Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**TANGLA COLLEGE**
Name of the head of the Institution	**PRASEN DAIMARI**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**03711-255147**
Mobile no.	**9435384057**
Registered Email	**tanglacollegepd@gmail.com**
Alternate Email	**prasendaimari@yahoo.co.in**
Address	**P.O. CHAMUAPARA, P.S. TANGLA, DIST. UDALGURI (BTAD)**
City/Town	**TANGLA**
State/UT	**Assam**
Pincode	**784521**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**DR. GEETALI SARMA**
Phone no/Alternate Phone no.	**03711255350**
Mobile no.	**9435725307**
Registered Email	**tanglacollegeassam@gmail.com**
Alternate Email	**sarmageetali89@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://tanglacollege.ac.in/pdf/d583276b296709b8edcea04452ca91d7.pdf

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://tanglacollege.ac.in/pdf/3453c316d43aff9ebe5a98ea8c66fa29.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B**	**71.85**	**2004**	**04-Nov-2004**	**04-Nov-2009**

6. Date of Establishment of IQAC

6. Date of Establishment of IQAC	**12-Jun-2003**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

FDP on Behavioral Remodeling and Use of ICT Tools for Classroom Delivery of Teachers	21-May-2019 7	40
Workshop on Research Methodology	07-Mar-2019 1	52
Internal Academic and Administrative Audit to boost up Academic as well as Administrative quality culture	25-Oct-2018 6	2185
Regular Meetings of IQAC held on different dates during the year to discuss about improvement in Quality Culture and to take follow up action	06-Sep-2018 6	137
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
TANGLA COLLEGE	Upgradation of Existing Degree Colleges to Model Degree College	RUSA	2018 365	10000000
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	8
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

a. Free ENT and Gynecology Check Up Camp held in collaboration with Tangla College Women Forum on 21092018

b. IQAC organised one Faculty Development Programme on the topic "Behavioral Remodeling and use of ICT Tools for Classroom Delivery of Teachers'' in collabaration with E ICT Academy, IIT, Guwahati from 21 to 27 May 2019.

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To make better drainage system in the College campus	Drainage system was developed with immediate effect.
Proposal was forwarded to the Principal for renovation of the Central Library	The Central Library was renovated immediately
Principal be requested to allot a biiger room for IQAC at the ground floor for its smooth functioning	IQAC room has been shifted to the ground floor from the st floor.
Requested to provide Departmental Rooms for Commerce stream at the earliest	Departmental faculty rooms for Commerce Stream has been profided
To form Legal Literacy Cell in the College	Leagal Literacy Cell, especially for Girl Students, is formed
To Request the authority (GB) to complete the construction of Computer Science Building at the earliest	New building for Computer Science is completed
To form one Eco Club	Eco Club is formed
[View File](#)	

14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Meeting Date
Tangla College Governing Body	14-Sep-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No

16. Whether institutional data submitted to AISHE:	Yes

Year of Submission	2019

Date of Submission	06-Jul-2019
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	Our College has partial Management Information System. • The student database is maintained by College automation software. •There is the process of Digital Repository of library books in the Central Library. • The college uses Biometric system of attendance of both the teaching and nonteaching staff. • Payment of salary to the staff members are done through the Online Billing system developed by the Government of Assam. (FIN ASSAM)

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Part B

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CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The affiliating University (Gauhati University) prescribes the course curriculum and all the affiliated colleges have to follow it. CURRICULUM IMPLEMENTATION: Role of the Principal – The Principal of the college strictly monitors the smooth conduct of the teaching learning processes. He chairs the Academic Committee in which the Vice Principal of the college is the Convener and all the Head of the different departments are member. All the Head of the Departments and senior teachers express their views on relevant topics related to enhancement of learning experience. • The Principal prepares the Daily Class Routine and a Master Routine with the help of the Routine Committee,. • In the beginning of every academic session the Principal prepares the Academic Calendar with the help of IQAC in conformity with the Academic Calendar published by the affiliating University earmarking number of teaching days, working days, holidays and off days, tentative dates for different examinations, college election, college week and other college events, etc. Role of the IQAC : • All activities relating to teaching learning like counseling, ICT and tutorial classes are undertaken under the guidance of IQAC. It instructs different departments to conduct Seminars, Group discussions, etc round the year. • The IQAC undertakes to collect and analyse the feedback of Teachers, Parents and Alumni through a well structured Questionnaire. Role of the Departments and Teachers : • The Heads of every department collect and distribute the syllabus among the teachers and prepares and submits the workload distribution of the department under his/her jurisdiction. • Teachers are responsible for improvising their teaching techniques as per the need of the students. Interactive and participatory learning is followed. Institutional Aid: For effective delivery and smooth functioning of the course curriculum, the college provides the following resources: • Well equipped and stocked library, with good collection of books and periodicals, and facility for accessing online e-resources, e-journals and e-books. • Science and Computer labs are provided for students. • ICT enabled rooms are provided to conduct interactive sessions with the students. Teaching Methodology: Different teachers adopt different methods classroom in teaching such as : • Lecture

method, • Inquiry based learning, etc Assessment and Evaluation : • The college holds sessional examinations and gives assignments to the students regularly. Moreover, classroom interactions make possible to identify the weak students who are prone to drop out. Students who secure less mark or cannot cope with others are encouraged to attend tutorial classes. • A formal student feedback system enables the institution to measure the level of student satisfaction with regard to teaching, Library and office administration. Documentation of Curriculum: • The HoDs prepare Lesson plans and Log books and are maintained by all the departments. • Record of previous years' Question papers are also maintained in the departmental as well as Central Library of the College. • Internal exam records are maintained by the Department as well as by the Office.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Certified Industrial Accountants Course	01/08/2018	26
[View File](#)		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes

Teachers	Yes
Employers	No
Alumni	Yes
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
The college has a system of taking feedback from the students, teachers and alumni by the Feedback Cell of IQAC.as follows: 1. Feedback form is prepared for the students on: (a) Teaching learning process of the teachers , (b) Service of the library, (c) Services of office staffsm, (d) Curriculum aspects and (e) Academic and Administrative Audit . 2. Feedback Form is prepared for the teacher on curriculum, and 3. Feedback Form is prepared for the Alumni. ? After feeling up the forms are collected, analyzed by the Feedback Cell of IQAC and Placed in the academic committee for discussion and approval. After the approval of the Academic Committee it is placed in the College Governing Body meeting for further action. The College Governing Body discusses the matter seriously and put forward advice and suggestions to poorly rated teachers and other employees with a note for improvement. ? In case of evaluation of the teachers by the students, the evaluation sheet is shown to the teachers. IQAC suggests the teachers to improve their teaching technique if their rating of performance is below the average. ? The lowest score is 1 and the maximum score being 10. In the year 2018-19 • Number of teachers who got score between 8 and 9 : 42 (89.36) • Number of teachers who got score between 7 and 8 : 05 (10.64) • The score of office is 65 • The score of library is 79

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	GENERAL	500	827	798
BA	ASSAMESE MAJOR	70	170	81
BA	BODO MAJOR	70	110	75
BA	ECONOMICS MAJOR	70	74	35
BA	EDUCATION MAJOR	70	110	70
BA	ENGLISH MAJOR	70	73	55
BA	HISTORY MAJOR	70	48	43
BA	POLITICAL SCIENCE MAJOR	70	96	68
BCom	ACCOUNTANCY MAJOR	60	53	31
BCom	FINANCE MAJOR	60	50	35

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of	Number of	Number of	Number of	Number of

	students enrolled in the institution (UG)	students enrolled in the institution (PG)	fulltime teachers available in the institution teaching only UG courses	fulltime teachers available in the institution teaching only PG courses	teachers teaching both UG and PG courses
2018	3641	125	46	0	7

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
46	12	68	3	3	4

View File of ICT Tools and resources

View File of E-resources and techniques used

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Every year, before the beginning of the admission process, the college organizes a counseling program for students of first semester and explains about the course structure, syllabus and evaluation process, program out come and strength of the department by the respective head of the departments in detail. Teachers of the college take special initiative to address any issue faced by the students. Teachers also advise students to study in those subjects which are related to their intended careers. Our college has also introduced a Functional Course especially for the 3rd year students so that they might be employable in any job after completion of their graduation. In the functional Course they are taught about computer basics, English speaking course, application and letter writing, etc. this enhances the employable skills of the students. As our institution situated in a rural area we have a large number of students belonging to economically challenged and socially backward communities, the mentoring system gave them an opportunity to share their concerns and thoughts. All necessary information related to the student such as the contact number, email of the student, category, gender etc are initially collected by the department after the admission process. Departments also maintain the records of class tests/sudden tests, attendance records, records of student seminars etc related to the reviewing of the performance of the students. Departmental teachers maintain interaction with students through individual meetings and few departments maintain interaction through social networking sites as well.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3641	46	1:79.2

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
56	46	10	1	15

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	DR. RITA BARO	Assistant Professor	Pramod Chandra Brahma Literary Aawrd (State)

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BSc	BSc	6	16/05/2019	11/07/2019
BCom	BCom	6	15/05/2019	11/07/2019
BA	BA	6	18/05/2019	11/07/2019

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

All colleges under Gauhati University (Affiliating University) have to follow the guidelines of the affiliated university in the evaluation process and reforms. • Since the evaluation process is under the academic control of the affiliating university (G.U.), hence it follows the instructions given by the university from time to time for an effective implementation of evaluation reforms. Internal tests are conducted for 20 of the total marks. The answer scripts of internal examinations are made open to the students for their understanding of error. This gives them a fair idea about the evaluation. The faculty members discuss the answer scripts with the students in the respective departments. The college adopts both the formative and summative evaluation assessment approaches. • Class test and unit tests are regularly conducted by the faculties for knowing students achievements. Internal examinations are conducted twice in a semester by the college as a part of the curriculum. Findings from these assessments are discussed in academic committee meetings as well as departmental meetings. Accordingly faculties are advised to improve their strategies for the betterment of the students. • The college holds two internal examinations before the final examination of every semester and also collects assignments from students. Each department in its departmental meetings reviews the progress of students and also formulates modalities of evaluation. Marks of semester examinations are communicated to the students and guidance is provided for further improvement. Internal examination marks along with answer scripts are sent to the affiliating University for their records. Any reform regarding the Internal Examination if felt initiated by the Examination Committee of the college as per the instructions of the affiliating University. • Interactive Classes are also held to assess the understanding level of the students. • A student is debarred from giving Sessional Examination if he/she has less than 50 percent attendance.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

• The college has an Academic Committee in which all the heads of the departments are included as member. In the beginning of each academic session the Principal, with the help of IQAC and Academic Committee, prepares the Academic Calendar in conformity with the Academic Calendar published by the affiliating University (Gauhati University) earmarking number of teaching days, working days, holidays, off days, tentative dates for different internal assessment and semester end examinations, college election, college week and other college events, etc. The college Academic Calendar is put on notice boards and on college website for information of faculty members, office staff and students. The Academic Committee chaired by the Principal also constitutes

one Routine Committee to prepare one Master Routine for all the three streams. The master routine is distributed among all the departments and the heads are asked to assign classes accordingly to each faculty members before the classes start. Subsequently, departmental routines are submitted to the routine committee and thereafter it is finalized. A copy of finalized master routine is hung in the college notice board, office of the Principal and Vice-Principal for effective monitoring of classes. • The heads of respective departments distribute the course-content amongst the faculty members on the rotational basis as and when feasible. Individual teacher on the basis of the academic calendar prepares his/her teaching action plan for a semester so as to complete his/her course contents. In addition to that the individual teacher has to undertake some tutorial classes if he fails to complete his course content within the stipulated time. Every department maintains their Log Book for every semester. A copy academic calendar every is also posted in the college website.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://tanglacollege.ac.in/pdf/c842efc9c365f0f264efb693d3ab585f.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
PGDCA	PGDCA	COMPUTER SCIENCE	27	12	44.44
MSc	MSc	MATHEMATICS	3	0	0.00
MA	MA	ARTS	122	81	66.39
BCA	BCA	COMPUTER SCIENCE	7	7	100.00
BA	BA	ARTS	559	219	39.18
BCom	BCom	COMMERCE	127	53	41.73
BSc	BSc	SCIENCE	150	23	15.33
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://tanglacollege.ac.in/pdf/d0c2ad9c450babe4b8493a6a9022dfbe.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
CHEMISTRY	1
BOTANY	3
POLITICAL SCIENCE	1
HISTORY	7
ENGLISH	2
EDUCATION	1
ECONOMICS	1
BODO	12
BENGALI	2
ASSAMESE	7
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	10	0	0
Presented papers	0	2	0	0

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Seminar on UPSC/CIVIL SERVICE/APSC coaching(12-06-19)	Bhaddra IAS Academy Guwahati	15	60
Placement Programme. Campus Interview(28-05-2019)	Institute of Computer Accountants Coordinated by Principal, Tangla College	3	97
Faculty Development Programme (FDP) 21-27 May, 2019	E ICT Academy, IIT Guwahati with support from Mantra Associates in collaboration with Tangla College IQAC	3	61
Gynae and ENT Check-up Camp-Dr. Rajib Saikia Gynae Specialist of Kumar Nursing Home, Guwah	Tangla College Women's Cell in Collaboration with Tangla College IQAC	42	148

ati(21-09-2018) and Dr. Abhinav Ghosh, Swagat Hospital Ghy			
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Cleanliness Drive at Adopted Village - Pukhuripara	Certificate of Appreciation	Village Headman (Gaonburha)	50
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Workshop Cum awareness program	IQAC, Dept of Commerce in collaboration with NIELITSBI Tangla Branch	Workshop and Lecture	30	220
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
274.28	212.03

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Newly Added
Classrooms with LCD facilities	Existing
Seminar Halls	Newly Added
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
SOUL	Partially	2.0	2019

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	47563	4895047	1553	321612	49116	5216659
Reference Books	9468	1420868	306	134890	9774	1555758
e-Books	1375	964900	0	0	1375	964900
Journals	8	8830	6	12520	14	21350
e-Journals	1500	5900	0	0	1500	5900
Digital Database	5060	0	30340	0	35400	0
CD & Video	22	0	0	0	22	0
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Co	Computer	Internet	Browsing	Computer	Office	Departme	Available	Others

	mputers	Lab		centers	Centers		nts	Bandwidth (MBPS/ GBPS)	
Existing	105	4	6	1	2	2	12	0	4
Added	0	0	0	0	0	0	0	0	0
Total	105	4	6	1	2	2	12	0	4

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

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0 MBPS/ GBPS

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4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
64.7	63.95	209.58	148.04

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

1. There is a planning and development committee and a construction committee under the head of the institution, where the teaching, non teaching and technical members are included. The construction committee looks after the maintenance and upkeep of equipment and infrastructure. The college has full time care-taker to look after basic infrastructure, furniture, and Class room. Whenever any repair or innovation is needed the committee reported to the construction committee for necessary action. In case of repair, needed for the departmental room, the head of the department report to the construction committee for needful action. 2. There are laboratory bearers in science departments to maintain the laboratories. Each department maintain an Asset Register details list of laboratory equipments and regents and other assets like computer, laptops for the day to day working of the departments. 3. The centre library is smoothly run by the Liberian and his staff. The library makes a significant contribution in managing records of books, reference books, magazines, journals, publication of the faculty members in a orderly separate manner and these are regularly updated. The college library provides the service of INFLIBNET to all interested users. The library maintains specific procedure regarding lending's of books for teachers and students. Specific dates are fixed for the students of different semesters throughout the week. There is a provision of fine for not returning the books in time. Visiting registers are maintained for the teachers and students separately. 4. The college has a large playground as well as a gymnasium. It maintains a small flower garden and some medicinal plants. A small flower garden is also maintained by Tangla College Women's Forum. The NSS and NCC units of the college actively work on keeping the whole campus in good condition. 5. There is one electrician in the college who regularly check the electric connection and electrical apparatus. Facilities such as water pumping machine, water purifier, water cooler, electricity generating system are maintained in proper

condition by regular inspection and repair work as required. 6. All computers of the college are upgraded from time to time and are protected using antivirus software Professional IT Company has been used for maintaining the IT sector of the college. 7. All the facilities are provided by the college for the smooth running of its Women's Hostel which is maintained under the supervision of the Hostel Sub-committee of the college. The college office has an efficient group of staff members. Al academic record of students of the college is maintained by using software.

http://www.tanglacollege.ac.in/pdf/ec6c4b64d82e3d6fd989fb71006f434a.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	0	0	0
Financial Support from Other Sources			
a) National	1. Combined Merit Ishan Uday Special Scholarship 2. Post Metric Scholarship	1281	0
b)International	0	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Career Couseling	16/11/2018	120	Viddarthi Point Coaching Institute in North-east for Competitive Examination, 1st floor, Bye lane 9, RG Baruah Road, Guwahati, Assam, 781024, phone-7399001009
Meditation	01/08/2018	1012	Teachers
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2018	Workshop on How to	60	60	0	0

Prepare for Competitve Examinations organised by Tangla College IQAC in colaboration with Bhadra IAS Academy (APSC and UPSC Coaching Centre), Gauri Bhaban, 3rd floor, Maligaon, Guwahati, Assam, 781011, ph-8 638391721				

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
1	1	4

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
ICICI Bank, Axis Bank, HDFC Bank, EUREKA FORBS SAMRAT GOENKA	97	12		0	0

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2018	2	B.A.(Major.) Education	EDUCATION	Govt. Industrial Training Institutem Silchar	Fabrication Sector

2018	11	BA (ENG Major)	ENGLISH	Gauhati University	MA in English
2018	2	BA (Pol. Sc. Major)	POLITICAL SCIENCE	DIMAKUCHI COLLEGE	D.El.Ed
2018	4	BA (Bodo Major)	BODO	GAUHATI UNIVERSITY	MA in BODO
2018	2	B.A.(Major.) Economics	ECONOMICS	GAUHATI UNIVERSITY	MA in Economics
2018	1	B.Sc (Major) Botany	BOTANY	Bodoland University	MSc in Botany
2018	6	B.Sc (Major) Chemis	CHEMISTRY	Bodoland University	M.Sc. Chemistry
2018	1	B.Sc (Major) Physics	Physics	Bodoland University	MSC in Physics

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	2

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Annual College Week 2018-19	Institutional level	1087

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	Kick Boxing	National	1	0	A-812	Manuranjan Rabha
2019	RD Parade	National	1	0	A-530	Kunal Ramchiary

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

- The college has a Student Council in the name of Tangla College Students' Union. It has 12 portfolios viz. i. Vice President ii. General Secretary, iii. Assistant General Secretary, iv. Secretary, Games, v. Secretary, Sports, vi. Secretary, Debates Fine Arts, vii. Gymnasium Secretary, viii. Literary Secretary, ix. Secretary, Social Services, x. Secretary, Cultural Affairs, xi. Secretary, Boy's Common Room and xii. Secretary, Girl's Common Room. Each and every secretary is guided by one teacher-in-charge. They are elected representatives of the bonafied students of the college with one year term. The

election to College Students' Union is held strictly in accordance to the rules of Election Commission. • The Union organizes sports, cultural and literary activities in the college. Besides these, they also organize programmes like, freshman social, Saraswati Puja, etc. Students of the college participate in different competitions like Youth Festival, sports meet, debate, cultural competitions, etc. through the students union. The union also ensures the student's participation in different activities and programmes organized by various cells and committees of the college with their active role. • The union body plays the role of a bridge between the students and the authority. It conveys students need and grievances to the authority. Both the authority and the union work cordially for the development of a healthy academic atmosphere in the college. The body provides leadership to the students and raise voice for different issues of social injustice. • The union is funded by the fees collected from students at the time of admission. The union performs their activities with this fund. • The college also has a devoted NSS wing and a NCC wing for both boys and girls and a gender sensitisation cell to support girls students and their growth and development. Various departments have wall-magazines to encourage students' creativities. The Literary section of the Union body publishes one Annual College Magazine with language section in English, Assamese, Bodo and Bengali.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

26200

5.4.4 – Meetings/activities organized by Alumni Association :

Only one meeting held during the year.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college is governed by the Governing Body at the top level and under which there are principal, Vice Principal for the management of the college with the help of teachers unit and non teaching staff of the college. • Different Sub Committees of the Teachers Council also monitors different operational aspects of the college. These committees define their own plans and are responsible for executing them. The composition of different sub-committees is changed occasionally to ensure a uniform exposure of duties for academic and professional development of faculty members. These sub –committee are: Construction Committee, Library Committee, Planning and Development Committee, Infrastructure Committee, Academic Committee, Admission Committee, Routine Committee, Examination Committee Hostel Management Committee Gender sensitisation cell, Extension Education Cell, Women Cell Grievance Redressal Cell Feedback Cell Research and Publication Cell Disaster Management and Environment awareness Cell Career Counselling Cell Anti Ragging and Disciplinary Committee Alumni Association Cell Health Care Cell Seminar and Workshop Committee Sport and Youth Welfare Committee Literary Cell Parents and

Guardian and other Stakeholders Association Cell Tribal Study Centre Cell Data Bank and Statistics Cell Canteen Management Committee etc. They organize various academic and extension activities in the college for the all round development of the students. The college has an IQAC with a coordinator. All the committees and cells have to submit a detailed report of the events and activities organized by them to the co-ordinator IQAC. • Before the start of every academic session the HoD of respective Departments have to submit their teaching plan and master plan to the IQAC. The teaching plan is subsequently placed in the Governing Body meeting by the Principal for necessary approval and after approval it is signed by the chairman for implementation. At the same time future plan for the session is also discussed in the academic committee and implemented thereafter. • Students are empowered to play important role in different activities of the college. Functioning of different secretaries of students union further reinforces decentralization. Non-teaching staff are represented in the Governing Body and the IQAC. Suggestions of non-teaching staff are considered while framing policies or taking important decisions.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The College follows the curriculum developed by the affiliating university, i.e. Gauhati University. The affiliated colleges under GU have no authority to make any omission or commission in syllabus though few members from few college of concerned department are given opportunity to be member of the Committee of Course and Studies.
Teaching and Learning	1. Every year prior to the beginning of the scholastic session, the college authority calls for an Academic Committee meeting consisted of all the Heads of different Departments and discusses as to how to go ahead with the new academic session. 2. In the meeting, the Academic Committee forms two sub-committees – (a) Admission Committee for a smooth functioning of the whole admission procedures, and (b) A Routine Committee to arrange the whole of the Daily Classes in the form of a Master Routine. 3. All the departmental Heads are entrusted to prepare and submit a Lecture Plan covering all the topics/lessons of the syllabus indicating the workloads of every teacher. 4. While preparing the General Master Routine, tress is given on optimum utilization of the college infrastructure. 5. Every Head of the Department, in consultation with the

	faculty members, develops certain plausible strategies not only to complete the syllabus in due course of time, but also to deliver their best to the students of every level of class.
Examination and Evaluation	i. The college authority maintains or follows very strict rules and regulations in respect of Examinations and evaluations. ii. College authority appoints sufficient number of Assistant Examinations Officers and Office Staffs to run the Internal Assessment Test Examinations as well as the End Semester Examinations. iii. A good number of faculty member's work as supervisors in different examination centres conducted by the Gauhati University. iv. Our college has been entrusted with setting of an Answer Script Evaluation Zone for all semester of TDC Examinations consecutively for last five years. As such, most of the senior faculty members are engaged as examiner, scrutinizer and head examiner by the University.
Research and Development	1. The individual teaching members are encouraged to pursue research works and to attend seminars, workshops, conference, etc. and to present and publish research papers. 2. Three faculty members are pursuing research works for the Ph.D. degree.
Library, ICT and Physical Infrastructure / Instrumentation	1. E-Resources Centre has been added in the Central library. 2. As many as 1375 numbers of Audio/E-Books and Encyclopaedia E- Book Collections have been added to the E-Resource Centre of Central Library. 3. A good numbers of Text as well as Reference books and journals have been procured for teachers and students. 4. Science stream and education departmental laboratories have been added with modern laboratory equipments.
Human Resource Management	1. At the beginning of the academic session, manpower planning is decided on the basis of workload, as per university norms. In case of shortage of manpower due to growing numbers of admissions, the Principal, in consultation with the Academic Committee, places a proposal to the college Governing Body for an emergency requirement of part time teaching staff to cater the growth in demand for more classes. 2. Talented students are taken

	special care and encouraged for higher studies. 3. The poor and needy students are provided financial helps through concessions for pursuing higher education. 4. The college tries to give admission to all applicants to develop human resources in this backward area. 5. Deserving students are encouraged to participate in extra-curricular activities like- cultural, literary, games and sports, NCC, NSS, etc and college many a time bear expenses for the same. 6. The college is now trying to concentrate on job oriented courses by opening of new coursed with private-public partnership.
Industry Interaction / Collaboration	1. No industrial interaction or collaboration is made in this session as there is no industry in this area. 2. But, keeping in view the importance of skill based education and job market wherever applicable, the college has signed a MOU with a Computer Training based Firm – Institute of Computer Accountants (ICA) since 2015-16. Till date as many as 16 course completed certificate holder students have joined different jobs.
Admission of Students	1. Under the guidance of the Governing Body one admission committee is formed by the authority with teaching and non-teaching members under the President ship of the Principal and formulates some policies for the smooth conduct of the admission process. 2. Keeping in view our objective of imparting college education to all, especially the socially and economically backward masses of the area, and also since there are no enough higher educational institutions in the nearby areas, our college does not insist on cut-off percentage of marks at the time of admission and tries to give admission to all the candidates who apply for admission irrespective of marks or percentage of marks they secure in the previous class. 3. Selection of students for different major courses is done by the respective departments through certain prescribed procedures and selection lists are hung with required approval from the authority.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details

Planning and Development	1. All processes of admission and other applications form are accepted through online mode. 2. All information related to students is available in the college prospectus which is uploaded in the Website of the College. 3. E-tender is notified as per the government guidelines for purchase of items. 4. Advertisements relating to recruitments of employees are posted in the college website.
Administration	1. IQAC notices are circulated by the coordinator in the whatsapp Group. 2. Information to the students is notified through the Whatsapp Group of the students. 3. The college uses Biometric system of attendance of both the teaching and non-teaching staff.
Finance and Accounts	1. Receipt of admission fees is completely online through Digitech Software. 2. Salary of faculty members and staff is transferred directly to the bank account. Payment of salary to the staff members are done through the Finance Assam (FINASSAM) of the Government of Assam. 3. Fully computerized office accounts section.
Student Admission and Support	1. All activities relating to student admission are being done online. Applications are submitted for admission to different courses through the online admission portal. Merit list is prepared and uploaded by fully computerized system 2. Online submission of different government schemes such as Ishan Uday (a Special Scholarship for the students of NEI), Post Metric Scholarship, SC/ST/OBC scholarship and Scholarship distribution is completely online through National Scholarship Portal (NSP).
Examination	1. Students submit examination forms online and also pay their college Centre fee online. 2. Mark sheets and certificates are downloaded through Gauhati University GUIUMS portal.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support

No Data Entered/Not Applicable !!!
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Workshop on Research M ethodology	Importance Research M ethodology in Quality Research : How to write Research Paper	09/03/2019	09/03/2019	51	1
2019	Behavioral Remodeling and Use of ICT Tools for Classroom Delivery of Teachers	Use of ITC in Classroom Teaching	21/05/2019	27/05/2019	39	1
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Faculty Development Programme (FDP)	39	21/05/2019	27/05/2019	7
Short Term Course on Research Methodology	1	14/03/2019	20/03/2019	7
Short Term Course on Human Rights	1	12/11/2018	18/11/2018	7
Refresher Course in Zoology	1	18/03/2019	07/04/2019	21
Refresher Course in History	1	08/02/2019	28/02/2019	21

Refresher Course in Environmental Science	2	29/01/2019	19/02/2019	22
Refresher Course in Life Science	1	08/10/2018	02/11/2018	24
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
5	5	2	2

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
TCWWF, TCTMF, TCCF, Science Forum	EWF	Poor Fund, Book Bank for Poor Students

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

After provincialisation of college the internal audit system by the Gauhati University is done away. The external audit is done by the Directorate of Audit, Govt. of Assam. The copy of audit report is sent to the following offices: Principal of the college, the Principal Secretary to the Govt. Assam, Education (Higher) Department the Principal Secretary to the Govt. of Assam, Finance Department Director of Higher Education Assam, The Assistant Director of Audit Assam Mangaldoi Circle and the Audit Cell (Head Quarter Guahati).

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	Nil
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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		Yes	IQAC
Administrative	No		Yes	IQAC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The college has a Parent, Guardians and other Stakeholder association Cell under IQAC. In every academic session the convener of the cell organizes a meeting among the Parent, Guardians, other Stakeholder and teachers. The meeting comes up with new suggestions related to the overall development of the

students. Their suggestions can be presented as follows. 1. Guardians pointing out the weaknesses of their wards which help the teachers to address problems faced by students in a more effective way. 2. The guardians suggest developing the infrastructure facility for the students. 3. Teachers request the guardians to take care of the students, keep vigil eye on their activities and not to provide costly mobile phones to the students. 4. Teachers also request the parents to assure the attendance of the students in the class.

6.5.3 – Development programmes for support staff (at least three)

No development programme for support staffs so far.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

The college acts according to the guidelines laid down by the UGC, Gauhati University and Govt. of Assam. The college has made certain improvements during the post accreditation period as per the suggestion of Peer team. Besides there are suggestions some other activities are also done by the college. Some of which are mentioned below: 1. Establishment of computer laboratory for the use of teaching, non teaching staff and the students. 2. Extension of class rooms to fulfil the requirement of increasing number of students. 3. Computerization of Administrative Department and library.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Faculty Development Program	21/05/2019	21/05/2019	27/05/2019	39
2019	Workshop on Research Methodology	09/03/2019	09/03/2019	09/03/2019	51
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Gynecology and ENT Check-Up Camp	21/09/2018	21/09/2018	63	85

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
1. The college has replaced neon bulbs with LED in many classrooms. 2. The NSS

of the college has carried out cleaning drive in its campus. 3. Plantation Program was organized by IQAC, Eco Club Women's Cell on 05-06-2019.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	No	0
Provision for lift	No	0
Ramp/Rails	Yes	6
Braille Software/facilities	No	0
Rest Rooms	No	0
Scribes for examination	No	0
Special skill development for differently abled students	No	0
Any other similar facility	No	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	25/09/2018	1	Training Program	Training of Teachers and officer to conduct as external Evaluator in Gunosav	121

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Meditation	01/08/2018	30/11/2018	1000

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Apart from displaying in the Notice Board, most of the notices/official communications are communicated virtually through common e-platforms to minimize paper usage.
2. The college has replaced neon bulbs with LED in many classrooms.
3. The NSS of the college has carried out Plantation drives, cleaning drive in its campus.
4. Tree Plantation done on world of Environment Day.
5. Students are encouraged to use by-cycle instead of Motor Bike as a means of transport when coming to the college.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Title of Practice : Maintenance and Development of Infrastructure • To ensure infrastructural support as per the requirement of teaching learning, administrative and other activities in the college and its regular maintenance. Context: Frequent changes in the Gauhati University undergraduate scheme (Annual System, Semester System and recently CBCS) under the guidance of the UGC and continuous addition of new stream/course created different infrastructural needs. In addition, to cater to the extra- curricular activities and other in-campus requirements, suitable infrastructural development is highly required. The growing need of a modern Central Library with state of the art technology, abundance of books covering different field of knowledge, comfortable sitting capacity, separate reading rooms for the faculty necessitated expansion and renovation of the college library. To meet the growing pressure on the college administration with the increasing number of students and introduction of Semester and CBCS scheme as that the administrative work runs smoothly there was a need to expand and renovate the administrative block with state of art. With the periodical changes in undergraduate courses and increasing workloads in each department necessitate separate departmental room and renovation of Teachers' Common Room. Keeping up with changing pedagogical needs required development of state of art equipment in the laboratories and ICT facilities in the college. Mere infrastructural changes based on the above needs were not enough. Equipment etc. also required continuous maintenance. The Infrastructure Development Committee therefore needed to look in to both aspects on a regular basis. The practice: The planning and Development Committee is one of the important body responsible for the infrastructure development and maintenance of the campus. After getting feedback from the IQAC and Academic Committee, the committee plans out the infrastructural requirement and forwarded to the Governing Body. Going through the recommendation of the Planning and Development Committee, the Governing Body provide final approval and initiates the procedure for implementing the plan through the Construction Committee headed by the Principal. Evidence of success: • One measure of success of implementing infrastructural projects is the fact that the college has been able to utilize total fund provided by the RUSA under the model college scheme in due period (2016-18). The college is able to get additional financial assistance from RUSA in the next financial year. • Due to the efforts of the committee all the departments of Arts and Commerce streams are provided departmental rooms along with furniture and computer. • All the laboratories of science departments have been renovated or shifted to new building with state of art equipment. • ICT enabled smart rooms are made available for upgrading teaching-learning processes. • To cater the demand of ICT and Post Graduate courses, separate building is constructed with well equipped ICT lab. The IDOL building for Post Graduate Courses (open course) is likely to be completed in the new session. • The college conference hall has been extended and renovated with modern amenities. • To meet the

demand of the extra-curricular activities of the students, one mini stadium has been constructed with additional basket ball court. • To give new boost to the teaching learning process girl's and boy's hostels are constructed with good number of seat capacity. • Partly double storied Central Library with enhanced number of books, sitting capacity, reading rooms and ICT facility (E-Resource Centre) has already been made available for students and teachers. • To meet the increasing needs of administrative branches of the college, the old administrative block is being renovated and one new building for extension of administrative block has been constructed. • New Class rooms for the Commerce and Science streams have been constructed to meet the shortage of classroom. • To cater the need and safety of the girl students a new building for girl's common room is made available. • To maintain the healthy practice one new building of College Canteen is constructed. • To make financial transaction easy within the college campus one building for bank ATM is under construction. • To ensure uninterrupted power supply in the college campus as well as girl's hostel, 3 (three) numbers of noise-free generators have been installed. • The committee takes special care in maintaining of these infrastructures as they require regular maintenance and replacement. Problems encountered: The Planning and Development Committee had to encounter several problems while catering to the infrastructural needs of the college. This primarily relates to availability of funds for specific projects. Many a time, the college authority manages its own fund to complete some projects which needs urgent treatment while fund flow remains constraint from funding agencies. ? Title of Practice (2): Values through Meditation • To develop a healthy value based practice among the students and to spread the same to the society through them. Context: In parity of the International Yoga Divas propagated by India and to inculcate a value based habit among the students, the Tangla College family has taken initiative to introduce meditation program among the students from the session of 2018-19. It started with an inaugural program including all teachers and students, where the expert teachers explained the benefits of meditation. They were guided to revive their inner power, such as purity, peace, knowledge, love, happiness, power and bliss through regular meditation in the morning classes. At the beginning of each morning class both the teacher and students of respective classes do practice of meditation for few moments. Evidence of success: • In this modern period of globalization, the new practice of Yoga has able to assimilate the students of this region with the culture of India which in present time has able to draw the attention of the whole world. • The practice of Yoga enables to develop interest among the students resulting to nurturing the practice at home by them. • The meditation helps the students to maintain their psychological and physical stability. • It helps in maintaining patience, stress management and develop values of life. • Some changes have been observed among a good number of students after the practice started at the initiatives of the IQAC. Problems encountered: At the initial stage, the practice had to face many problems like, shortage of time during class hour, faculties were not habituated with the practice, some faculties forgot to do the same in the beginning of the class, some students lost the habit during break periods, etc. ? Title of Practice (3): Maintaining Cleanliness in and around the College Campus • To keep the College Campus Clean, our students take special interest to collect scattered plastic materials, papers, leaves, uproot weeds, etc. twice a month. Context: As the college is situated at the temperate zone, grass, weeds, herbs, plants of different types grow very fast during the Monsoon season. Also the fast blowing wind gathers many types of rubbish like plastic, waste papers, leaves, etc at certain points of the college campus. So, to keep the college campus clean, our students take special effort to remove and clean such rubbishes twice a month on the regular basis. Evidence of Success: • Our college is quite successful in practicing the habit of keeping college campus clean. • The College Students' Union together with Tangla College NCC Unit and NSS Unit clean up the college campus and its surrounding

twice a month. • The NCC unit of the college practices Parades regularly and shines high in the parade competitions on the Red Latter days like Independence Day and Republic Day Celebrations. • The College unit of NCC also participates in the different social services activities carried out by the local administration as and when called for. Problems encountered: The problems in performing such a campus cleaning drive arise as some students, both boys and girls, are not habituated to such cleaning activities at home. When they are made to join in such types of activities initially they keep loitering and gossiping. But in due course of time, when they have to do the same work time and again, they become habituated to such works and they also do good works towards the later part of the season.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
http://www.tanglacollege.ac.in/pdf/48a9e191155dbab5a31be86bf9e00606.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

7.3. Institutional Distinctiveness: 1. The Context The vision of the institution is "Let the light of knowledge spread over all corners" with main objectives like to create human resources that would be useful for the nation and to provide opportunity to all for quality higher education in this backward tribal area. From the very beginning the college has been trying to spread the light of knowledge of different branches of higher education in this backward, tribal dominated interior place. 2. Practice Initially the college had started with Arts stream in 1970. The Commerce and Science streams were introduced in 1979 and 1987 respectively. In 2007, catering the need of computer education the college has introduced the Bachelor of Computer Applications (BCA). In 2015, the college had introduced PG courses in distance learning mode in Arts, Commerce, Science (Mathematics) and PGDCA under IDOL, Gauhati University. Moreover, some vocational courses like Certified Computer Accounting Course under ICA and Office Automation Course under NIELIT had also introduced. 3. Evidence of Success The initiative of the college in the direction to fulfil its vision and objectives has able to bear fruits with the passing of time. When the college was established, the number of educated person was very few in this area. But at present the number of educated persons in this area is remarkable and there will hardly be any establishment in this region where no alumni of Tangla College is working. In 1960's, there were only ten high schools in this area and at present the number is more than hundred twenty. Most of them are established under the initiatives of the alumni of this college. The college is now in such a position that when it started with 143 students and now its students strength is 3000 (three thousand) plus. On the basis of the performance of the college, RUSA has selected the institution in its scheme of 'Up-gradation of Existing Degree Colleges to Model Degree College' since 2016.

Provide the weblink of the institution
http://www.tanglacollege.ac.in/pdf/63355d528f780395e4f75c10056f60a7.pdf

8.Future Plans of Actions for Next Academic Year

1. As there are large number of books, journal, articles, dissertation, PhD thesis etc. in the central library of the college, it becomes very difficult for the users to search a specific one. Therefore, the college has decided to introduce Online Public Access Catalogue (OPAC) in which an option for digital depository section available. 2. The college has already organized different career counselling program from time to time for the benefit of the students.

Therefore, it is decided to organize more and more counselling programs in the next year also so that students specially for the preparation of competitive examinations, entrance examinations for higher studies, self employment etc. 3. The IQAC of the college has also decided to organize and advise the departments to make arrangement for different types of seminar and workshops among the students to develop their academic knowledge. 4. As the college is situated in a rural area, the customers of different financial institutions have been facing difficulties in their bank transactions. Hence the college authority has decided to open an ATM within the campus for the welfare of the students of the college and neighbouring community. 5. Till now, no Faculty Development Program has been organized in the college for the teaching and non teaching staff. So the IQAC has a plan to organize an one week Faculty Development Program for the faculty and non faculty members of the college and other faculties as early as possible. 6. Due to the renovation and new construction of the college building the cycle stands need to be replaced. Due to increased number of vehicles of the employees of the college, an urgent need is felt to construct one car stand also. Therefore, the college authority has a plan to reconstruct the cycle stand and construct the car stand in the college campus. 7. Most of the faculty members of different departments have been using the teachers' common room for Academic and non Academic discussion, Tangla College Teachers Unit meeting and also IQAC meeting hence as per the suggestion of Planning and Development Committee of the college the authority has decided to install air conditioner for smooth and comfortable function of the faculty members for various purposes 8. Some of the class rooms are going to be damaged and some parts of the administrative building need to be renovated. Therefore, the college has a plan to renovate the class rooms and the administrative building. 9. Due to lake of present policy of the Directorate of Higher Education of the Government of Assam, some posts of teaching and non teaching staff are lying vacant. So the college plans to pursue the DHE to initiate to start the appointment procedure of the vacant post immediately.