



GOVT. OF ASSAM  
DIRECTORATE OF HIGHER EDUCATION  
KAHILIPARA::: GUWAHATI

Ecf No: 473870/3

Dated: Kahilipara, 12<sup>th</sup> April, 2024

**NOTICE**

Pursuant to the Govt. notification vide Ecf no. 294817/130 dated 14-03-2024, the UG admission portal has gone live for registration. Registration for admission in colleges and universities for UG courses is open now. The necessary documents are to be uploaded in this process. Registration and profile completion is to be done in the first phase. The second phase of the admission form fill-up process, including the program and college selection part, shall begin after the declaration of 12th-grade results.

In this regard, I am directed to notify that all Higher Education Institutions need to prepare their prospectus with all program and course-related details, in addition to any other institutional information, as deemed necessary, **by 5th May 2024** and upload the same as a PDF file in the admission portal latest by **7th May 2024**. Subsequently, all the merit lists will also be uploaded to the admission portal only. The demonstration of such processes related to uploading of prospectus and merit list will be given by the Samarth team in due course of time. The link is the same as the previous year: <https://assamadmission.samarth.ac.in/index.php/site/login>

It is to be noted that there shall be no separate fee for accessing Prospectus on any other portal or website. Furthermore, there shall be no registration fees for admission either through the Samarth portal or through any other registration exercise on the Higher Educational Institution's website. The only fees that will be charged to the students will be the mandated admission fees, as per the uniform fee structure duly approved by the Govt. of Assam.

Since all admission-related data is available for download both during admissions and post-admissions by all higher educational institutions using their institutional access, hence, all Higher Education Institutions are to comply with the policy of provisioning a free admission form fill-up process and are advised to strictly refrain from running any other parallel admission-related procedures in their university or college portal and to levy any kind of registration fee whatsoever. No college should operate any portal for any of the modules available in Samarth e-Gov and in case any of the colleges engage any such vendor then the payment has to be made by the Principal concerned.

This is for necessary compliance of all concerned and it comes into force with immediate effect.

**Director of Higher Education, Assam  
Kahilipara, Guwahati**

**Dated: Kahilipara, 12<sup>th</sup> April, 2024**

**Memo Ecf No. 473870/3-A**

Copy to:

1. The Secretary to the Govt. of Assam, Higher Education Department, Dispur, Guwahati-6 for kind information.
2. The Registrar, All State Universities of Assam for kind information and necessary action.
3. The Principal, all Govt/Provincialized/PDUAM/Govt. Model Colleges of Assam for kind information and necessary action.
4. Dr. Pranjal Protim Barua, OSD, DHE and Nodal Officer, Samarth e-Gov suite, Assam for information and necessary action.

*e-signed*  
**Director of Higher Education, Assam  
Kahilipara, Guwahati**