Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**TANGLA COLLEGE**
Name of the head of the Institution	**PRASEN DAIMARI**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**03711-255147**
Mobile no.	**9435384057**
Registered Email	**tanglacollegeassam@gmail.com**
Alternate Email	**prasendaimari@yahoo.co.in**
Address	**P.O. CHAMUAPARA, DIST. UDALGURI (BTAD), ASSAM**
City/Town	**TANGLA**
State/UT	**Assam**
Pincode	**784521**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**DR. GEETALI SARMA**
Phone no/Alternate Phone no.	**03711255350**
Mobile no.	**9435725307**
Registered Email	**tanglacollegeassam@gmail.com**
Alternate Email	**sarmageetali89@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.tanglacollege.ac.in/pdf/54adc0c9a16e08b2a8425b0fd6ce2393.pdf

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.tanglacollege.ac.in/pdf/aa33bc70757df15df07378566020691b.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B**	**71.85**	**2004**	**04-Nov-2004**	**04-Nov-2011**

6. Date of Establishment of IQAC

6. Date of Establishment of IQAC	**12-Jun-2003**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Online Power Seminar	**10-Jul-2020**	**96**

among students	1	
Webinar on the topic Awareness Program on the Use of Online E-Resources	16-Jun-2020 1	105
Covid-19 Awareness Program	20-Mar-2020 1	252
Extempore Speech Competition among students	06-Nov-2019 1	250
Debate Competition among students	26-Oct-2019 1	140
Workshop on Choice Based Credit System	28-Aug-2019 1	400
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Tangla College	Upgradation of Existing Degree Colleges to Model Degree College	RUSA	2019 365	9000000
Tangla College	Grant for Science Chemicals	DHE, Assam	2019 365	100000
Tangla College	Refund of Library Books purchased	DHE, Assam	2019 365	200000
Tangla College	Upgradation of Existing Degree Colleges to Model Degree College	RUSA	2020 365	1000000
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	**3**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**

Upload the minutes of meeting and action taken report	[View File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

A Workshop on "Choice Based Credit System" (CBCS) for UG Level was held on 28/08/2019 at Tangla College, organized by Darrang Udalguri Zone and Assam College Teachers' Association, Tangla College

Tangla College Women's Forum organized a Blood Test & Voluntary Blood Donation Drive with Rising Hands NGO in collaboration with HDFC Bank on 21st September 2019 (Saturday) in memory of late Dr. Hemen Kr. Baruah, Associate Professor of Commerce, Tangla College, Tangla.

IQAC, Women Cell, Darrang Udalguri Zone, Assam College Teachers' Association (ACTA), Tangla College Teachers Unit and IQAC Tangla College, Tangla observed the International Womens' Day on 8th march 2020 and celebrated by organizing an awareness program on literacy and Health of Adivasi Women in the Community Hall of Paneri Tea Estate.

Tangla College IQAC organized an awareness program on Covid-19 among the neighboring villagers in front of the college gate on 20-03-2020 in association with Tangla College Teachers' Unit and Tangla College Science Forum.

A Power Seminar, on the topic "Employability Skills for the Future", was organised by Tangla College IQAC in collaboration with ICT Academy, Chennai.

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Decided to shift the GUIDOL Office to newly constructed building.	GUIDOL office has been shifted to the new building.
Construction of Committee Room.	Construction of committee room is completed.
Repairing and construction of physical facilities.	Repairing and construction of physical facilities are going on.
To re-construct the Boys' Common Room.	Re-construction of Boys Common Room is going on.
To construct a permanent Office Room for Alumni Association	Construction of Permanent Office Room for Alumni Association is going on.
To Organize seminar for faculty members and students.	Two Webinar for faculty members and students are organized.

To make Wi-Fi connection in the entire college campus.	Wi-Fi connection facility in the college campus is going on.

[View File](#)

14. Whether AQAR was placed before statutory body ?	**Yes**

Name of Statutory Body	Meeting Date
Tangla College Governing Body	09-Oct-2020

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**No**

16. Whether institutional data submitted to AISHE:	**Yes**

Year of Submission	**2020**

Date of Submission	**23-Jun-2020**

17. Does the Institution have Management Information System ?	**Yes**

If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	**Our College has partial Management Information System. • The student database is maintained by College automation software. Admission process is worked out totally in online mode. Applications for admission are received through online mode. List of candidates selected for admission into different courses are published in the college admission portal and finally admission confirmation and fees are received in the online mode. • There is the process of Digital Repository of library books in the Central Library. • The college uses Biometric system of attendance of both the teaching and nonteaching staff. • Payment of salary to the staff members are done through the Online Billing system developed by the Government of Assam (FINANCE DEPARTMENT, ASSAM)**

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500

words

The affiliating University (Gauhati University) prescribes the course curriculum and all the affiliated colleges have to follow it. CURRICULUM IMPLEMENTATION: Role of the Principal – The Principal of the college strictly monitors the smooth conduct of the teaching learning processes. He chairs the Academic Committee in which the Vice Principal of the college is the Convener and all the Head of the different departments are member. All the Head of the Departments and senior teachers express their views on relevant topics related to enhancement of learning experience. • The Principal prepares the Daily Class Routine and a Master Routine with the help of the Routine Committee. • In the beginning of every academic session the Principal prepares the Academic Calendar with the help of IQAC in conformity with the Academic Calendar published by the affiliating University earmarking number of teaching days, working days, holidays and off days, tentative dates for different examinations, college election, college week and other college events, etc. Role of the IQAC : • All activities relating to teaching learning like counseling, ICT and tutorial classes are undertaken under the guidance of IQAC. It instructs different departments to conduct Seminars, Group discussions, etc round the year. • The IQAC undertakes to collect and analyse the feedback of Teachers, Parents and Alumni through a well structured Questionnaire. Role of the Departments and Teachers: • The Heads of every department collect and distribute the syllabus among the teachers and prepare and submit the workload distribution of the department under his/her jurisdiction. • Teachers are responsible for improvising their teaching techniques as per the need of the students. Interactive and participatory learning is followed. Institutional Aid: For effective delivery and smooth functioning of the course curriculum, the college provides the following resources: • Well equipped and stocked library, with good collection of books and periodicals, and facility for accessing online e-resources, e-journals and e-books. • Science and Computer labs are provided for students. • ICT enabled rooms are provided to conduct interactive sessions with the students. Teaching Methodology: Different teachers adopt different methods classroom in teaching such as : • Lecture method, • Inquiry based learning, etc Assessment and Evaluation: • The college holds sessional examinations and gives assignments to the students regularly. Moreover, classroom interactions make possible to identify the weak students who are prone to drop out. Students who secure less mark or cannot cope with others are encouraged to attend tutorial classes. • A formal student feedback system enables the institution to measure the level of student satisfaction with regard to teaching, Library and office administration. Documentation of Curriculum: • The Head of Departments prepare Lesson Plans and Log books are maintained by all the departments. • Record of previous years' Question papers are also maintained in the departmental as well as Central Library of the College. • Internal exam records are maintained by the Department as well as by the Office.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
nil	Nil	Nil	Nil	Nil	Nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA	CBCS mode	01/08/2019

BCom	CBCS mode	01/08/2019
BSc	CBCS mode	01/08/2019
[View File](#)		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Honours in Assamese	01/08/2019
BA	Honours in Bodo	01/08/2019
BA	Honours in Economics	01/08/2019
BA	Honours in Education	01/08/2019
BA	Honours in English	01/08/2019
BA	Honours in History	01/08/2019
BA	Honours in Political Science	01/08/2019
BCom	Honours in Accountancy	01/08/2019
BCom	Honours in Banking	01/08/2019
BCom	Honours in Management	01/08/2019
BSc	Honours in Botany	01/08/2019
BSc	Honours in Chemistry	01/08/2019
BSc	Honours in Mathematics	01/08/2019
BSc	Honours in Physics	01/08/2019
BSc	Honours in Statistics	01/08/2019
BSc	Honours in Zoology	01/08/2019
BA	IML Assamese General	01/08/2019
BA	MIL Bengali General	01/08/2019
BA	MIL Bodo General	01/08/2019
BA	English General	01/08/2019
BA	Elective English General	01/08/2019
BA	Elective Assamese General	01/08/2019
BA	Elective Bengali General	01/08/2019
BA	Elective Bodo General	01/08/2019
BA	Economics General	01/08/2019
BA	Education General	01/08/2019
BA	History General	01/08/2019
BA	Political Science General	01/08/2019
BCom	Commerce General	01/08/2019
BSc	Botany General	01/08/2019

BSc	Chemistry General	01/08/2019
BSc	Mathematics General	01/08/2019
BSc	General Course in Physics	01/08/2019
BSc	General Course in Statistics	01/08/2019
BSc	General Course in Zoology	01/08/2019
BCA	Vocational Course in BCA	01/08/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
	No Data Entered/Not Applicable !!!	

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Certified Industrial Accountants	01/04/2019	16
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Education Honours Semester 6 : Project paper	55
BA	History Honors Semester 6 : Project paper	24
BA	Economics Honours Semsters 1, 3 & 5 : Socio-Economic Survey	42
BCom	Project Paper	112
BSc	Botany Honours IV Semester : Field Study on Vegetation anf Systematic Plant Geography	18
BSc	Zoology Honours: Field Study on Wild Life Sanctuary at Pabitara National Park	23
BA	Bodo Hons, Project paper	33
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes

Teachers	Yes
Employers	No
Alumni	Yes
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
The college has a system of taking feedback from the students, teachers and alumni by the Feedback Cell of IQAC as follows: 1. Feedback form is prepared for the students on: (a) Teaching learning process of the teachers, (b) Service of the library,(c)Services of office staff,(d)Curriculum aspects and (e) Academic and Administrative Audit . 2. Feedback Form is prepared for the teacher on curriculum, and 3. Feedback Form is prepared for the Alumni. After the students fill up the forms these are collected, analyzed by the Feedback Cell of IQAC and Placed in the academic committee for discussion and approval. After the approval of the Academic Committee, it is placed in the College Governing Body meeting for further action. The College Governing Body discusses the matter seriously and put forward advice and suggestions to poorly rated teachers and other employees with a note for improvement. In case of evaluation of the teachers by the students, the evaluation sheet is shown to the teachers. IQAC suggests the teachers to improve their teaching technique if their rating of performance is below the average. The lowest score is 1 and the maximum score being 10. In the year 2019-20 • Number of teachers who got score between 8 and 9 : 42 (89.36) • Number of teachers who got score between 7 and 8 : 05 (10.64). The score of office is 65 • The score of library is 79

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCom	Management Honours	60	39	32
BCom	Finance (Banking) Honours	60	35	25
BCom	Accountancy Honours	60	47	40
BA	Political Science Honours	70	114	66
BA	History Honours	70	45	43
BA	English Honours	70	82	53
BA	Education Honours	70	104	56
BA	Economics Honours	70	37	21
BA	Bodo Honours	70	121	64

BA	Assamese Honours	70	155	62

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	3264	238	46	Nill	7

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
46	46	68	3	3	4

View File of ICT Tools and resources

View File of E-resources and techniques used

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Every year, before the beginning of the admission process, the college organizes a counseling program for students of first semester and explains about the course structure, syllabus and evaluation process, program out come and strength of the department by the respective head of the departments in detail. Teachers of the college take special initiative to address any issue faced by the students. Teachers also advise students to study those subjects which are related to their intended careers. Our college has also introduced a Functional Course especially for the 3rd year students so that they might be employable in any job after completion of their graduation. In the functional Course they are taught about computer basics, English speaking course, application and letter writing, etc. which enhances the employable skills of the students. As our institution situated in a rural area we have a large number of students belonging to economically challenged and socially backward communities, the mentoring system gave them an opportunity to share their concerns and thoughts. All necessary information related to the student such as the contact number, email of the student, category, gender etc are initially collected by the department after the admission process. Departments also maintain the records of class tests/sudden tests, attendance records, records of student seminars etc related to the reviewing of the performance of the students. Departmental teachers maintain interaction with students through individual meetings and few departments maintain interaction through social networking sites as well.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3264	46	1:71

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
56	46	10	1	15

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
PGDCA	PGDCA	4	31/10/2021	Nill
MCom	MCom	4	31/10/2021	Nill
MA	MA	4	31/10/2021	Nill
BCA	BCA	6	28/11/2020	16/02/2021
BA	BA	6	21/10/2020	30/11/2020
BCom	BCom	6	15/10/2020	25/11/2020
BSc	BSc	6	21/10/2020	05/12/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

All colleges under Gauhati University (Affiliating University) have to follow the guidelines of the affiliated university in the evaluation process and reforms. • Since the evaluation process is under the academic control of the affiliating university (Gauhati University), hence our college follows the instructions given by the university from time to time for an effective implementation of evaluation reforms. Internal tests are conducted for 20 of the total marks. The answer scripts of internal examinations are made open to the students for their understanding of error. This gives them a fair idea about the evaluation. The faculty members discuss the answer scripts with the students in the respective departments. The college adopts both the formative and summative evaluation assessment approaches. • Class test and unit tests are regularly conducted by the faculties for understands students achievements. Internal examinations are conducted twice in a semester by the college as a part of the curriculum. Findings from these assessments are discussed in academic committee meetings as well as departmental meetings. Accordingly faculties are advised to improve their strategies for the betterment of the students. • The college holds two internal examinations before the final examination of every semester and also collects assignments from students. Each department in its departmental meetings reviews the progress of students and also formulates modalities of evaluation. Marks of semester examinations are communicated to the students and guidance is provided for further improvement. Internal examination marks along with answer scripts are sent to the affiliating University for their records. Any reform regarding the Internal Examination, if felt necessary, is initiated by the Examination Committee of the college as per the instructions of the affiliating University. • Interactive Classes are also held to assess the understanding level of the students. • A student is debarred from giving Sessional Examination if he/she has less than 75 percent attendance.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

> • The college has an Academic Committee in which all the heads of the departments are included as member. In the beginning of each academic session the Principal, with the help of IQAC and Academic Committee, prepares the Academic Calendar in conformity with the Academic Calendar published by the affiliating University (Gauhati University) earmarking number of teaching days, working days, holidays, off days, tentative dates for different internal assessment and semester end examinations, college election, college week and other college events, etc. The college Academic Calendar is put on notice boards and on college website for information of faculty members, office staff and students. The Academic Committee chaired by the Principal also constitutes one Routine Committee to prepare one Master Routine for all the three streams. The master routine is distributed among all the departments and the heads are asked to assign classes accordingly to each faculty members before the classes start. Subsequently, departmental routines are submitted to the routine committee and thereafter it is finalized. A copy of finalized master routine is hung in the college notice board, office of the Principal and Vice-Principal for effective monitoring of classes. • The heads of respective departments distribute the course-content amongst the faculty members on the rotational basis as and when feasible. Individual teacher on the basis of the academic calendar prepares his/her teaching action plan for a semester so as to complete his/her course contents. In addition to that the individual teacher has to undertake some tutorial classes if he fails to complete his course content within the stipulated time. Every department maintains their Log Book for each semester. A copy of academic calendar is also posted in the college website. • All the Internal Examinations and other events within the jurisdiction of the college are conducted in accordance with the College Academic Calendar.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://www.tanglacollege.ac.in/pdf/70fb51df1a5791ad012ac375fa86f69a.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
PGDCA	PGDCA	COMPUTER SCIENCE	8	Nill	Nill
MCom	MCom	COMMERCE	3	Nill	Nill
MA	MA	ARTS	78	Nill	Nill
BCA	BCA	COMPUTER SCIENCE	12	11	91.67
BSc	BSc	SCIENCE	172	29	16.86
BCom	BCom	Commerce	88	26	29.55
BA	BA	ARTS	842	251	29.81
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the

questionnaire) (results and details be provided as weblink)

http://tanglacollege.ac.in/pdf/f0b02eb93aef8327c6c619b9fc88303b.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
ASSAMESE	7
BODO	1

ENGLISH	1
HISTORY1	1
POLITICAL SCIENCE	2
ZOOLOGY	1

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	**69**	**339**	**13**	**3**
Presented papers	**Nill**	**1**	**Nill**	**Nill**

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Workshop on "Choice Based Credit System	**Tangla College Teachers unit and IQAC in collaboration with Assam College Teachers' Association**	**56**	**400**
Blood test and Voluntary Blood Donation Drives	**Tangla College Womens' Forum in collaboration with Rising Hands NGO and HDFC Bank**	**50**	**93**
Celebration of International	**Tangla College IQAC, Women Cell,**	**22**	**98**

Womens Day 2019 on 08-03-2020	Darrang Udalguri Zone, Assam College Teachers' Association (ACTA) and Tangla College Teachers Unit		

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Cleanliness Drive at Adopted Village - Pukhuripara	Certificate of Appreciation	Village Headman (Gaonburha)	55

View File

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Online Power Seminar	Tangla College IQAC in collaboration with ICT Academy Chennai	Power Seminar of Employability Skills for the Future	6	105
Celebration of International Womens day	IQAC and TCTU in collaboration with Women Cell Darrang Udalguri Zone, ACTA	Literacy and Health Awareness Program among women in Tea Garden area	25	110
Covid-19 Awareness Program	Tangla College IQAC in collaboration with Tangla College Science Forum	Awareness and Prevetion of Covid-19	49	30

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/	Duration From	Duration To	Participant

		industry /research lab with contact details			
		No Data Entered/Not Applicable !!!			
		No file uploaded.			

 3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
ITC Academy, Guwahati, HQ-Chennai	**20/03/2020**	**To impart Industry related training for teachers/scholars, students, to organise seminars, workshops, conference, etc**	**96**
[View File](#)			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

 4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
274.28	**212.03**

 4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Classrooms with LCD facilities	**Existing**
Seminar Halls	**Newly Added**
Laboratories	**Existing**
Class rooms	**Existing**
No file uploaded.	

4.2 – Library as a Learning Resource

 4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
SOUL	**Partially**	**2.0**	**2019**

 4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	**49116**	**5216659**	**2035**	**670662**	**51151**	**5887321**
Reference Books	**9777**	**1555758**	**432**	**265316**	**10209**	**1821074**

e-Books	1375	964900	199500	Nill	200875	964900
Journals	14	21350	Nill	Nill	14	21350
e-Journals	6000	5900	Nill	Nill	6000	5900
Digital Database	35040	Nill	1000	Nill	36040	Nill
CD & Video	24	Nill	16	Nill	40	Nill
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 4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	105	4	32	1	2	6	14	10	4
Added	0	0	0	0	0	0	0	0	0
Total	105	4	32	1	2	6	14	10	4

 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
64.7	63.95	209.58	148.07

 4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

    1. There is a planning and development committee and a construction committee under the head of the institution, where the teaching, non teaching and

technical members are included. The construction committee looks after the maintenance and upkeep of equipment and infrastructure. The college has full time care-taker to look after basic infrastructure, furniture, and Class room. Whenever any repair or innovation is needed the committee reported to the construction committee for necessary action. In case of repair, needed for the departmental room, the head of the department report to the construction committee for needful action. 2. There are laboratory bearers in science departments to maintain the laboratories. Each department maintain an Asset Register details list of laboratory equipment and regents and other assets like computer, laptops for the day to day working of the departments. 3. The centre library is smoothly run by the librarian and his staff. The library makes a significant contribution in managing records of books, reference books, magazines, journals, publication of the faculty members in a orderly separate manner and these are regularly updated. The college library provides the service of INFLIBNET to all interested users. The library maintains specific procedure regarding lending's of books for teachers and students. Specific dates are fixed for the students of different semesters throughout the week. There is a provision of fine for not returning the books in time. Visiting registers are maintained for the teachers and students separately. 4. The college has a large playground as well as a gymnasium. It maintains a small flower garden and some medicinal plants. A small flower garden is also maintained by Tangla College Women's Forum. The NSS and NCC units of the college actively work on keeping the whole campus in good condition. 5. There is one electrician in the college who regularly check the electric connection and electrical apparatus. Facilities such as water pumping machine, water purifier, water cooler, electricity generating system are maintained in proper condition by regular inspection and repair work as required. 6. All computers of the college are upgraded from time to time and are protected using antivirus software Professional IT Company has been used for maintaining the IT sector of the college. 7. All the facilities are provided by the college for the smooth running of its Women's Hostel which is maintained under the supervision of the Hostel Sub-committee of the college. The college office has an efficient group of staff members. Al academic record of students of the college is maintained by using software.

https://www.tanglacollege.ac.in/pdf/b2700d37d62b6169348df4334c945db0.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	**Nill**	**Nill**	**Nill**
Financial Support from Other Sources			
a) National	**(i) Ishan Uday Special Scholarship for the NER,(ii) National Scholarship for ST, SC OBC**	**1436**	**Nill**
b)International	**Nill**	**Nill**	**Nill**
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Meditation Programme	01/08/2018	842	Faculty Members
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
No Data Entered/Not Applicable !!!		

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
No Data Entered/Not Applicable !!!					
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2020	2	BA Major in Economics	Economics	Dibrugarh University	MA in Economics
2020	4	BA Major in Economics	Economics	Bodoland University	MA in Economics
2020	1	BA Major in English	English	Bodoland University	MA in English
2020	1	BA Major in English	English	University of Science Technology, Meghalaya	MA in English
2020	1	BA Major in English	English	Tezpur University	MA in English
2020	5	BA Major in Education	Education	Bodoland University	MA in Education

| 2020 | 2 | BA Major in Political Science | Political Science | Bodoland University | MA in Political Science |
| 2020 | 1 | BA Major in Political Science | Political Science | SD College under Gauhati University | MA in Political Science |

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
College Week 2019-20	Institutional Level	899

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

• The college has a Student Council in the name of Tangla College Students' Union. It has 12 portfolios viz. i. Vice President ii. General Secretary,iii. Assistant General Secretary, iv. Secretary, Games, v. Secretary, Sports, vi. Secretary, Debates Fine Arts, vii. Gymnasium Secretary, viii. Literary Secretary, ix. Secretary, Social Services, x. Secretary, Cultural Affairs, xi. Secretary, Boy's Common Room and xii. Secretary, Girl's Common Room. Each and every secretary is guided by one teacher-in-charge. They are elected representatives of the bonafied students of the college with one year term. Theelection to College Students' Union is held strictly in accordance to the rules of Election Commission. • The Union organizes sports, cultural and literary activities in the college. Besides these, they also organize programmes like, freshman social, Saraswati Puja, etc. Students of the college participate in different competitions like Youth Festival, sports meet, debate, cultural competitions, etc. through the students union. The union also ensures the student's participation in different activities and programmes organized by various cells and committees of the college with their active role. • The union body plays the role of a bridge between the students and the authority. It conveys students need and grievances to the authority. Both the authority and the union work cordially for the development of a healthy academic atmosphere in the college. The body provides leadership to the students and raise voice for different issues of social injustice. • The union is funded by the fees collected from students at the time of admission. The union performs their

activities with this fund. • The college also has a devoted NSS wing and a NCC wing for both boys and girls and a gender sensitization cell to support girls students and their growth and development. Various departments have wall-magazines to encourage students' creativities. The Literary section of the Union body publishes one Annual College Magazine with language section in English, Assamese, Bodo and Bengali.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

 No

5.4.2 – No. of enrolled Alumni:

<p align="center" style="color:red">No Data Entered/Not Applicable !!!</p>

5.4.3 – Alumni contribution during the year (in Rupees) :

<p align="center" style="color:red">No Data Entered/Not Applicable !!!</p>

5.4.4 – Meetings/activities organized by Alumni Association :

<p align="center" style="color:red">No Data Entered/Not Applicable !!!</p>

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Tangla College practices decentralization and participative management.Decentralization is having a significant impact on policy, planning and management. It is a means of improving the efficiency of education system and the quality of educational service. The college is governed by the Governing Body at the top level and under which there are principal,Vice Principal for the management of the college with the help of teachers unit and non teaching staff of the college. • Different Sub Committees of the Teachers Council also monitors different operational aspects of the college. These committees define their own plans and are responsible for executing them. The composition of different sub-committees is changed occasionally to ensure a uniform exposure of duties for academic and professional development of faculty members.These sub –committee are: Construction Committee, Library Committee, Planning and Development Committee, Infrastructure Committee, Academic Committee, Admission Committee, Routine Committee, Examination Committee Hostel Management Committee Gender sensitization cell, Extension Education Cell, Women Cell Grievance Redressal Cell Feedback Cell Research and Publication Cell Disaster Management and Environment awareness Cell Career Counselling Cell Anti Ragging and Disciplinary Committee Alumni Association Cell Health Care Cell Seminar and Workshop Committee Sport and Youth Welfare Committee Literary Cell Parents and Guardian and other Stakeholders Association Cell Tribal Study Centre Cell Data Bank and Statistics Cell Canteen Management Committee etc. They organize various academic and extension activities in the college for the all round development of the students. The college has an IQAC with a coordinator. All the committees and cells have to submit a detailed report of the events and activities organized by them to the co-ordinator IQAC. There is mentoring system in the college. Each mentor is responsible to organized different co curricular activities among the mentees. • There are 16 departments in the college. Before the start of every academic session the HoD of respective Departments have to submit their teaching plan and master plan to the IQAC. The teaching plan is subsequently placed in the Governing Body

meeting by the Principal for necessary approval and after approval it is signed by the chairman for implementation. At the same time future plan for the session is also discussed in the academic committee and implemented thereafter.
• There is a Students Union in the college. Students are empowered to play important role in different activities of the college. Functioning of different secretaries of students union further reinforces decentralization. Non-teaching staff are represented in the Governing Body and the IQAC. Suggestions of non-teaching staff are also taken into consideration, while framing policies or taking important decisions.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	1. Under the guidance of the Governing Body one admission committee is formed by the authority with teaching and non- teaching members under the President ship of the Principal and formulates some policies for the smooth conduct of the admission process. 2. Keeping in view our objective of imparting college education to all, especially the socially and economically backward masses of the area, and also since there are no enough higher educational institutions in the nearby areas, our college does not insist on cut-off percentage of marks at the time of admission and tries to give admission to all the candidates who apply for admission irrespective of marks or percentage of marks they secure in the previous class. 3. Selection of students for different major courses is done by the respective departments through certain prescribed procedures and selection lists are hung with required approval from the authority.
Industry Interaction / Collaboration	1. No industrial interaction or collaboration is made in this session as there is no industry in this area. 2. But, keeping in view the importance of skill based education and job market wherever applicable, the college has signed a MOU with a Computer Training based Firm – Institute of Computer Accountants (ICA) since 2015-16. Till date as many as 16 course completed certificate holder students have joined different jobs.
Human Resource Management	Human Resource Management 1. At the beginning of the academic session,

	manpower planning is decided on the basis of workload, as per university norms. In case of shortage of manpower due to growing numbers of admissions, the Principal, in consultation with the Academic Committee, places a proposal to the college Governing Body for an emergency requirement of part time teaching staff to cater the growth in demand for more classes. 2. Talented students are taken special care and encouraged for higher studies. 3. The poor and needy students are provided financial helps through concessions for pursuing higher education. 4. The college tries to give admission to all applicants to develop human resources in this backward area. 5. Deserving students are encouraged to participate in extra-curricular activities like- cultural, literary, games and sports, NCC, NSS, etc and college many a time bear expenses for the same. 6. The college is now trying to concentrate on job oriented courses by opening of new coursed with private- public partnership.
Library, ICT and Physical Infrastructure / Instrumentation	Nill
Research and Development	1. The individual teaching members are encouraged to pursue research works and to attend seminars, workshops, conference, etc. and to present and publish research papers. 2. Three faculty members are pursuing research works for the Ph.D. degree.
Examination and Evaluation	i. The college authority maintains or follows very strict rules and regulations in respect of Examinations and evaluations. ii. College authority appoints sufficient number ofAssistant Examinations Officers and Office Staffs to run the Internal Assessment Test Examinations as well as the End Semester Examinations. iii. A good number of faculty member's work as supervisors in different examination centres conducted by the Gauhati University. iv. Our college has been entrusted with setting of an Answer Script Evaluation Zone for all semester of TDC Examinations consecutively for last five years. As such, most of the senior faculty members are engaged as examiner, scrutinizer and head examiner by the University.

Teaching and Learning	1. Every year prior to the beginning of the scholastic session, the college authority calls for an Academic Committee meeting consisted of all the Heads of different Departments and discusses as to how to go ahead with the new academic session. 2. In the meeting, the Academic Committee forms two sub-committees – (a) Admission Committee for a smooth functioning of the whole admission procedures, and (b) A Routine Committee to arrange the whole of the Daily Classes in the form of a Master Routine. 3. All the departmental Heads are entrusted to prepare and submit a Lecture Plan covering all the topics/lessons of the syllabus indicating the workloads of every teacher. 4. While preparing the General Master Routine, tress is given on optimum utilization of the college infrastructure. 5. Every Head of the Department, in consultation with the faculty members, develops certain plausible strategies not only to complete the syllabus in due course of time, but also to deliver their best to the students of every level of class.
Curriculum Development	The College follows the curriculum developed by the affiliating university, i.e. Gauhati University. The affiliated colleges under GU have no authority to make any omission or commission in syllabus though few members from few college of concerned department are given opportunity to be member of the Committee of Course and Studies.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	1. All processes of admission and other applications form are accepted through online mode. 2. All information related to students is available in the college prospectus which is uploaded in the Website of the College. 3. E-tender is notified as per the government guidelines for purchase of items. 4. Advertisements relating to recruitment of employees are posted in the college website.
Administration	1. IQAC notices are circulated by the coordinator in the whatsapp Group. 2. Information to the students is notified through the Whatsapp Group of the

	students. 3. The college uses Bio-metric system of attendance of both the teaching and non-teaching staff.
Finance and Accounts	1. Receipt of admission fees is completely online through Digitech Software. 2. Salary of faculty members and staff is transferred directly to the bank account. Payment of salary to the staff members are done through the Finance Assam (FINASSAM) of the Government of Assam. 3. Fully computerised office accounts section.
Student Admission and Support	1. All activities relating to student admission are being done through online mode. Applications are received for admission to different courses through the online admission portal. Merit list is prepared and uploaded by fully computerized system 2. Online submission of different government schemes such as Ishan Uday (a Special Scholarship for the students of NEI), Post Metric Scholarship, SC/ST/OBC scholarship and Scholarship distribution is completely online through National Scholarship Portal (NSP).
Examination	1. Students submit examination forms online and also pay their college Centre fee and other fees online. 2. Mark sheets and certificates are downloaded through Gauhati University GUIUMS portal.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2020	Awareness	Awareness	16/06/2020	16/06/2020	39	1

	Program on Use of Online E-Resources	Program on Use of Online E-Resources			

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Short term Course on Online Teaching Learning in India	5	17/06/2020	22/06/2020	6
Short term Course on Gender Concerns in Euucation	1	26/05/2020	01/06/2020	7
Short term Course on Applied IOT with NODE MCU Raspberry Pl Cloud	1	21/07/2020	25/07/2020	5
Short term Course on Gateway to Innovation	3	22/06/2021	Nill	7
Short term Course on Latex a Xfig	2	15/06/2020	19/06/2020	5
Short term Course on Research Methodology	6	24/06/2020	30/06/2020	7
Certificate Course on Digital Teaching Techniques	1	27/07/2020	01/08/2020	6
Orientation Program	1	09/12/2020	29/12/2020	21
Orientation Program	1	11/03/2020	08/09/2021	21
Faculty Development Programme on E-Learning	2	01/07/2020	07/07/2021	8

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
1	1	1	1

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
TCWWF, TCTMF, TCCF, Science Forum	EWF, TCEU	Poor Fund, Book Bank for Poor Students

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

After provincialisation of college the internal audit system by the Gauhati University is done away. The external audit is done by the Directorate of Audit, Govt. of Assam. The copy of audit report is sent to the following offices: Principal of the college, the Principal Secretary to the Govt. Assam, Education (Higher) Department the Principal Secretary to the Govt. of Assam, Finance Department Director of Higher Education Assam, The Assistant Director of Audit Assam Mangaldai Circle and the Audit Cell (Head Quarter Guahati).

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Donation from Individuals	1280000	Construction of Boys Common Room

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6.4.3 – Total corpus fund generated

<div align="center">No Data Entered/Not Applicable !!!</div>

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	Yes	IQAC
Administrative	No	Nill	Yes	IQAC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The college has a Parent, Guardians and other Stakeholder association Cell under IQAC. In every academic session the convener of the cell organises a meeting among the Parent, Guardians, other Stakeholder and teachers. The meeting comes up with new suggestions related to the overall development of the students. Their suggestions can be presented as follows. 1.Guardians pointing out the weaknesses of their wards which help the teachers to address problems faced by students in a more effective way. 2. In the last part of 2020, Semester end Examinations have to be postponed due to movement against CAA, 2019 and there is delay in commencement of regular classes of even semesters. Therefore, Parents and Guardians have suggested that courses should be completed by Teachers by taking additional classes. 3. The guardians suggest to develop the infrastructure facility for the students. 4. Teachers request the

guardians to take care of the students, keep vigil eye on their activities and not to provide costly mobile phones to the students. 5.Teachers also request the parents to assure the attendance of the students in the class.

6.5.3 – Development programmes for support staff (at least three)

No Data Entered/Not Applicable !!!

6.5.4 – Post Accreditation initiative(s) (mention at least three)

The college acts according to the guidelines laid down by the UGC, Gauhati University and Govt. of Assam. The college has made certain improvements during the post accreditation period as per the suggestion of Peer team. Besides there are suggestions some other activities are also done by the college. Some of which are mentioned below: 1.The Evaluation performance of teachers by students are done scientifically. Their feedback are analyzed and concern teachers are informed about their strength and weakness for improvement of teaching learning process. 2. Girls' Hostel is running and Construction of Boys' hostel is completed. 3. Due to the effort of staff and management the strength of the students in science stream is increasing gradually year by year. 4.Parent-teacher meet is held once in a year to discuss academic matter relating their wards.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Workshop on CBCS course	28/08/2019	28/08/2019	28/08/2019	456
2020	Awareness Program on use of online E-resources	16/06/2020	16/06/2020	16/06/2020	40
2020	An online power seminar was organized by the Internal Quality Assurance Cell (IQAC), Tangla College, Tangla in collaboration with ICT Academy on the topic "Employability	08/07/2020	08/07/2020	08/07/2020	90

| | Skills for the Future" | | | | | |

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Literacy and health Awareness Program among the Tea Tribe Women.	08/03/2020	08/03/2020	233	69

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
No Data Entered/Not Applicable !!!

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Provision for lift	No	Nill
Ramp/Rails	Yes	6
Braille Software/facilities	No	Nill
Rest Rooms	No	Nill
Scribes for examination	No	Nill
Special skill development for differently abled students	No	Nill
Any other similar facility	No	Nill

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	04/11/2019	1	Training Program	Training of Supervisor on Teachers	150

2020	1	1	01/04/2020	30	Distribution of relief	Distributed relief items to the needy families during the Lockdown period	46
2020	1	1	01/07/2020	30	Duty as Supervisor	Supervision of Quarantine Centre of Covid-19 Patients	46
2020	1	1	08/04/2020	30	Donation	Donated one day's salary to the Chief Minister's Aarogya Nidhi Fund in the month of April 2020	46
[View File](#)							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct	01/07/2019	UPLOADED IN THE COLLEGE WEBSITE: The code of conduct for the students is published in the college prospectus in every year. As the prospectus becomes available in the college website, therefore, it can be accessed by the parents and guardians of our students also. Moreover, a hard copy of prospectus is distributed among the head of the different departments of the college for teachers concerned. Every year, before the starting of the admission process, the college organizes a

counseling programme for the entire students, who are interested to take admission in our college, to make them aware of the subject combinations and the future prospects with such combinations. The code of conduct has clearly been discussed in such counseling program. Therefore the students enrolled feel comfortable to follow the code of conducts. The code of conduct for faculty and non teaching members are also uploaded in the college website and it is mandatory to follow up the code of conduct by all stakeholders in the college.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Meditation	01/08/2019	31/12/2019	1000
Observation of Independence Day	15/08/2019	15/08/2019	181
Celebration of Teachers Day	05/09/2019	05/09/2019	752
Celebration of Republic Day	26/01/2020	26/01/2020	147
Celebration of International Womens Day	08/03/2020	08/03/2020	302

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Apart from displaying in the Notice Board, most of the notices/official communications are communicated virtually through common e-platforms, through WhatsApp, etc., to minimize paper usage.

2. The college has replaced neon bulbs with LED in all classrooms.

3. The NSS and NCC of the college has carried out Plantation drives, cleaning drive in its campus.

4. Students are encouraged to use by-cycle instead of Motor Bike as a means of transport when coming to the college.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Institutional Best Practices 2019-20 1. Digital Repository System in the College Central Library : The Central Library of Tangla College is the heart of this institution having with approximately 61,000 numbers of text books,

reference books, journals, etc. accessible to students, teachers and research scholars. To cope up with the changing scenario of growing importance of e-resources, the college has decided to provide available e-resources facility to the stake holders of the institution and for this purpose, in last two years, the librarian has continuously engaged the library team to upgrade the process to access e-learning resources. Accordingly, the total number of computers, connected with LAN internet facilities along with one central multi-task digital board, has also been increased to 20(twenty). A digital repository system has been started from October 2019 to provide the pick-up of the library facility to its users in a digital form. The repository system has also included the contents like- journal articles, theses, dissertations, important print out and images, course materials, learning objects, e-books, e-journal, etc. Moreover, the facility of old question papers, audio- visual study materials, college publications are also made available on it. To make the library more user friendly, the central library has introduced the Online Public Access Catalogue (OPAC) facility. At present the library automation system is also going on. 2. Use of ICT Tools for Online Learning During the session 2019-20, just after the starting of new session for even semesters, the college faced a new situation of Pandemic caused by Covid-19 leading to Lockdown. Therefore, the Government of India suspended all the off-line classes of educational institutions. Accordingly, the Department of Higher Education, Government of Assam circulated one Office Memorandum (OM) to continue the classes in online mode. Therefore, Tangla College authority and teachers had immediately decided to establish contact between teachers and students through online mode. At the initiative of the teachers Whatsapp Groups were formed among the teachers and students of all departments of the college separately. Initially all the departments tried to initiate their teaching learning process through Whatsapp mode, but as situation continued to be critical, teachers started to use clouds-particularly Zoom, Google meet and You Tube modes. The use of online learning became more fruitful in such a situation of pandemic because it engaged the students in their learning process round the clock. With the success of the online mode teaching, the collage decided to conduct some webinars both for the teachers and students. Till 31 July 2020, two Webinars were organized by the college while few more Webinars are in process. On 16th June, 2020 a national level Training Program on "Use of Online E-Resources" was organized in collaboration with Assam College Liberians Association both for the teachers and students to acquaint them with online mode. Against on 8th July, 2020 another Power Seminar was organized by IQAC, of the college on "Employability Skills for the Future" especially for the students of the institute in collaboration with ICT Academy, Chennai. Thus, the teachers and students got opportunity to acquire the knowledge of the access of Online teaching and learning.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://tanglacollege.ac.in/pdf/c37c06f21db29ba38d77a8509673fc9e.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Institutional Distinctiveness : Tangla College, Tangla is one of the biggest and important higher educational institutions in the BTAD area of Assam. The vision of the institution is "Let the light of knowledge spread over all corners" with main objectives to create human resources that would be useful for the nation and to provide equal opportunity for quality higher education in this backward tribal area. As most of the students of the institution come from rural and economically weaker background, they are unable to take the advantage

of various resources available in the present scenario. Therefore the college has given importance on the upliftment of these students through the extension of library and internet facilities. This emphasis is given not only to allow the students some space, exclusive to themselves to look for and borrow books suggested to them in classes, but also to prompt them to have a foray into the multifarious areas on their own to strengthen their ability and find out subjects of interest. To facilitate this purpose, the library has sought to encourage computer-based studies. An impressive number of computers have been installed with Local Area Network (LAN) connection facilities to help the students studying independently as well as in collective groups. Installation of Online Public Access Catalog (OPAC) provides the first stepping stone to the world of study as it allows the students to have a look into the online catalogue system and access the books and journals stacked by the college for reading and borrowing purposes. The college has installed the SOUL 2.0 College Version software and under the INFLIBNET, it has access to N-LIST., which is an open sesame to a variety of journals. Access to the E-Books and collecting important citations from texts and articles published, downloading and taking print-outs of the same allow the students not only to glean materials, but also to learn how to prepare projects and papers. The college has looked especially to develop this area so that the students may grow beyond rigid textbook materials. The librarian also comes forward to help students in this area not only to enlighten them about the way the mode can be utilized, but also to generate library usage and awareness amongst them. Students, who have project work on their prescribed syllabus, are amply helped by their subject teachers about how to use the library to the utmost to serve their purpose. Thus the institution has earmarked the library as the most distinctive area for wholesome development and fructification of its vision. The thrust is thus on expansion of range, cultivation of the methodology of studying a reference work as well as on independent and collective study. More over the central library provides Book Bank facility to the economically weak meritorious students for their benefit. Various departments have also departmental library to provide books to the students free of cost.

Provide the weblink of the institution
http://tanglacollege.ac.in/pdf/c99907184343a8a5edd9add0ad8f38f7.pdf

8.Future Plans of Actions for Next Academic Year

1. Due to the requirement of more power unit to run the entire college campus and hostels the college authority felt the necessity of a separate electricity transformer. Therefore the college has a plan to provide a new electricity transformer in the college. 2. As the science laboratories are shifted to the new building it is necessary to replace and improve the freezing system in the laboratories and the college has a plan to improve the laboratory facilities in the next academic year. 3. For the safety of the entire college campus there is also a plan to enhance disaster management facilities. 4. Due to large demand of ICT tools in modern education such as online class and other collection of E-resources for the faculties, students and non teaching staff the college authority plans to provide the BSNL fiber network connection along with Wi-Fi facility. 5. For proper and quick information of all kinds of academic schedules in digital mode the college authority has decided to provide one display monitor infront of the administrative office room. 6. To give a better look of the college campus, the college has a plan to renovate the flag hosting and Martyrs' tomb area. 7. For the smooth functioning of academic activities the college authority plans to provide inverter to IDOL and Computer Science Departments.