---	---

New Course:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
BA	425	--	7	6	11	49
B Com	75	--	8	58	00	66
B Sc	52	--	13	11	27	52
BCA	01	--	100	-	--	100

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- i. The Feedback Cell of IQAC collects feedbacks from students of the teachers as well as office and library staffs.
- ii. Analyzing the result of feedbacks, the Academic Committee takes initiatives to rectify the shortcomings. The Academic Committee at the beginning of each session prepares master routine, make arrangements for admission as well as regular classes.
- iii. The Vice-Principal cum Convenor of the Academic Committee is given the responsibility to look after regular classes and other related arrangements.
- iv. The academic committee also reviews the progress of each department and extend necessary suggestions for the improvement of teaching-learning process. The IQAC encourages the faculty members to improve their skills by attending different programmes and engaging research oriented works.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	04
UGC – Faculty Improvement Programme	Nil
HRD programmes	Nil
Orientation programmes	03
Faculty exchange programme	Nil
Staff training conducted by the university	Nil
Staff training conducted by other institutions	Nil
Summer / Winter schools, Workshops, etc.	09
Others- Short Term Course	01

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	06	--	--	02
Technical Staff	--	--	--	--

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- The Research and Publication Cell of the college encourages the faculty members to pursue research works and to attend seminars, conferences, etc and publish research papers.
- The IQAC encourages different departments, Cells and Forum to take extension activities.
- Under the new semester system, in many departments, research projects are added for students of major course. The IQAC emphasised on proper systematic pursuance of the project works in all departments and for the same special classes are arranged in each department.
- It stressed on proper presentation with external expert from other departments to create one healthy practice.
- The encourages the library authority to procure research oriented reference book which can help faculty as well as the students in their project works.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	--	--	--
Outlay in Rs. Lakhs	--	--	--	--

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	--	--	--
Outlay in Rs. Lakhs	--	--	--	--

3.4 Details on research publications

	International	National	Others	
Peer Review Journals	--	--	--	--
Non-Peer Review Journals	--	--	--	--
e-Journals	--	--	--	--
Conference proceedings	--	--	--	--

3.5 Details on Impact factor of publications: Nil

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	--	--	--	--
Minor Projects				
Interdisciplinary Projects	--	--	--	--
Industry sponsored	--	--	--	--
Projects sponsored by the University/ College	--	--	--	--
Students research projects <i>(other than compulsory by the University)</i>	--	--	--	--
Any other(Specify)	--	--	--	--
Total	--	--	--	--

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges

Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	--	--	--	--	--
Sponsoring agencies	--	--	--	--	--

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year : Nil

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	Nil
	Granted	Nil
International	Applied	Nil
	Granted	Nil
Commercialised	Applied	Nil
	Granted	Nil

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College
04	--	--	--	√	--	--

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level

National level

A NSS cultural team of about 15 students have participated in the 4th North East NSS Festival, 14 held at Agartala, Tripura.

International level

3.23 No. of Awards won in NSS:

University level	<input type="text" value="--"/>	State level	<input type="text" value="--"/>
National level	<input type="text" value="--"/>	International level	<input type="text" value="--"/>

3.24 No. of Awards won in NCC:

University level	<input type="text" value="--"/>	State level	<input type="text" value="--"/>
National level	<input type="text" value="--"/>	International level	<input type="text" value="--"/>

3.25 No. of Extension activities organized

University forum

College forum

NCC

The NCC unit of the College has participated in Independence Day & Republic Day celebration parade organised by District Administration.
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NSS

The NSS unit of the College has organised one incampus camp and undertaken the college campus cleaning drive and tree plantation in the college campus
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Any other

The IQAC and the Students Union have jointly organised one EX-Students and Teachers Meet in the college campus on 22 nd August, 2014.
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3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Celebration and participation of the institution of different International, National & State Days like International Women's Day, Worlds Environment Day, Independence Day, Republic Day, etc.
- Environmental Awareness Lecture Programme organised on 21-09-2014 by Women's Forum in collaboration with IQAC.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	13 Acres	Nil	--	13 Acres
Class rooms	27			27
Laboratories	05			05
Seminar Halls	01			01
No. of important equipments purchased (\geq 1-0 lakh) during the current year.		12	Self	12
Value of the equipment purchased during the year (Rs. in Lakhs)		3.79		3.79
Others				

4.2 Computerization of administration and library

Computerization process is introduced in the administrative block and the Central library.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	39392	3378395	1943	373056	41355	3751451
Reference Books	6043	823477	599	115008	6642	938485
e-Books						
Journals	6	6480			6	6480
e-Journals						
Digital Database						
CD & Video						
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	15	02	02	01	01	06	--	--
Added	00	--	--	--	00	--	--	--
Total	15	02	02	01	01	06	--	--

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Short term Computer Training programme (on Basic & Tally) is organised in the college campus for both the office and teaching staffs.

4.6 Amount spent on maintenance in lakhs :

i) ICT	0.90
ii) Campus Infrastructure and facilities	19.34
iii) Equipments	15.68
iv) Others	9.23
Total :	45.15

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- i. Notified to continue with the fee concession scheme from the college poor fund.
- ii. Notified for Free Studentship scheme for meritorious students.
- iii. Conducted special meetings with members of Student's Union to convey the available support services for students.

5.2 Efforts made by the institution for tracking the progression

- i. Different committees like Academic Committee, Career Counselling Committee, etc are constituted by the college to discuss the progress in different fields.
- ii. The Academic Committee reviews the final results of the students and take reformative measures for subsequent years.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
3564	--	--	--

(b) No. of students outside the state

Nil

(c) No. of international students

Nil

Men	No	%	Women	No	%
	1985	55.70		1579	44.30

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
635	285	1936	838	-	3694	651	269	1803	841	-	3564

Demand ratio% : 1435 : 1340

Dropout % : 36.4

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Nil

No. of students beneficiaries

Nil

5.5 No. of students qualified in these examinations

NET	--	SET/SLET	--	GATE	--	CAT	--
IAS/IPS etc	--	State PSC	--	UPSC	--	Others	--

5.6 Details of student counselling and career guidance

- The Employment and Career Guidance Cell maintains the employment related news items in the Central Library and provides personal guidance to students as and when requires.
- The Cells maintaining one notice board and hang different kind of advertisements relating to employment as well as courses in different fields.

No. of students benefitted

No approximate data available.

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
Nil	Nil	Nil	No approximate data available.

5.8 Details of gender sensitization programmes

Nil

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level

Two Cabady Teams (boys & girls) of the institution comprising of about 30 students have participated in the Inter-College Cabady Competition held at Howly College, Barpeta. The boy's and the girl's teams crossed the second and third round respectively.

National level

--

International level

--

No. of students participated in cultural events

State/ University level

A cultural team of about 10 students have participated in the Gauhati University Youth Festival, 14 held at G.U. But the team has failed to win any medal this time.

National level

A NSS cultural team of the institute of about 15 students has participated in the 4th North Eastern NSS Festival, 14 held at Agartala, Tripura and able to gather appreciation from all.

International level

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5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Literary Competition

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	104	348030.00
Financial support from government	93	640840.00
Financial support from other sources	--	--
Number of students who received International/ National recognitions	--	--

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

The Students Union and the NSS wing of the college have engaged in Social service through college campus cleaning drive twice in this year.

5.13 Major grievances of students (if any) redressed: **No major grievances reported by anyone.**

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision : “ Let the light of knowledge spread over all corners.”

Mission:

To set standard of excellence in the creation and preservation of knowledge, innovation in order to help bring about development and scientific out-look among the people of socially and economically backward interior localities of the northern part of undivided Darrang district and present Udalguri district of Assam and to ensure the continuity and advancement of human civilization through collaboration with the Gauhati University and the University Grants Commission.

- i. To create human resources that would be useful members of the society with strong moral and cultural back ground.
- ii. To provide opportunity for quality higher education to the deprived and marginalized section of the society in this rural area.
- iii. To reduce the economic outflow caused by students going for admissions in institutes outside the area and the state.

6.2 Does the Institution has a management Information System

The Tangla College publishes the College prospectus in the beginning of the new academic session every year. This prospectus printed in book form which works as a handbook that helps the students in getting overall knowledge about the college. In the college prospectus, information provided are:

- i. A brief history of the college
- ii. Mission & Vision of the college
- iii. Students' welfare scheme
- iv. Different facilities available in the college
- v. Rules and regulations of the college for the students
- vi. Programmes/courses offered
- vii. Course structure, subject combination and evaluation pattern
- viii. Fee structure
- ix. About faculty & office staff
- x. Code of conduct, etc.

In addition to the publication of prospectus the college authority adopts some other methods for the management of information system viz.

- a) Notification in Notice Board
- b) Letter issue process
- c) Letter delivery ensured in peon book
- d) The meeting of Governing Body with college faculties and other staff
- e) The other meeting with stakeholders, Student Union Body
- f) Maintenance of old records, etc.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The College follows the curriculum developed by the affiliating university, i.e. Gauhati University. The Gauhati University maintains one Academic Council with elected members from the Gauhati University and different colleges affiliated under GU as a whole to look after the curriculum related matters. In departmental level, the GU maintains the Committee of Course and Studies with some selected members from GU concern department and from among affiliated colleges. From the institute Mr. B. C. Saha, Department of Management and Dr. Prasen Daimari, Department of Economics are the members of University Departmental Syllabus Committee.

6.3.2 Teaching and Learning

1. The Academic Committee in the beginning of each session reviews and prepares plans for teaching learning process of that particular session.
2. In the beginning of session, the Academic Committee take the initiative to purchase books in the Central Library for all departments. For the same, it informs all departments to submit list of required books in accordance to the surplus number of students, change in syllabus and of important reference books.
3. Departments are encouraged to review the progress and to provide personal guidance as and when requires.
4. Each department maintains their log book and the authority review the progress through the head of the department.
5. All the faculty members are encouraged to prepare lesson plan of the papers allotted to them in accordance to class routine and academic calendar for timely completion of courses.
6. The college authority publishes the academic calendar for every session to keep the students and teachers informed about academic activities of the year.

6.3.3 Examination and Evaluation

1. The college authority maintains or follows very strictly the rules and regulations on examination purpose.
2. The college authority conducts pre-examination test centrally for all departments before one month of each final examination and sessional examinations for the semester system students. Likewise, all the departments with major course conducts periodical departmental test for major students of their respective departments.
3. A good numbers of faculty members works as supervision in different centres of different examinations every year.
4. Most of the senior faculty members are appointed as examiner, scrutinizer and head examiner by the University in different script evaluation zones.

6.3.4 Research and Development

1. The individual teaching members are encouraged to pursue research works and to attend seminars, workshops, conference, etc. and to present and publish research papers.
2. The college don't have facilities for research works but the authority on its own level provides all possible helps to individual members for research works.
3. A good academic atmosphere has developed in the campus and number of research paper presenter going up and number of Ph. D. and M. Phil degree holder also increasing.
4. In this year, four faculty members of the institution have been awarded their Ph. D degree by different universities i.e. the Gauhati University, Guwahati, North Eastern Hill University, Shillong and Rajiv Gandhi University, Arunachal Pradesh.

6.3.5 Library, ICT and physical infrastructure / instrumentation

1. The Central library is well equipped with a good numbers of reference books and journals for research works as well as good numbers of text books for students, well furnished reading rooms for faculty and students separately, computer lab and one mini conference room.
2. Fifty percent of the administrative works are brought under computerised system.
3. Science stream and education departmental laboratories have sufficient instruments and reagents for student's practical purpose.
4. BCA and ICA computer labs are also well equipped with 10 numbers of computer set and internet connectivity.
5. New computer sets are added in the administrative block.

6.3.6 Human Resource Management

1. Talented students are taken special care and encouraged for higher studies.
2. The poor and needy students are provided financial helps through concessions for pursuing higher education.
3. The college tries to give admission to all applicants to develop human resources in this backward area.
4. Deserving students are encouraged to participate in extra-curricular activities like-cultural, literary, games and sports, NCC, NSS, etc and college many a time bear expenses for the same.
5. Faculty members are encouraged to participate in career enhancement programmes and to pursue research works.
6. Faculty members are also provided with additional charges to look after extracurricular activities according to their interest for the benefit of the students.

6.3.7 Faculty and Staff recruitment

1. One committee is formed by the Governing Body of the college as per guidelines of the Higher Education, Assam to make selection of the teaching and non-teaching staff for recruitment in the college. No permanent appointment is made in this session.
2. Depending on financial position as well as need the authority made temporary/contractual appointments of the faculty and office staff.

6.3.8 Industry Interaction / Collaboration

No industrial interaction or collaboration is made in this session as there is no industry in this area.

6.3.9 Admission of Students

1. Under the guidance of the Governing Body one admission committee is formed by the authority with teaching and non-teaching members under the Presidentship of the Principal and formulates some policies for the smooth conduct of the admission process.
2. Keeping in view our objective of imparting college education to all, especially the socially and economically backward masses of the area, and also since there are no enough higher educational institutions in the nearby areas, our college does not insist on cut-off percentage of marks at the time of admission and tries to absorb all the candidates who apply for admission irrespective of marks or percentage of marks they secure in the previous class.
3. Selection of students for different major courses is done solely by the respective departments through certain prescribed procedures and selection lists are hung with required approval from the authority.

6.4 Welfare schemes

for

Teaching	Welfare Fund, GPF, Group Insurance, etc.
Non teaching	Welfare Fun, GPF, Group Insurance, etc.
Students	Poor Aid Fund, Book Bank facility, Concession in admission fee, etc

6.5 Total corpus fund generated

Nil

6.6 Whether annual financial audit has been done

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	GU	Yes	Governing Body/ Academic Committee
Administrative	Yes	Local Audit, Mangaldai, Govt. of Assam	Yes	Governing Body

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- As an affiliated examination Centre, College run all the final examinations under Gauhati University. Time to time the University formulates some new rules for the examinations under it.
- The internal examinations are centrally conducted by the college on its own in accordance to the Academic Calendar.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Nil

6.11 Activities and support from the Alumni Association

Not significant

6.12 Activities and support from the Parent – Teacher Association

No significant activities are done by the association in this year by it is in continuous process to develop personal contact with the parents to make them aware about the importance of education of their child as well as about the available facilities in the college.

6.13 Development programmes for support staff

The College Authority always extends helping hand to the college staff for any programme which can develop their skills. For the same the Authority provides necessary duty leave for the concern staff. They are periodically sent for different programmes organise by the University. One short term Computer Training programme (on Basic & Tally) is organised in the college campus by the IQAC for both the office and teaching staffs.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Tree plantation is initiated by the college authority with the help of the NSS wing and Students Union of the college. The college give minimum emphasis on cutting of trees if not forced by circumstances.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

The admission process of the college is wholly computerised from this year. Now all admission, enrolment, subject combination etc. related issues are very much available in the Principal office computer set that he can easily solve all related problems without much hurdle even from his cabin also. At the same time information are very much available to the Principal's office.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

1. Formation of the New Managing Committee.
2. Formation of New Construction Committee.
3. Appointment of Temporary faculties in most of the departments from college fund to maintain over pressure of students in the college.
4. Construction of boundary wall of play ground.
5. Environmental Awareness Lecture Programme organised on 21-09-2014 by Womens' Forum in collaboration with IQAC.
6. Under Graduate Level Examination Micro Zone of Gauhati University.
7. Initiatives for preparation of Self-Study Report for invitation of NAAC Peer Team to access the college.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

1. Analysis of Bio-Diversity survey data by the teachers and students.
2. Introduction of green board and white board in the class room to create dust free atmosphere.

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

The institution give importance on tree plantation and preservation of the existing trees in the college campus through the NSS wing of the college.

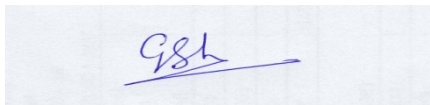
7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

8. Plans of institution for next year

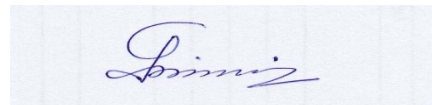
1. Feedback collection for improvement of quality.
2. Micro Examination Zone.
3. Introduction of Certified Industrial Accounting (CIA) course.
4. Environment Awareness drives.
5. To organise Social Awareness workshops in the neighbouring villages.

Name DR. GITALI SARMAH



Signature of the Coordinator, IQAC

Name DR. PRASEN DAIMARI



Signature of the Chairperson, IQAC

ANNEXURE I

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

Annexure II

TANGLA COLLEGE, TANGLA
UDALGURI : BTAD : ASSAM
PIN – 784521



ACADEMIC CALENDAR FOR THE SESSION 2014-15

Class/Working Days/Exams/Holidays and Academic & Other Activities	Dates
JULY 2014	
Working Days	1 – 5, 7 – 12, 14 – 19, 21 – 26, 28, 31.
Sundays	6, 13, 20, 27.
Id-Ul-Fitre – Holidays	29 & 30
SUMMER VACATIONS	1 – 31
AUGUST 2014	
Working Days & Classes	1 – 2, 4 – 9, 11 – 14, 16, 19 – 23, 25 – 26, 28 – 30
<i>Freshmen Social Day</i>	30
Sundays	3, 10, 17, 24, 31
Independence Day – Holiday.	15
Janmastomi – Holiday	18
Tithi of Srimanta Sankar Dev – Holiday	27
SEPTEMBER 2014	
Working Days/Classes	1 – 6, 8 – 12, 15 – 20, 22 – 27, 29 – 30.
1st Sessional Exams for Odd Semesters	1 – 6
Sundays	7, 14, 21, 28
Tithi of Sri Sri Madhav Dev – Holiday	13
TCSU Election Notification 2014-15	15
<i>Election to the TCSU, 2014-15</i>	30
OCTOBER 2014	
Working & Class Days	8 – 11, 13 – 18, 20 – 22, 25, 27 – 31.
Examination Centre Committee Meeting	9
Examination Committee Meeting	15
2nd Sessional Exams for Odd Semesters	13 – 18.
Sundays	5, 12, 19, 26.
Durga Puja, Birth Day of Mahatma Gandhi,	1, 2, 3, 4, 5, 6 & 7

Vijaya Dasami, Janmotsav of Srimanta Sankar Dev, Id-Ul-Zoha, Lakshmi Puja – Holiday	
Kali Puja & Dewali	23 & 24
NOVEMBER 2014	
Working & Class/Exams Days	1, 3 – 5, 7 – 8, 10 – 15, 17 – 22, 24 – 29
Sundays	2, 9, 16, 23, 30.
Guru Nanak Birth Day – Holiday	6
End Semester Examinations for First, Third and Fifth Semesters will begin tentatively from the Fourth Week of November 2014 and be completed by 30 th December 2014.	
DECEMBER 2014	
End Semester Examinations for First, Third and Fifth Semesters will continue till 30 th December 2014.	
Working Days	1, 3, 5 – 10, 12 – 17, 19 – 24, 26 – 31.
Sundays	7, 14, 21, 28.
Christmas Day – Holiday	25
JANUARY 2015	
Working Days	1 – 3, 5 – 10, 12 – 13, 17, 19 – 23, 27 – 31.
Sundays	4, 11, 18, 25.
Magh Bihu – Holidays	14, 15, 16
Saraswati Puja – Holiday.	24
Republic Day - Holiday	26
FEBRUARY 2015	
Working Days & Classes	2– 7, 9 – 14, 16, 18 – 21, 23 – 28.
Sundays	1, 8, 15, 22.
Sivaratri	17
MARCH 2015	
Working Days/Classes	2 – 4, 7, 9 – 14, 16 – 21, 23 – 28, 30 – 31
1st Sessional Exams for Even Semesters	9 – 14
Sundays	1, 8, 15, 22, 29
Dol Jatra - Holiday	5 – 6.
APRIL 2015	
Working & Class Days	1 – 2, 4, 6 – 11, 13, 17 – 18, 20 – 25, 27 – 30.
Sundays	5, 12, 19, 26
Good Friday - Holiday	3
Bohag Bihu - Holidays	14, 15 & 16
MAY 2015	
Working & Class/Exams Days	2, 5 – 9, 11 – 16, 18 – 23, 25 – 30 .
2nd Sessional Exams for Even Semesters	9 - 14
Sundays	3, 10, 17, 24, 31.
May Day – Holiday	1
Buddha Purnima - Holiday	4
End Semester Examinations for 2 nd , 4 th and 6 th Semesters will begin tentatively from the Fourth week	

of May 2015 and be completed by 30 th June 2015.	
JUNE 2015	
Working Days	1 – 6, 8 – 13, 15 – 20, 22 – 27, 29 –30.
End Semester Examinations for 2 nd , 4 th and 6 th Semesters will continue till 30 th June, 2015.	
Sundays	7, 14, 21, 28.

Principal
Tangla College, Tangla

ANNEXTURE III

Best Practice :-

- i. The students of teacher of life science make yearly survey of local bio-diversity in order to make compression of the availability of different groups of flora and fauna they make an analysis of data.
- ii. Good results are :
 - a. The students are able to know the different species specially butterfly, insects, birds, reptiles , Pisces etc available in the local area.
 - b. This practice will help students for future research works.
- iii. As the black board and chalks create dust pollution in the classroom, the college authority has replaced the blackboard with white and green board in most of the classrooms.
- iv. Good results are :
 - a. It create dust free environment in the classrooms.
 - b. It will help to avoid certain health problems among the students.